

Agenda Items
Meeting
of the
Board of Regents

October 19, 2017



AGENDA ITEMS
MEETING OF THE BOARD OF REGENTS
THE TEXAS A&M UNIVERSITY SYSTEM
October 19, 2017
Tarleton State University, Stephenville, Texas

1. COMMITTEE ON FINANCE

- 1.1 Approval of New, Increased, and Decreased Tuition and Fees for Fall 2018 and Fall 2019 Semesters, A&M System

2. COMMITTEE ON AUDIT

3. COMMITTEE ON BUILDINGS AND PHYSICAL PLANT

- 3.1 Approval of the Project Scope and Budget, Appropriation for Construction Services, and Approval for Construction for the Southwest Metroplex Building Project, Tarleton State University, Fort Worth, Texas (Project No. 04-3191), A&M System
- 3.2 Approval of the Project Scope and Budget, Appropriation for Construction Services and Approval for Construction for the Combined Heat and Power System Maintenance Project, Texas A&M University, College Station, Texas (Project No. 1-2017), Texas A&M
- 3.3 Approval of the Project Scope and Budget, Appropriation for Construction Services, and Approval for Construction for the ESCO Utility Project, Texas A&M International University, Laredo, Texas (Project No. RISK-14-006), TAMIU

Report

Report of System Construction Projects Authorized by the Board

4. COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS

5. THE TEXAS A&M UNIVERSITY SYSTEM BOARD OF REGENTS (not assigned to Committee)

- 5.1 Approval for Dr. Sarah Bondos and Dr. David Howell, System Employees, to Each Serve as an Employee, Officer and Member of the Board of Directors of Bondwell Technologies Inc., an Entity that Proposes to License Technology from The Texas A&M University System, Texas A&M
- 5.2 Approval of Amendments to the Bylaws of the Board of Regents, BOR A&M System

**Certified by the general counsel or other appropriate attorney as confidential or information that may be withheld from public disclosure in accordance with Section 551.1281 and Chapter 552 of the Texas Government Code.*

Executive Session Items

- 5.3 *Authorization to Negotiate a Potential Settlement of a Claim or Proceed with Litigation, in Coordination with the Attorney General's Office, Against Olympus Scientific Solutions Americas for Damage to Plant Research Materials, A&M System
- 5.4. *Authorization to Sell a 12.5% Undivided Interest in Two Tracts of Land Totaling Approximately 1,545 Acres in Jefferson County, Texas, Texas A&M
- 5.5 *Authorization to Negotiate and Execute a Ground Lease and Related Agreements for Construction of Landscaping and Related Improvements on the Texas A&M University Campus in Brazos County, Texas, Texas A&M
- 5.6 *Authorization to Negotiate and Execute Agreements Related to the Exchange of Real Property with PresidioCo Holdings LLC, its Successors, Assigns and Affiliates in Fort Worth, Tarrant County, Texas, Texas A&M
- 5.7 *Authorization to Lease Approximately 15,640 Square Feet of Classroom and Office Space in the City of Houston, Harris County, Texas, Texas A&M
- 5.8 *Authorization to Negotiate and Execute a Long-Term Lease of a Building on the RELLIS Campus to Blinn College, A&M System
- 5.9 *Authorization to Negotiate and Execute a Long-Term Lease in a Future Academic Building on the RELLIS Campus to Blinn College, A&M System
- 5.10 *Authorization for the President to Negotiate and Execute an Amended and Restated Employment Contract with Men's Head Basketball Coach, A&M-Corpus Christi
- 5.11 *Naming of Sole Finalist for the Position of President of Prairie View A&M University, A&M System
- 5.12 *Authorization for The Texas A&M University System to Take All Actions Necessary to Develop and Submit a Proposal for the Management and Operation of the Los Alamos National Laboratory, A&M System

6. CONSENT AGENDA ITEMSThe Texas A&M University System/Board of Regents

- 6.1 Approval of Minutes
- 6.2 Granting of the Title of Emeritus, October 2017
- 6.3 Designation of the *Regents Professor Awards* and the *Regents Fellow Service Awards* for Exemplary Performance and Professional Service During Fiscal Year 2016-17

**Certified by the general counsel or other appropriate attorney as confidential or information that may be withheld from public disclosure in accordance with Section 551.1281 and Chapter 552 of the Texas Government Code.*

- 6.4 Confirmation of New and Amended Field Trip and Study Abroad Fees
- 6.5 Approval of Incidental Fees Effective with the Fall 2018 Semester
- 6.6 Confirmation of Appointment and Commissioning of Peace Officers
- 6.7 Approval of Revision to System Policy 11.02, *Creation of Centers and Institutes*

Tarleton State University

- 6.8 Approval of a New Bachelor of Arts Degree Program with a Major in Legal Studies, and Authorization to Request Approval from the Texas Higher Education Coordinating Board

Texas A&M University

- 6.9 Approval of a New Master of Science in Quantitative Finance Degree Program, and Authorization to Request Approval from the Texas Higher Education Coordinating Board
- 6.10 Approval of Academic Tenure, October 2017
- 6.11 Establishment of the Center for Nonprofits and Philanthropy
- 6.12 *Naming of Rooms in the Wildlife, Fisheries, and Ecological Sciences Building and Areas in The Gardens
- 6.13 *Namings of Academic Rooms and Spaces in Francis Hall
- 6.14 *Namings of Academic Rooms and Spaces in Zachry Engineering Education Complex

Texas A&M University-Central Texas

- 6.15 Approval of a New Master of Education Degree Program with a Major in Higher Education Leadership, and Authorization to Request Approval from the Texas Higher Education Coordinating Board

Texas A&M University-Commerce

- 6.16 Approval of Academic Tenure, October 2017
- 6.17 *Naming of Football Field at Memorial Stadium

Texas A&M University-Corpus Christi

- 6.18 Approval of a New Master of Science Degree Program with a Major in Professional Counseling and Authorization to Request Approval from the Texas Higher Education Coordinating Board

**Certified by the general counsel or other appropriate attorney as confidential or information that may be withheld from public disclosure in accordance with Section 551.1281 and Chapter 552 of the Texas Government Code.*

Texas A&M University-Kingsville

- 6.19 Approval of a New Master of Science Degree Program with a Major in Petrophysics, and Authorization to Request Approval from the Texas Higher Education Coordinating Board

West Texas A&M University

- 6.20 Adoption of a Resolution Honoring the West Texas A&M University Women's Track & Field Team

A&M System	The Texas A&M University System
A&M-Central Texas	Texas A&M University-Central Texas
A&M-Commerce	Texas A&M University-Commerce
A&M-Corpus Christi	Texas A&M University-Corpus Christi
A&M-San Antonio	Texas A&M University-San Antonio
A/E.....	Architect/Engineer
AgriLife Extension.....	Texas A&M AgriLife Extension Service
AgriLife Research	Texas A&M AgriLife Research
BOR	Board of Regents
FP&C.....	Facilities Planning and Construction
NCTM	National Center for Therapeutics Manufacturing
POR.....	Program of Requirements
PUF	Permanent University Fund
PVAMU	Prairie View A&M University
RFS.....	Revenue Financing System
TAMHSC	Texas A&M Health Science Center
TAMIU	Texas A&M International University
TAMUG.....	Texas A&M University at Galveston
TAMUT	Texas A&M University-Texarkana
Tarleton.....	Tarleton State University
TEES.....	Texas A&M Engineering Experiment Station
TEEX.....	Texas A&M Engineering Extension Service
Texas A&M at Qatar	Texas A&M University at Qatar
Texas A&M	Texas A&M University
Texas A&M-Kingsville.....	Texas A&M University-Kingsville
TFS.....	Texas A&M Forest Service
THECB.....	Texas Higher Education Coordinating Board
TTI.....	Texas A&M Transportation Institute
TVMDL.....	Texas A&M Veterinary Medical Diagnostic Laboratory
UTIMCO.....	The University of Texas Investment Management Company
WTAMU.....	West Texas A&M University

**Certified by the general counsel or other appropriate attorney as confidential or information that may be withheld from public disclosure in accordance with Section 551.1281 and Chapter 552 of the Texas Government Code.*

Agenda Item No.

AGENDA ITEM BRIEFING

Submitted by: Billy Hamilton, Executive Vice Chancellor and Chief Financial Officer
The Texas A&M University System

Subject: Approval of New, Increased, and Decreased Tuition and Fees for Fall 2018 and Fall 2019 Semesters

Proposed Board Action:

Approve the proposed new, increased and decreased tuition and fees (including proposed inflationary adjustments to the one-year variable and guaranteed tuition and fee rates) to be effective with the fall 2018 and fall 2019 semesters.

Background Information:

The Texas Education Code provides guidance on all student tuition, fees and charges allowable for collection by institutions of higher education. Many of the authorized tuition and fees require approval from the Board of Regents (Board) prior to implementation. In addition, increases to designated tuition (and some fees) require that the Board hold a public hearing to receive input from students and the general public prior to the increases taking effect.

System Policy 26.01, *Tuition and Fees*, states that tuition and fee recommendations for the ensuing academic year shall be presented annually to the Board for consideration. However, in lieu of an annual review, this agenda item proposes to seek Board approval for the next two academic years. For the fall 2019 semester (FY 2020), the One-Year Variable/Guaranteed Rate will be adjusted at all institutions based on the 2018 Higher Education Price Index. In addition, consideration (for any additional adjustment) will be given based on future funding levels, economic conditions, and/or specific institutional needs.

A&M System Funding or Other Financial Implications:

See the attached exhibit.

Agenda Item No.

THE TEXAS A&M UNIVERSITY SYSTEM

Office of the Executive Vice Chancellor and Chief Financial Officer
September 20, 2017

Members, Board of Regents
The Texas A&M University System

Subject: Approval of New, Increased, and Decreased Tuition and Fees for Fall 2018 and Fall 2019 Semesters

I recommend adoption of the following minute order:

“All public hearings and referendums required by law for increases in student tuition and fees have been (or will be conducted as noted on the attached exhibit) properly conducted in accordance with the Texas Education Code.

System Policy 26.01, *Tuition and Fees*, states that tuition and fee recommendations for the ensuing academic year shall be presented annually to the Board for consideration. However, in lieu of an annual review, the Board approves the following:

The request for new, increased, and decreased tuition and fees (including one-year variable and guaranteed tuition and fee rates) recommended by Texas A&M University System institutions, as shown on the attached exhibit, is approved to be effective with the fall 2018 and fall 2019 semesters. For the fall 2019 semester (FY 2020), the One-Year Variable/Guaranteed Rate will be adjusted at all institutions based on the 2018 Higher Education Price Index. In addition, consideration (for any additional adjustment) will be given based on future funding levels, economic conditions, and/or specific institutional needs.”

Respectfully submitted,

Billy Hamilton
Executive Vice Chancellor and
Chief Financial Officer

Approval Recommended:

Approved for Legal Sufficiency:

John Sharp
Chancellor

Ray Bonilla
General Counsel



THE TEXAS A&M UNIVERSITY SYSTEM

**NEW, INCREASED & DECREASED
TUITION & FEE REQUESTS**

**BOARD OF REGENTS MEETING
OCTOBER 2017**

TABLE OF CONTENTS

1. Agenda Item
2. New, Increased & Decreased Tuition and Fees Exhibit
3. Prairie View A&M University
4. Tarleton State University
5. Texas A&M International University
6. Texas A&M University
7. Texas A&M University at Galveston
8. Texas A&M University – Central Texas
9. Texas A&M University – Commerce
10. Texas A&M University – Corpus Christi
11. Texas A&M University – Kingsville
12. Texas A&M University – San Antonio
13. Texas A&M University - Texarkana
14. West Texas A&M University
15. Texas A&M Health Science Center

Agenda Item No.

AGENDA ITEM BRIEFING

Submitted by: Billy Hamilton, Executive Vice Chancellor and Chief Financial Officer
The Texas A&M University System

Subject: Approval of New, Increased, and Decreased Tuition and Fees for Fall 2018 and Fall 2019 Semesters

Proposed Board Action:

Approve the proposed new, increased and decreased tuition and fees (including proposed inflationary adjustments to the one-year variable and guaranteed tuition and fee rates) to be effective with the fall 2018 and fall 2019 semesters.

Background Information:

The Texas Education Code provides guidance on all student tuition, fees and charges allowable for collection by institutions of higher education. Many of the authorized tuition and fees require approval from the Board of Regents (Board) prior to implementation. In addition, increases to designated tuition (and some fees) require that the Board hold a public hearing to receive input from students and the general public prior to the increases taking effect.

System Policy 26.01, *Tuition and Fees*, states that tuition and fee recommendations for the ensuing academic year shall be presented annually to the Board for consideration. However, in lieu of an annual review, this agenda item proposes to seek Board approval for the next two academic years. For the fall 2019 semester (FY 2020), the One-Year Variable/Guaranteed Rate will be adjusted at all institutions based on the 2018 Higher Education Price Index. In addition, consideration (for any additional adjustment) will be given based on future funding levels, economic conditions, and/or specific institutional needs.

A&M System Funding or Other Financial Implications:

See the attached exhibit.

Agenda Item No.

THE TEXAS A&M UNIVERSITY SYSTEM

Office of the Executive Vice Chancellor and Chief Financial Officer

September 20, 2017

Members, Board of Regents
The Texas A&M University System

Subject: Approval of New, Increased, and Decreased Tuition and Fees for Fall 2018 and Fall 2019 Semesters

I recommend adoption of the following minute order:

“All public hearings and referendums required by law for increases in student tuition and fees have been (or will be conducted as noted on the attached exhibit) properly conducted in accordance with the Texas Education Code.

System Policy 26.01, *Tuition and Fees*, states that tuition and fee recommendations for the ensuing academic year shall be presented annually to the Board for consideration. However, in lieu of an annual review, the Board approves the following:

The request for new, increased, and decreased tuition and fees (including one-year variable and guaranteed tuition and fee rates) recommended by Texas A&M University System institutions, as shown on the attached exhibit, is approved to be effective with the fall 2018 and fall 2019 semesters. For the fall 2019 semester (FY 2020), the One-Year Variable/Guaranteed Rate will be adjusted at all institutions based on the 2018 Higher Education Price Index. In addition, consideration (for any additional adjustment) will be given based on future funding levels, economic conditions, and/or specific institutional needs.”

Respectfully submitted,

Billy Hamilton
Executive Vice Chancellor and
Chief Financial Officer

Approval Recommended:

Approved for Legal Sufficiency:

John Sharp
Chancellor

Ray Bonilla
General Counsel

THE TEXAS A&M UNIVERSITY SYSTEM
SUMMARY of REQUESTED NEW, INCREASED, AND DECREASED TUITION AND FEES
Effective Fall 2018

System Member	Type of Fee	Description	Assessed Per	Current Fee	Proposed Fee
All Academics	<u>Tuition & Fee Plans (variable and guaranteed)</u>				
	Increase the overall academic charge (tuition and fees) to a full-time student choosing the one-year variable rate tuition and fee plan based on the 2017 HEPI rate of 3.7%.				
	The overall academic charge (tuition and fees) to a full-time student choosing the guaranteed rate tuition and fee plan will be set at an amount equal to 5% greater than the one-year variable rate tuition and fee plan.				
<u>In addition to the above inflationary adjustment, the following tuition and fee changes are being requested:</u>					
Texas A&M International University	Group Hospital & Medical Services Fee	Health Services Fee			
		Fall and Spring	SEM	\$46.05	\$50.65
		Summer	SEM	\$23.03	\$25.00
Texas A&M University	Tuition & Fee Rates	The Guaranteed Tuition & Fee Rate (Fixed) - Non-Resident will no longer be made available.			
	Differential Designated Tuition	College Differential Tuition (previously approved by the Board) will be charged to undergraduate students enrolled in summer terms.			
	General Fees	College Advancement & Program Fees (previously approved by the Board) will be charged to graduate students enrolled in summer terms.			
	Group Hospital & Medical Services Fee	Group Hospital and Medical Services Fee Fall, Spring & Summer (long session)	SEM	\$72.50	\$75.00
	General Fee	Bush Graduate Program Fee	SEM	\$1,334.07	\$1,500.00
	General Fee	Engineering Graduate Remote Education Program Fee	SEM	New	\$5,000.00
	General Fee	Engineering Graduate Program Fee	SCH	New	\$145.00
		* Implemented in 2 phases:			
		Fall 2018: \$145/sch capped at 9 sch for Fall/Spring and capped at 6 sch for Summer			
		Fall 2019: \$285/sch capped at 9 sch for Fall/Spring and capped at 6 sch for Summer			
	General Fee	Mays Master of Real Estate Fee	SEM	\$2,500.00	\$3,000.00
	General Fee	Mays Master of Science in Finance Program Fee	SEM	\$8,000.00	\$10,700.00
	General Fee	Mays Master of Science in Human Resource Managament - Enrollment Deposit	STUDENT	New	\$500.00
General Fee	Mays Master of Science in Human Resource Management - Program Fee	SEM	New	\$3,000.00	

THE TEXAS A&M UNIVERSITY SYSTEM
SUMMARY of REQUESTED NEW, INCREASED, AND DECREASED TUITION AND FEES
Effective Fall 2018

System Member	Type of Fee	Description	Assessed Per	Current Fee	Proposed Fee
Texas A&M University - Continued	General Fee	Mays Master of Science in Mgt Information Systems Fee	SEM	New	\$1,500.00
	General Fee	Mays Business Master of Science in Marketing	SEM	New	\$2,500.00
	General Fee	Liberal Arts Master of Science in Psychology with a concentration in Industrial/Organization Program Fee	SEM	New	\$3,500.00
	General Fee	Master of Science in Quantitative Finance Fee - Enrollment Deposit	STUDENT	New	\$1,000.00
	General Fee	Master of Science in Quantitative Finance Fee	SEM	New	\$8,500.00
Texas A&M University at Galveston	General Fee	University Advancement Fee	SCH	\$60.00	\$100.00
		*The following fee will be eliminated if the University Advancement Fee increase is approved.			
		Vessel Use Fee	SCH	\$15.00	Eliminate
		**The University Advancement Fee is being increased in order to align Galveston's rate with the rate charged at the main campus in College Station.			
	Tuition & Fees	Campus Differential Tuition will be charged to undergraduate students enrolled in summer terms.			
	General Fee	Masters of Maritime Administration & Logistics/Masters of Marine Resource Management Graduate Program Fee			
		Resident	SEM	New	\$750.00
		Non-Resident	SEM	New	\$1,500.00
	Tuition & Fees	Increase the overall academic charge (tuition & fees) to a full time graduate student bringing their designated tuition into alignment with undergraduate. Overall average effective rate increase would be approximately 11%.			
	Tuition & Fees	Designated Tuition			
		Undergraduate Non-Resident w/License Option Tuition	SCH	New	\$300.00
		*Implemented \$150.00 in FY 2019 and \$300.00 in FY 2020.			
	Undergraduate Non-Resident Tuition	SCH	New	\$400.00	
	*Implemented \$200.00 in FY 2019 and \$400.00 in FY 2020.				
Tuition & Fees	Eliminate the guaranteed (fixed) rate plan for non-resident students.				
Tuition & Fees	For Non Resident students, inflation was only applied to designated tuition and campus differential tuition. Therefore, the overall average effective rate increase would be approximately 10%.				
Texas A&M University - Central Texas	Graduate Tuition Differential	Graduate Tuition Differential - Non-Resident	SCH	New	\$20.00

THE TEXAS A&M UNIVERSITY SYSTEM
SUMMARY of REQUESTED NEW, INCREASED, AND DECREASED TUITION AND FEES
Effective Fall 2018

System Member	Type of Fee	Description	Assessed Per	Current Fee	Proposed Fee
Texas A&M University - Corpus Christi	Group Hospital & Medical Services Fee	Health Services Fee Fall & Spring	SEM	\$50.00	\$54.95
Texas A&M University - Kingsville	Intercollegiate Athletics Fee	Athletic Fee Fall, Spring & Summer Max (Cap set at 13 SCH's) *Pending approval via student referendum to be scheduled in the Fall 2017 semester.	SCH SEM	\$20.00 \$260.00	\$26.00 \$338.00
Texas A&M University - Texarkana	Intercollegiate Athletics Fee	Athletic Fee Fall, Spring & Summer Max (Cap set at 12 SCH's) *Pending approval via student referendum to be held October 11 & 12, 2017.	SCH SEM	\$10.89 \$130.68	\$11.98 \$143.76
West Texas A&M University	Group Hospital & Medical Services Fee	Health Services Fee Fall and Spring Summer *Pending approval via student referendum to be scheduled in Spring 2018.	SEM SEM	\$41.80 \$20.90	\$70.00 \$25.00
Texas A&M University Health Science Center	General Fee	Texas A&M College of Nursing - Graduate Program Fee (Includes certificate) The following fees will be eliminated if the new Program Fee is approved: Professional Liability Fee Course Fees Instructional Enhancement Fee	SCH YEAR COURSE SCH	New \$11.05 \$0-\$150.00 \$21.43	\$68.00 Eliminate Eliminate Eliminate
	General Fee	Texas A&M School of Public Health - Graduate Program Fee -Executive Masters of Health Admin Program Fee -Graduate (All Others) The following fees will be eliminated if the new Program Fees are approved: Instructional Enhancement Fee Advising Services Fee Career Services Fee Course Fees (average)	SCH SCH SCH SCH	\$800.00 New \$30.00 \$8.00 \$15.00 \$2.25	\$853.00 \$70.00 Eliminate Eliminate Eliminate Eliminate
	Group Hospital & Medical Services Fee	Bryan-College Station Based Students Health Center Fee - Fall, Spring & Summer	SEM	\$72.50	\$75.00
	Tuition & Fees	All Texas A&M Health Science Center Colleges Undergraduate Non-Resident Fixed - No longer available			Eliminate

THE TEXAS A&M UNIVERSITY SYSTEM
SUMMARY of REQUESTED NEW, INCREASED, AND DECREASED TUITION AND FEES
Effective Fall 2018

System Member	Type of Fee	Description	Assessed Per	Current Fee	Proposed Fee
Texas A&M University Health Science Center - Continued		Texas A&M College of Medicine - MD Approval is requested that authority be delegated to the University President, subject to review by the Board, to set tuition and fee rates for the MD Program. Increases in tuition and required fees will be capped at an amount not to exceed the median of the other public allopathic Texas medical schools accredited by the Liaison Committee on Medical Education. Prior to the start of each academic year, recommended rates will need to be provided to the System Office of Budgets and Accounting.			
		Texas A&M College of Dentistry Approval is requested that authority be delegated to the University President, subject to review by the Board, to set tuition and fee rates for the DDS Program. Increases in tuition and required fees will be capped at an amount not to exceed the median of other public DDS programs in the State of Texas. Prior to the start of each academic year, recommended rates will need to be provided to the System Office of Budgets and Accounting.			
		Texas A&M Irma Lerma Rangel College of Pharmacy Approval is requested that authority be delegated to the University President, subject to review by the Board, to set tuition and fee rates for the Pharm. D. Program. Increases in tuition and required fees will be capped at an amount not to exceed the median of the other public pharmacy programs in the State of Texas. Prior to the start of each academic year, recommended rates will need to be provided to the System Office of Budgets and Accounting.			
ALL INSTITUTIONS - Fall 2019	Optional One-Year/Guaranteed Rate	Will be adjusted based on the 2018 Higher Education Price Index.			

PRAIRIE VIEW A&M UNIVERSITY

Summary of Proposed Fee Changes

Effective Fall 2018

<u>PAGE</u>	<u>FEE DESCRIPTION</u>	<u>BASIS</u>	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
3.2	Tuition & Fee Plans (variable and guaranteed) Increase the overall academic charge (tuition and fees) to a full-time student choosing the one-year variable rate tuition and fee plan based on the 2017 HEPI rate of 3.7%. The overall academic charge (tuition and fees) to a full-time student choosing the guaranteed rate tuition and fee plan will be set at an amount equal to 5% greater than the one-year variable rate tuition and fee plan.				

SCH - Semester Credit Hour

SEM - Semester

Request for Increased Student Fee
PRAIRIE VIEW A&M UNIVERSITY
Tuition & Fee Plans - Designated Tuition
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

PVAMU is requesting approval to implement the HEPI increase on the one-year variable rate at the HEPI rate of 3.7%. For the guaranteed tuition plan, the rate would increase by 5.77%. This request, effective Fall 2018, would be applicable to the new incoming cohort only. All of the increase generated would be credited to Designated Tuition (less 15% for required Set-A-Sides).

Revenue from the proposed increase will be used to raise the university's academic profile, retain top faculty/staff, maintain high academic quality and student success, provide additional financial aid for students, and protect high priority programs affected by recent state cuts.

II. Public hearing and/or student referendum requirements

A public hearing will be held on October 10, 2017, to discuss the proposed increase.

III. Budget impact if fee request is not approved

If the proposed increase is not approved, the University will be unable to retain top faculty/staff and the high quality of our academic programs and student success will be at risk. The University will lack the resources necessary to expand into new avenues that will increase our academic exposure.

IV. Justification for ending balance

No estimated ending balance is anticipated.

V. Additional information

Request for Increased Student Fee
PRAIRIE VIEW A&M UNIVERSITY
Tuition & Fee Plans - Designated Tuition

INTERNAL MAXIMUM:

Current Fee: Varies for Fall and Spring
Varies for Summer
Proposed Fee: Varies for Fall and Spring
Varies for Summer
Basis: SCH (sch, sem, student, etc.)

12 or more SCH's pay flat rate based on 15 SCH's
1 - 11 SCH's pay per SCH rate

Number of Students Affected: 3,199
Current Semester Credit Hours: 46,456
Projected Semester Credit Hours: 47,850

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated		2,632,242		2,632,242
Revenues				
Fees	35,061,917	36,113,775	1,178,775	37,292,550
Remission & Waivers	1,800,000	1,800,000	0	1,800,000
Total Revenues	36,861,917	37,913,775	1,178,775	39,092,550
Expenses				
Salaries - Faculty/Staff	3,203,518	4,003,518	436,486	4,440,004
Longevity	11,488	22,727	0	22,727
Wages	845,195	1,045,195	0	1,045,195
Benefits	859,415	999,415	65,473	1,064,888
Scholarships	9,462,127	9,514,720	176,816	9,691,536
Operations and Maintenance	12,833,889	13,358,941	0	13,358,941
Utilities	4,316,807	4,316,807	0	4,316,807
Equipment	8,135	108,135	0	108,135
Athletics	2,689,101	2,689,101	0	2,689,101
Raising Academic Profile	0	0	500,000	500,000
Total Expenses	34,229,675	36,058,559	1,178,775	37,237,334
Increase/Decrease in Balance				
Revenues less Expenses	2,632,242	1,855,216	(0)	1,855,216
ENDING BALANCE	2,632,242	4,487,458		4,487,458

TARLETON STATE UNIVERSITY
Summary of Proposed Incidental Fee Changes
Effective Fall 2018

<u>Page</u>	<u>FEE DESCRIPTION</u>	<u>BASIS</u>	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
4.2	Tuition & Fee Plans (variable and guaranteed) Increase the overall academic charge (tuition and fees) to a full-time student choosing the one-year variable rate tuition and fee plan based on the 2017 HEPI rate of 3.7%. The overall academic charge (tuition and fees) to a full-time student choosing the guaranteed rate tuition and fee plan will be set at an amount equal to 5% greater than the one-year variable rate tuition and fee plan.				

SCH - Semester Credit Hour
SEM - Semester

Request for Increased Student Fee
TARLETON STATE UNIVERSITY
Tuition & Fee Plan – Designated Tuition/Differential Tuition (HEPI Only)

I. Programmatic justification and proposed use of the increased fee

The proposed increase is needed to provide additional funding to support initiatives aligned with the University Strategic Plan:

1. Support and expand initiatives related to the strategic and academic plan aligned with increasing Student Success and improved Student Outcomes.
2. Support additional faculty lines in the College of Business Administration to meet requirements for AACSB accreditation.
3. Support additional faculty lines in the Department of Social Work to meet requirements for CSWE accreditation.
4. Support additional operating needs in the College of Liberal and Fine Arts.
5. Support additional operating needs and outreach initiatives in the College of Education.
6. Continue to expand programs in high need areas:
 - a. Health Sciences and Human Services
 - b. Engineering

II. Public hearing and/or student referendum requirements

A public hearing will be conducted on or about Wednesday, October 4, 2017, to present the proposed increase to students.

III. Budget impact if request is not approved

If the adjustment is not approved, Tarleton State University will not be able to move forward with strategic initiatives.

IV. Justification for ending balance

No significant ending balance is anticipated.

V. Additional information

Request for Increased Student Fee
TARLETON STATE UNIVERSITY
 Designated Tuition (HEPI Adjustment Only)

Current Fee: \$112.71 (avg) for Fall and Spring
 \$112.71 (avg) for Summer
 Proposed Fee: \$124.79 (avg) for Fall and Spring
 \$124.79 (avg) for Summer
 Basis: SCH (sch, sem, student, etc.)

Number of Students Affected: 2,500
 Current Semester Credit Hours: 35,000
 Projected Semester Credit Hours: 36,400

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated		0		0
Revenues				
Fees	34,277,400	34,777,400	700,000	35,477,400
Total Revenues	34,277,400	34,777,400	700,000	35,477,400
Expenses				
Salaries & Wages	12,424,291	12,724,291	400,000	13,124,291
Fringe Benefits	3,354,559	3,435,559	108,000	3,543,559
Departmental Operations	13,356,940	13,400,940	131,000	13,531,940
Tuition Set-Asides/Exemptions	5,141,610	5,216,610	61,000	5,277,610
Total Expenses	34,277,400	34,777,400	700,000	35,477,400
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

Request for Increased Student Fee
TARLETON STATE UNIVERSITY
 Differential Tuition (HEPI Adjustment Only)

Current Fee:	<u>\$23.90 (avg)</u>	for Fall and Spring
	<u>\$23.90 (avg)</u>	for Summer
Proposed Fee:	<u>\$25.05 (avg)</u>	for Fall and Spring
	<u>\$25.05 (avg)</u>	for Summer
Basis:	SCH	(sch, sem, student, etc.)

Number of Students Affected:	2,500
Current Semester Credit Hours:	35,000
Projected Semester Credit Hours:	36,400

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual Estimated	0	0		0
Revenues				
Fees	4,767,990	4,799,990	30,000	4,829,990
Total Revenues	4,767,990	4,799,990	30,000	4,829,990
Expenses				
Salaries & Wages	2,013,429	2,013,429	0	2,013,429
Fringe Benefits	543,626	543,626	0	543,626
Departmental Operations	1,257,337	1,282,937	24,000	1,306,937
Tuition Set-Asides/Exemptions	953,598	959,998	6,000	965,998
Total Expenses	4,767,990	4,799,990	30,000	4,829,990
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

TEXAS A&M INTERNATIONAL UNIVERSITY

Summary of Proposed Fee Changes

Effective Fall 2018

<u>PAGE</u>	<u>FEE DESCRIPTION</u>	<u>BASIS</u>	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
5.2	Tuition & Fee Plans (variable and guaranteed) Increase the overall academic charge (tuition and fees) to a full-time student choosing the one-year variable rate tuition and fee plan based on the 2017 HEPI rate of 3.7%. The overall academic charge (tuition and fees) to a full-time student choosing the guaranteed rate tuition and fee plan will be set at an amount equal to 5% greater than the one-year variable rate tuition and fee plan. <u>In addition to the above inflationary adjustment, the following tuition and fee changes are being requested:</u>				
5.5	Health Services Fee				
	Fall & Spring	SEM	\$46.05	\$4.60	\$50.65
	Summer	SEM	\$23.03	\$1.97	\$25.00

SCH - Semester Credit Hour

SEM - Semester

Request for Increased Student Fee
TEXAS A&M INTERNATIONAL UNIVERSITY
Designated Tuition & University Services Fee
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

The proposed increase will be allocated between both Designated Tuition and University Services Fee and will cover scholarships and operational expenses for instruction, academic support, research, student services, facilities, and institutional support services including merit increases.

II. Public hearing and/or student referendum requirements

The Student Fee Advisory Committee met during the fall semester to discuss proposed fee increases and the committee supports the fee change. Student hearings are scheduled for October 3 and 4, 2017, to present the proposed increase.

III. Budget impact if fee request is not approved

The University anticipates continued, annual increases in technology and library resources, both of which are crucial for student learning. In addition, the University will be unable to meet the growing need for scholarships and increased departmental operations necessary to support enrollment growth.

IV. Justification for ending balance

Any fund balance remaining will be used for unanticipated future operational needs.

V. Additional information

Request for Increased Student Fee
TEXAS A&M INTERNATIONAL UNIVERSITY
 Designated Tuition

Current Fee: Varies for Fall and Spring
 Varies for Summer
 Proposed Fee: Varies for Fall and Spring
 Varies for Summer
 Basis: SCH (sch, sem, student, etc.)

Number of Students Affected: _____
 Current Semester Credit Hours: _____
 Projected Semester Credit Hours: 1,786

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated		2,025,610		2,025,610
Revenues				
Fees	18,386,190	18,753,913	232,180	18,986,093
Total Revenues	18,386,190	18,753,913	232,180	18,986,093
Expenses				
Salaries & Wages	6,002,324	6,122,324	0	6,122,324
Fringe Benefits	1,562,465	1,587,465	0	1,587,465
Student Support Services	964,436	964,436	0	964,436
Departmental Operations	4,412,074	4,509,797	177,353	4,687,150
Travel	342,289	342,289	0	342,289
Custodial Services	588,050	588,050	0	588,050
Computer Support	184,289	184,289	0	184,289
System Operations	588,050	588,050	0	588,050
Student Res.-Undergrad. Assist	1,416,603	1,541,603	34,827	1,576,430
Physical Plant - Sinking Fund	300,000	300,000	0	300,000
Total Expenses	16,360,580	16,728,303	212,180	16,940,483
Increase/Decrease in Balance				
Revenues less Expenses	2,025,610	2,025,610	20,000	2,045,610
ENDING BALANCE	2,025,610	4,051,220		4,071,220

Request for Increased Student Fee
TEXAS A&M INTERNATIONAL UNIVERSITY
 University Services Fee

Current Fee: Varies for Fall and Spring
 Varies for Summer
 Proposed Fee: Varies for Fall and Spring
 Varies for Summer
 Basis: SCH (sch, sem, student, etc.)

Number of Students Affected: _____
 Current Semester Credit Hours: _____
 Projected Semester Credit Hours: 47,222

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual Estimated	0	0		0
Revenues				
Fees	9,752,464	9,947,513	511,457	10,458,970
Total Revenues	9,752,464	9,947,513	511,457	10,458,970
Expenses				
Salaries & Wages	3,330,397	3,405,397	280,000	3,685,397
Fringe Benefits	589,742	614,742	84,000	698,742
Departmental Operations	2,311,817	2,356,866	47,457	2,404,323
Equipment	1,190,565	1,190,565	0	1,190,565
Travel	60,943	60,943	0	60,943
Utilities	2,066,000	2,066,000	0	2,066,000
Scholarships	203,000	253,000	100,000	353,000
Total Expenses	9,752,464	9,947,513	511,457	10,458,970
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

Request for Increased Student Fee
TEXAS A&M INTERNATIONAL UNIVERSITY
Health Services Fee
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

Revenue from the proposed increase will be used to help cover the expansion of medical services.

II. Public hearing and/or student referendum requirements

The Student Fee Advisory Committee met during the fall semester to discuss proposed fee increases and the committee supports the fee change. Student hearings are scheduled for October 3 and 4, 2017, to present the proposed increase.

III. Budget impact if fee request is not approved

As student demand for health and counseling services grows, this demand can only be met with additional staffing. If the increase is not approved, the University will be unable to hire new staff needed to provide for the expansion of medical services to our students.

IV. Justification for ending balance

Any fund balance remaining will be used for unanticipated future operational needs.

V. Additional information

Request for Increased Student Fee
TEXAS A&M INTERNATIONAL UNIVERSITY
 Health Services Fee

LEGISLATIVE MAXIMUM:

Current Fee:	<u>\$46.05</u>	for Fall and Spring
	<u>\$23.03</u>	for Summer
Proposed Fee:	<u>\$50.65</u>	for Fall and Spring
	<u>\$25.00</u>	for Summer(Max)
Basis:	sem	(sch, sem, student, etc.)

Current:	<u>\$75.00</u>	for Fall and Spring
	<u>\$25.00</u>	for Summer
Proposed:	<u>\$75.00</u>	for Fall and Spring
	<u>\$25.00</u>	for Summer (Max)

Number of Students Affected:	4,616
Current Semester Credit Hours:	
Projected Semester Credit Hours:	

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual Estimated	0	0		0
Revenues				
Fees	592,843	604,700	21,234	625,934
Total Revenues	592,843	604,700	21,234	625,934
Expenses				
Salaries & Wages	355,896	355,896	21,234	377,130
Fringe Benefits	102,151	102,151	0	102,151
Departmental Operations	128,493	140,350	0	140,350
Travel	6,303	6,303	0	6,303
Total Expenses	592,843	604,700	21,234	625,934
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

TEXAS A&M UNIVERSITY
Summary of Proposed Fee Changes
Effective Fall 2018

PAGE		BASIS	CURRENT	INCREASE	PROPOSED
6.2	<p>Tuition & Fee Plans (variable and guaranteed)</p> <p>Increase the overall academic charge (tuition and fees) to a full-time student choosing theone-year variable rate tuition and fee plan based on the 2017 HEPI rate of 3.7%.</p> <p>The overall academic charge (tuition and fees) to a full-time student choosing the guaranteed rate tuition and fee plan will be set at an amount equal to 5% greater than the one-year variable rate tuition and fee plan.</p> <p><u>In addition to the above inflationary adjustment, the following tuition and fee changes are being requested:</u></p> <p>The Guaranteed Tuition & Fee Rate (Fixed) - Non-Resident will no longer be made available.</p>				
6.5	College Differential Tuition will be charged to undergraduate students enrolled in summer terms				
6.7	College Advancement/Program Fees will be charged to graduate students enrolled in summer terms				
6.9	Group Hospital and Medical Services Fee Fall, Spring & Summer (long session)	SEM	\$72.50	\$2.50	\$75.00
6.11	Bush Graduate Program Fee	SEM	\$1,334.07	\$165.93	\$1,500.00
6.14	Engineering Graduate Remote Education Program Fee	SEM	New		\$5,000.00
	* Engineering Graduate Program Fee	SCH	New		\$145.00
	<p>* Implemented in 2 phases:</p> <p>Fall 2018: \$145/sch capped at 9 sch for Fall/Spring and capped at 6 sch for Summer</p> <p>Fall 2019: \$285/sch capped at 9 sch for Fall/Spring and capped at 6 sch for Summer</p>				
6.16	Mays Master of Real Estate Fee	SEM	\$2,500.00	\$500.00	\$3,000.00
6.20	Mays Master of Science in Finance Program Fee	SEM	\$8,000.00	\$2,700.00	\$10,700.00
6.24	Mays Master of Science in Human Resource Mgt - Enrollment Deposit	STUDENT	New		\$500.00
6.26	Mays Master of Science in Human Resource Mgt - Program Fee	SEM	New		\$3,000.00
6.31	Mays Master of Science in Management Information Systems Fee	SEM	New		\$1,500.00
6.35	Mays Business Master of Science in Marketing	SEM	New		\$2,500.00
6.40	Liberal Arts Master of Science in Psychology with a concentration in Industrial/Organization Program Fee	SEM	New		\$3,500.00
6.44	Master of Science in Quantitative Finance Fee - Enrollment Deposit	STUDENT	New		\$1,000.00
6.47	Master of Science in Quantitative Finance Fee	SEM	New		\$8,500.00

SCH - Semester Credit Hour

SEM - Semester

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
Academic Cost Inflationary Increase
Designated Tuition and University Advancement Fee
Effective Fall 2018

I. Programmatic justification and proposed use of the new fee

Texas A&M University proposes an increase of 3.7% to variable rates with a 5% premium on guaranteed rates. Different colleges have different costs, so the increase will vary depending on the student's major field of study. This increase impacts the following: new undergraduate students either transferring or enrolling for the first time, undergraduate students not completing their program within the specified timeframe, undergraduate students on a variable rate plan, and all graduate students. This proposal does not impact currently enrolled undergraduate students who previously chose the guaranteed tuition and fee plan and have not exceeded the specified timeframe of their degree program.

The increased revenue will be used to continue to improve our ability to graduate students on a timely basis, provide students with more intimate learning opportunities through smaller classes, provide students with the opportunity for transformational learning experiences and will continue the University's trajectory towards excellence. Examples of funding investments include:

- Hiring additional faculty
- Hiring additional academic and career advisors
- Providing increased opportunities for internship, study abroad, and other transformational learning experiences
- Enhancing classrooms and classroom technology
- Addressing inflationary costs associated with library subscriptions
- Providing increased financial assistance as required by state statute

II. Public hearing and/or student referendum requirements

Public hearings will be held October 2nd and 10th at Texas A&M University - College Station.

III. Budget impact if fee request is not approved

If the proposed fee request is not approved, inflationary costs will be addressed through reduction in services or internal funding reallocations.

IV. Justification for ending balance

No ending balance is anticipated.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
 Designated Tuition

Current Fee: varies for Fall and Spring
varies for Summer
 Proposed Fee: \$173/\$190 for Fall and Spring
\$173/\$190 for Summer
 Basis: sch (sch, sem, student, etc.)

Number of Students Affected: 27,158
 Current Semester Credit Hours: 310,327
 Projected Semester Credit Hours:

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual Estimated	0	(0)		(0)
Revenues				
Fees	229,904,709	232,203,756	5,796,000	237,999,756
Total Revenues	229,904,709	232,203,756	5,796,000	237,999,756
Expenses				
Salaries & Wages	38,945,858	39,335,316	3,500,000	42,835,316
Fringe Benefits	8,046,665	8,127,131	700,000	8,827,131
Departmental Operations	143,322,596	144,755,822	726,600	145,482,422
Equipment	7,104,056	7,175,096	0	7,175,096
Scholarships and Fellowships	32,485,535	32,810,391	869,400	33,679,791
Total Expenses	229,904,709	232,203,756	5,796,000	237,999,756
Increase/Decrease in Balance				
Revenues less Expenses	(0)	(0)	0	(0)
ENDING BALANCE	(0)	(0)		(0)

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
University Advancement Fee

Current Fee:	<u>varies</u>	for Fall and Spring
	<u>varies</u>	for Summer
Proposed Fee:	<u>\$100.00</u>	for Fall and Spring
	<u>\$100.00</u>	for Summer
Basis:	<u>sch</u>	(sch, sem, student, etc.)

Number of Students Affected:	<u>27,158</u>
Current Semester Credit Hours:	<u>310,327</u>
Projected Semester Credit Hours:	<u> </u>

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated		0		0
Revenues				
Fees	148,963,349	151,942,616	659,640	152,602,256
Total Revenues	148,963,349	151,942,616	659,640	152,602,256
Expenses				
Salaries & Wages	22,210,435	22,654,644	500,000	23,154,644
Fringe Benefits	5,601,022	5,713,042	100,000	5,813,042
Departmental Operations	75,732,967	77,247,626	59,640	77,307,266
Maintenance/Equipment	2,264,243	2,309,528		2,309,528
Scholarships and Fellowships	566,061	577,382		577,382
Utilities	42,588,621	43,440,394		43,440,394
Total Expenses	148,963,349	151,942,616	659,640	152,602,256
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
College Differential Tuition
Effective Fall 2018

I. Programmatic justification and proposed use of the new fee

Historically Texas A&M has not charged college differentials during summer sessions. Texas A&M proposes to change this practice and allow colleges to charge differential tuition during summer sessions on a prorated basis. College differential tuition will be converted to a per semester credit hour charge in the summer and will be charged per hour to reflect often reduced course loads and ensure an equitable charge to students during the summer.

This additional revenue will be used to increase summer course offerings to students, decreasing time to degree as more course options will be available during summer sessions to meet students' degree plan and graduation needs.

Investments include:

- Additional faculty to cover the additional summer course offerings
- Providing increased financial assistance as required by state statute

II. Public hearing and/or student referendum requirements

Public hearings will be held October 2nd and 10th at Texas A&M University - College Station.

III. Budget impact if fee request is not approved

If the proposed fee request is not approved, summer course offerings cannot be expanded.

IV. Justification for ending balance

No ending balance is expected

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
College Differential Tuition

Current Fee: varies for Fall and Spring
 varies for Summer
Proposed Fee: varies for Fall and Spring
 varies for Summer
Basis: (sch, sem, student, etc.)

Number of Students Affected: 14,096
Current Semester Credit Hours: 81,730
Projected Semester Credit Hours:

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated		0		0
Revenues				
Fees	46,798,814	47,266,802	2,760,000	50,026,802
Total Revenues	46,798,814	47,266,802	2,760,000	50,026,802
Expenses				
Salaries & Wages	7,927,719	8,006,996	1,500,000	9,506,996
Fringe Benefits	1,637,958	1,654,338	300,000	1,954,338
Departmental Operations	28,982,653	29,272,479	546,000	29,818,479
Equipment	1,446,083	1,460,544	0	1,460,544
Scholarships and Fellowships	6,804,400	6,872,444	414,000	7,286,444
Total Expenses	46,798,814	47,266,802	2,760,000	50,026,802
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
College Advancement/Program Fees
Graduate Students Only
Effective Fall 2018

I. Programmatic justification and proposed use of the new fee

Historically Texas A&M has not charged college advancement/program fees during summer sessions for graduate students. Texas A&M proposes to change this practice and allow colleges to charge college advancement/program fees during summer sessions on a prorated basis. College advancement/program fees will be converted to a per semester credit hour charge in the summer and will be charged per hour to reflect often reduced course loads and ensure an equitable charge to students during the summer.

This additional revenue will be used to cover costs associated with course materials and equipment needs for summer courses rather than continue to utilize other revenue collected for other purposes. This was the original purpose of the college advancement fees collected for the fall and spring.

Investments include:

- Course materials and equipment for graduate courses
- Salary support for faculty during the summer as needed

II. Public hearing and/or student referendum requirements

Public hearings will be held October 2nd and 10th at Texas A&M University - College Station.

III. Budget impact if fee request is not approved

If the proposed fee request is not approved, the University will continue to offset summer costs from other revenue collected.

IV. Justification for ending balance

No ending balance is anticipated.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
College Advancement/Program Fees

Current Fee: varies for Fall and Spring
varies for Summer
Proposed Fee: varies for Fall and Spring
varies for Summer
Basis: (sch, sem, student, etc.)

Number of Students Affected: 11,600
Current Semester Credit Hours: 104,400
Projected Semester Credit Hours:

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated		0		0
Revenues				
Fees	2,375,000	2,398,750	475,000	2,873,750
Total Revenues	2,375,000	2,398,750	475,000	2,873,750
Expenses				
Salaries & Wages	600,000	606,000	145,000	751,000
Fringe Benefits	150,000	151,500	29,000	180,500
Departmental Operations	1,625,000	1,641,250	301,000	1,942,250
Total Expenses	2,375,000	2,398,750	475,000	2,873,750
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
Student Health Services (SHS)
Group Hospital and Medical Services Fee

I. Programmatic justification and proposed use of the increased fee

Funds will be used to hire and retain staff, increase student wages, and provide funding for increases in operating expenses. The Student Health Fee has not been increased since Fiscal Year 2012.

II. Public hearing and/or student referendum requirements

Discussed overall budget and plans for increase with the Student Service Fee Advisory Board (SSFAB) in Fiscal Year 2017. This actual proposed fee increase will be presented to SSFAB in Fall 2017.

The proposed increase will also be included in the presentation by University administrators during the tuition and fee hearings in October 2017.

III. Budget impact if fee request is not approved

The Student Health Fee is primarily used to pay staff salaries. Retaining and hiring additional highly credentialed medical staff (as needed) is imperative for meeting the needs of a growing student population with increasingly complex needs. In addition, our Emergency Medical Services (EMS) staff continues to provide services to a growing and expanding university. Several transformational learning experiences (“high impact programs”) are composed of student worker positions. These programs may have to be reduced or eliminated if the fee is not increased.

IV. Justification for ending balance

Departmental reserves are maintained at required levels for auxiliary operations. Maintaining adequate reserves is becoming more difficult as salary savings are retained by the University. SHS has historically reinvested excess reserves in the annual flu shot campaign and capital purchases for the benefit of students.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
 Group Hospital and Medical Services Fee

LEGISLATIVE/INTERNAL MAXIMUM:

Current Fee: \$72.50 for Fall and Spring
 \$25.00 for Summer
 Proposed Fee: \$75.00 for Fall and Spring
 \$25.00 for Summer
 Basis: SEM (sch, sem, student, etc.)

Current: \$75.00 for Fall and Spring
 \$25.00 for Summer
 Proposed: \$75.00 for Fall and Spring
 \$25.00 for Summer

Number of Students Affected: 24,000
 Current Semester Credit Hours:
 Projected Semester Credit Hours:

	FY 2018 Budget	FY 2019 Budget WITHOUT Increase	Proposed Increase	FY 2019 Budget WITH Increase
BEGINNING BALANCE - Actual	0			
Estimated	2,560,000	2,560,000		2,560,000
Revenues				
Fees	8,700,085	8,800,085	120,000	8,920,085
Interest	110,915	110,915	0	110,915
Total Revenues	8,811,000	8,911,000	120,000	9,031,000
Expenses				
Salaries & Wages	6,709,788	6,789,788	100,000	6,889,788
Fringe Benefits	1,630,000	1,642,000	20,000	1,662,000
Departmental Operations	471,212	479,212	0	479,212
Total Expenses	8,811,000	8,911,000	120,000	9,031,000
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	2,560,000	2,560,000		2,560,000

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
Bush School of Government and Public Service
Graduate Program Fee

I. Programmatic justification and proposed use of the increased fee

The Bush School requests an increase to our existing Graduate Program Fee for Fall 2018 (Fiscal Year 2019). The current graduate program fee was implemented in Fall 2008 (FY 2009). We have not asked for an increase in this fee since its initiation. Instructional enhancement/equipment fees (IEEF) were rolled into program fees as part of the broader university initiative in Fall 2014 (FY 2015) and inflation costs were applied by the University in FY 2016, FY 2017, and FY 2018. Those changes brought our total fee, per student, per semester, to \$1,334.07 for the current fiscal year. We request to increase the fee to \$1,500 for fall/spring per student per semester. The program fee will be prorated and charged by the semester credit hour during summer terms.

To maintain consistency with our original fee request and implementation in FY 2009, we plan to use the additional revenue to help offset costs in multiple programs and services, including: our leadership certificate program; our writing program; recruiting and admissions; applicant interview weekends; career counseling; language training; educational and research technology support; student scholarship support; and career services/workshops. We request that the amount of the program fee be increased each year by a percentage change not to exceed the Higher Education Price Index (HEPI).

II. Public hearing and/or student referendum requirements

Public hearings are not a requirement to increase the existing fee. However, our intent is to consult with the Bush School Student Government Association to vet the intended increase to the current fee and seek their input. The original fee request and implementation in FY 2009 was vetted with the students in the same manner and was met with no objections.

III. Budget impact if fee request is not approved

The increased revenue would provide additional staff and operational support for the school's continued growth and transformation, for its excellence in educational endeavors, and for its improved financial stability. Critically, it would provide the means to help sustain and capitalize on the school's strategic student enrollment growth to 400 students. From a student perspective, this increase would provide the means to strengthen the current and future value of the Bush School degree. Without approval, the school's continued dramatic and successful student enrollment growth and advancement would be placed at risk.

IV. Justification for ending balance

FY 2017 ending balance has been budgeted for FY 2018 salary and operational growth and student support consistent with strategic enrollment plans. These funds have been committed for a purpose. Budgeting and planning for FY 2018 forward, no significant balance is expected, however any residual balance resulting from any given year will be invested in initiatives consistent with the objective of the fee.

V. Additional information

The increased fee would be assessed for incoming students entering the Bush School starting FY 2019 (Academic Year 2018-2019) for the fall and spring semester. The fee is not retroactive to students already enrolled. Consistent with the current model, the program fee will be prorated for part-time students.

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
 Bush School Graduate Program Fee

Current Fee:	<u>\$1,334.07</u>	for Fall and Spring
	<u>\$0.00</u>	for Summer
Proposed Fee:	<u>\$1,500.00</u>	for Fall and Spring
	<u>prorated by SCH</u>	for Summer
Basis:	<u>SEM/SCH</u>	(sch, sem, student, etc.)

Number of Students Affected:	<u>177</u>
Current Semester Credit Hours:	<u>N/A</u>
Projected Semester Credit Hours:	<u>N/A</u>

		FY 2018 Budget	FY 2019 Budget WITHOUT Increase	Proposed Increase	FY 2019 Budget WITH Increase
BEGINNING BALANCE - Actual	Actual	106,000			
	Estimated	0	0		0
Revenues					
Fees		850,075	867,077	88,748	955,825
Total Revenues		850,075	867,077	88,748	955,825
Expenses					
Salaries & Wages		469,956	409,485	41,912	451,397
Fringe Benefits		100,980	90,210	9,025	99,235
Departmental Operations		229,035	231,616	23,911	255,527
Scholarships		156,104	135,766	13,900	149,666
Total Expenses		956,075	867,077	88,748	955,825
Increase/Decrease in Balance					
Revenues less Expenses		(106,000)	0	0	0
ENDING BALANCE		0	0		0

Request for New Student Fee
TEXAS A&M UNIVERSITY
Engineering Graduate Program Fee & Graduate Remote Education Program Fee

I. Programmatic justification and proposed use of the new fee:

The graduate program is the foundational component for excellence. It has become evident that TAMU Engineering's investment into the graduate program has not kept up with the financial investment of our peer's graduate programs, or even our own TAMU Engineering's undergraduate programs. State of the art facilities like the Zachry Engineering Education Complex and innovative initiatives like ENGRX are just a few of the key investments into the education of the TAMU Engineering undergraduate students. In contrast, investments similar to this have not been made into the TAMU Engineering Graduate Program. The Graduate program fee will be set at \$285/sch and implemented over a two-year period. The fee during the 2018/2019 academic year will be \$145/sch or \$1,305/sem and capped at 9 hours for both the fall and spring and 6 hours in the summer. The fee beginning in the fall of 2019 will be \$285/sch or \$2,565/sem for a full time graduate student (9 hours) and capped at 9 hours for both the fall and spring and 6 hours in the summer. The fee will generate funding for additional graduate scholarship opportunities, graduate travel grants, state of the art graduate research facilities, seminars and workshops, dedicated graduate career services, and expanded graduate curriculum. The graduate remote education fee will be \$5,000/semester and the distance differential will be eliminated.* The implementation of a TAMU Engineering Graduate Program fee will allow us to become more competitive and close the gaps in areas we are lacking compared to our peers.

II. Public hearing and/or student referendum requirements.

Town Hall Meetings are scheduled for September 7th. Meetings will be held at 10:00 am and 4:00pm. Notifications of the Town Hall meetings have been emailed to all current graduate students, faculty and staff.

III. Budget impact if fee request is not approved.

If the fee is not approved, TAMU Engineering will fall precipitously in all graduate rankings. Our peers are dedicating more financial resources to their graduate programs and without the increased funding, TAMU Engineering will be placed at a disadvantage for recruiting and attracting the highest quality graduate students.

IV. Justification for ending balance.

All generated revenue within the fiscal year will be utilized for the enhancement of the education environment for those graduate students paying the program fee. No ending balance is anticipated.

V. Additional information.

Current graduate students will be exempted from this new graduate program fee. The program fee will apply to all new students entering Fall 2018. In addition, the program fee will be applied during the summer term at a pro-rated basis e.g. $2565/9 = 285$ per hour.

**The distance differential for Undergraduate students will also be eliminated.*

Request for New Student Fee
TEXAS A&M UNIVERSITY
Engineering Graduate Program Fee and Graduate Remote Education Program Fee

Proposed Fee:	\$5000/fall & spring	Graduate Remote Education Program Fee	
	\$145/fall & spring 2018	Graduate Program Fee *	
	\$285/fall & spring 2019	Graduate Program Fee*	
	prorated by sch	for Summer	
Basis:	SCH	(sch, sem, student, etc.)	*Capped at 9 SCH's for Fall & Spring and 6 SCH's for summer.

Number of Students Affected:	776	
Projected Student Enrollment:	4,275	
Projected Semester Credit Hours:		

	FY 2019 Budget
BEGINNING BALANCE	0
Revenues	
Fees	2,700,480
Total Revenues	2,700,480
Expenses	
Salaries & Wages	550,000
Fringe Benefits	150,480
Departmental Operations	500,000
Equipment	500,000
Graduate Career Advising/Graduate Curriculum	1,000,000
Total Expenses	2,700,480
Increase/Decrease in Balance (Revenues less Expenses)	0
ENDING BALANCE	0

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
MAYS BUSINESS SCHOOL
Master of Real Estate Program Fee

I. Programmatic justification and proposed use of increased fee

A. Executive Overview

Mays Business School proposes an increase in the *Master of Real Estate* (MRE) Program Fee, as well as future indexation of the program fee to reflect changes in the Higher Education Price Index (HEPI). The primary goal is to provide a revenue stream that allows Mays to grow the MRE Program by increasing enrollment capacity, adding new faculty, and boosting recruiting efforts to add more students. The increased enrollment will provide additional revenue for Mays and will also increase state formula funding and tuition for the university. To that end, the incremental fees will be used to cover the direct and indirect costs associated with new staff members and with new faculty members who teach in the MRE program, to provide scholarships to students enrolled in the MRE, and to expand marketing and recruiting efforts in order to attract additional students.

The amount of the proposed fee increase, to be assessed on a semester basis, is as follows:

	Fall	Spring	Summer
MRE Program Fee Increase	\$500	\$500	Prorated per semester credit hour

Because of internships, MRE students generally do not enroll in summer.

The current MRE program fee is \$2,500 per semester. If this fee increase is approved, the program fee will be \$3,000 per semester (fall and spring), beginning with fall 2018. We propose that the fee increase be assessed only on new students matriculating into the MRE programs in fall 2018 and thereafter. There will be no increase in fees for any current MRE students.

B. Background of the MRE Program

Mays' MRE is a graduate degree program in real estate with a long history at Texas A&M University. Originally housed in the Department of Agricultural Economics, the program was focused on preparing students for careers in real estate appraisal with placement primarily in Texas. Since moving to the Department of Finance at Mays Business School in the mid-1990s, the program has become increasingly more diversified with more placements in commercial real estate finance and development, as well as consulting. The program enrolls highly qualified students and has traditionally placed the quasi totality of its graduates within 90 days of graduation. Recent placements outside Texas have contributed to an increase in the national reputation of the program.

C. Rationale

1. Rationale #1: Additional investment in faculty is required to enhance quality, attract new students, and grow enrollment.

To compete with the nation's top programs at Wharton, NYU, MIT, Cornell and Wisconsin, we need to be able to attract strong faculty to teach in the MRE program. A long-tenured faculty (with 38 years of service at Texas A&M University) has retired several years ago. Due to his long tenure, additional funding will be required to hire additional faculty who can play a leadership role in the MRE program. The program's reputation is driven in large part by the academic rigor expected of our students. Investment in faculty is essential to maintain this reputation. By hiring additional faculty members who can teach classes in the MRE program we will be able to increase the quality and outreach of that program.

2. Rationale #2: Additional investment in staff is required in case of growing enrollment.

At the moment, one full-time staff member is assigned to the MRE program. We anticipate that if enrollment in the program continues to grow, a second staff member will have to be assigned to the MRE program either on a full-time or part-time basis.

3. Rationale #3: The overall cost of Mays' MRE program continues to be below market.

The approximate current total cost of the Master of Real Estate program, including tuition and fees is \$27,700. If the fee increase is approved, the approximate total cost will increase to \$29,200. Because the MRE is taught over three semesters, this represents an annual cost of \$21,652. Even at this new level, the Mays MRE program will still be significantly below the annual cost of similar programs at other universities, public and private.

The table below shows the annual cost of similar programs during academic year 2017-2018:

University (School)	Type	AY 2018 Annual Cost
<i>Public:</i>		
University of Texas (MBA concentration)	Public	\$36,174
Clemson University	Public	\$32,667
University of Florida	Public	\$12,740
Georgia State MSRE	Public	\$37,500
University of Illinois MSF-RE specialization	Public	\$59,364
University of Wisconsin-Madison (MBA specialization)	Public	\$17,509
<i>Private:</i>		
New York University	Private	\$38,974
MIT	Private	\$70,535
Johns Hopkins	Public	\$66,500
Cornell	Private	\$52,612
Columbia (MBA Specialization)	Private	\$73,614

4. Conclusion

Unlike undergraduate students who are typically more price sensitive, business master's students are sophisticated consumers of higher education and will continue to seek out a Mays degree even with the proposed fee increase. The additional funds will allow the Department of Finance to grow, innovate, expand our reach, and stay competitive in the coming years.

D. Proposed Use of the MRE Fees

The first priority in using the MRE fees (including the additional fees proposed here) is to cover direct expenses associated with the MRE program. These expenses include the following:

- **Faculty Investment.** Additional faculty members (either full-time, part-time, or reassigned) are required for student advising, curriculum development, mentoring, industry partnerships, and enrichment experience, and to teach existing courses in the program following the retirement of a faculty member a few years ago. To attract a top quality faculty we must compete at a market level. We estimate that it will cost between \$100,000 and \$150,000 per year to recruit the talent we need, and we plan to use the MRE fees to cover the salary, or part of the salary of faculty who are assigned to teach in the program, including summer research support, as appropriate. Salaries will be allocated to the MRE program fee in proportion to the number of courses that a faculty member teaches in the MRE program.
- **Administration Staff.** Dedicated staff is required in order to support national and international student recruiting, the admissions process, student advising, curriculum development, student placement, and

enrichment experience. At the moment, these activities require the services of a Program Director as well one full-time staff member. However, if the event of an increase in student enrollment, an additional staff member may need to be recruited and the cost of that position will be financed by the program fees.

- **Marketing and Advertising Costs.** In order to attract more students to College Station and compete with other universities located in major metropolitan areas, we will invest in advertising material of all types. To ensure a high quality for our program we will need to attract the best and brightest students. With thoughtful investment made possible by these program fees, we believe we can grow enrollment and increase student quality.
- **Scholarships:** To compete for highly qualified students, to attract students of more modest means, and to support professional development initiatives for all students, we will use a portion of the fees to fund scholarships for students admitted to the MRE Program.
- **Student Enrichment Costs.** These costs include but are not limited to computer equipment, supplies, and student travel.
- **Graduate Assistants.** New graduate assistants may be required to provide support to faculty teaching in this program. The MRE fee may be used to cover the costs of additional graduate assistant positions.
- **Faculty Support.** These costs include research and teaching support for faculty who teach in the MRE program, including summer salary research or teaching support, as well as the cost of databases used by the faculty in the conduct of their research activities. This reinvestment into faculty support is critical to the department's ability to retain and attract the very best faculty here at Texas A&M University. The market for finance faculty continues to be very competitive nationwide, and departments who are able to provide summer research support are undoubtedly best situated to attract the top talent.

Reinvestment. Once all direct expenses are covered, the remaining revenue (if any) will be reinvested in the educational missions of the Department of Finance. This reinvestment includes faculty summer research support, faculty teaching grants, graduate assistants, and faculty development costs, in accordance with applicable rules of Mays Business School and Texas A&M University.

II. Public hearing and/or student referendum requirements

We propose that the fee increase become effective fall 2018 applied only to new students matriculating the program in fall 2018 and after. Current students would be exempt from the fee increase. An open forum to obtain student feedback on the proposal was held on September 7, 2017. All current MRE students were notified via email about the proposed change and about the open forum.

III. Budget impact if fee request is not approved

The MRE program cannot sustain itself without an increase in the program fee. We must be able to recruit high-quality students, attract and retain outstanding faculty, and provide staff support to assist the faculty and students. We see no alternative than a fee to cover these operating costs.

IV. Justification for ending balance

No significant ending balance is anticipated.

V. Additional information

The amount of the program fee may be increased each year by a percentage change that is equal to the most recent percentage change in the Higher Education Price Index (HEPI), published by Commonfund, an asset management firm located at 15 Old Danbury Road, Wilton, CT.

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
Master of Real Estate Fee

Current Fee: \$2,500 for Fall and Spring
 \$0.00 for Summer
Proposed Fee: \$3,000 for Fall and Spring
prorated by sch for Summer

Number of Students Affected: 40 new students (30 in Fall 2018; 10 in Spring 2019;
Current Semester Credit Hours: n/a others are grandfathered)
Projected Semester Credit Hours: n/a

	FY 2018 Budget	FY 2019 Budget WITHOUT Increase	Proposed Increase	FY 2019 Budget WITH Increase
BEGINNING BALANCE - Actual Estimated	106,200	96,391		96,391
Revenues				
Fees	300,000	300,000	35,000	335,000
Total Revenues	300,000	300,000	35,000	335,000
Expenses				
Salaries & Wages	224,057	323,807	0	323,807
Fringe Benefits	47,052	67,999	0	67,999
Departmental Operations	22,000	22,000	0	22,000
Student Enrichment	6,700	6,700	0	6,700
Scholarships	10,000	10,000	0	10,000
Total Expenses	309,809	430,506	0	430,506
Increase/Decrease in Balance				
Revenues less Expenses	(9,809)	(130,506)	35,000	(95,506)
ENDING BALANCE	96,391	(34,115)		885

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
MAYS BUSINESS SCHOOL
Master of Science in Finance Program Fee

I. Programmatic justification and proposed use of increased fee

A. Executive Overview

Mays Business School proposes an increase in the *Master of Science in Finance* (MSF) Program Fee, as well as future indexation of the program fee to reflect changes in the Higher Education Price Index (HEPI). The primary goal is to provide a revenue stream that allows Mays to grow the MSF Program by increasing enrollment capacity, adding new faculty, and boosting recruiting efforts to add more students. The increased enrollment will provide additional revenue for Mays and for Texas A&M University. To that end, the incremental fees will be used to cover the direct and indirect costs associated with new staff members and with new faculty members who teach in the MSF program, to provide scholarships to students enrolled in the MSF, and to expand marketing and recruiting efforts in order to attract additional students.

The amount of the proposed fee increase, to be assessed on a semester basis, is as follows:

	Fall	Spring	Summer
MSF Program Fee Increase	\$2,700	\$2,700	Prorated per semester credit hour

The MSF fee is not charged in the summer.

The current MSF program fee is \$8,000 per semester. If this fee increase is approved, the program fee will be \$10,700 per semester (fall and spring), beginning with fall 2018. We propose that the fee increase be assessed only on new students matriculating into the MSF program in fall 2018 and thereafter. There will be no increase in fees for any current MSF students.

B. Background of the MSF Program

Prior to 2014, the MSF program was typically restricted to Mays undergraduates who were enrolled in the Professional Program in Accounting (PPA) or in the Trading, Risk and Investments Program (TRIP). In 2014, Mays admitted its first MSF class containing students from outside the business school. In 2015, Mays launched a fully revised MSF program that is similar to the current MBA program in terms of student support, emphasis on job market placement, enrichment activities, and professional development. Like the MBA, the revised MSF program is a terminal professional graduate degree, with an emphasis in practical finance skills and career preparation. The program is designed for students with a quantitative undergraduate degree (e.g., STEM, economics, and accounting) who are seeking a career in finance, and will prepare students for the intense job market competition for entry-level positions in finance.

The revised MSF program graduated its second cohort in May 2017. The third cohort is expected to join the program in fall 2017, and our expected enrollment at that time is 44. This represents a net increase over the previous two academic years.

The MSF fee was approved three years ago, at the Board of Regents meeting held in November 2014. The new proposed fee represents an increase of \$2,700 per semester. This increase is justified by a comparison with our competitor programs, as well as the need to make additional investments into the educational mission of the department in order to maintain excellence at all levels of academic activity. The additional proceeds resulting from this fee increase will be reinvested into (a) scholarships, (b) additional staff support, (c) student enhancements, and (d) faculty salary and research support that enhance the educational mission of the Mays Business School.

C. Rationale

1. *Rationale #1: Additional investment in faculty is required to enhance quality, attract new students, and grow enrollment.*

To compete with the nation's top programs, we need to be able to attract and retain strong faculty to teach in the MSF program. The program's reputation is driven in large part by the academic rigor expected of our students. Investment in faculty is essential to maintain this reputation. By allocating additional faculty members to teach graduate-level classes in the MSF program we will be able to increase the quality and outreach of that program.

2. *Rationale #2: Additional investment in staff is required in case of growing enrollment.*

At the moment, one full-time staff member is assigned to the MSF program (in addition to the program director). We anticipate that, due to recent growth in enrollments, a second staff member will have to be assigned to the MSF program by fall of 2018.

3. *Rationale #3: The overall cost of Mays' MSF program continues to be below market.*

While the demand for our MSF program remains strong, our overall price has fallen behind that of our competitors. For example, the current total cost of our MSF is approximately \$32,800 for state residents. At University of Texas, the current cost for an equivalent program is \$43,000. With our proposed increase, the MSF would cost \$37,780, or approximately 12% below the current cost of the UT program.

The following table shows the current cost of comparable programs at other institutions of higher education, based on their latest available data.

University (School)	Type	Program Cost (Tuition & Fees)
UT-Austin (McCombs)	Public	\$43,000
SMU (Cox)	Private	\$49,864
University of Illinois – Urbana-Champaign	Public	\$59,364
Ohio State University (Fisher)	Public	\$56,651

4. *Conclusion*

Unlike undergraduate students who are typically more price sensitive, business master's students are sophisticated consumers of higher education and will continue to seek out a Mays degree even with the proposed fee increase so long as the expected benefits (in terms of additional educational opportunities) exceed the cost of the program. The additional funds will allow the Department of Finance to grow, innovate, expand our reach, and stay competitive in the coming years.

D. Proposed Use of the MSF Fees

The first priority in using the MSF fees (including the additional fees proposed here) is to cover direct expenses associated with the MSF program. These expenses include the following:

- **Faculty Investment.** Additional faculty members (either full-time, part-time, or reassigned) are required for student advising, curriculum development, mentoring, industry partnerships, and enrichment experience, and to teach existing courses in the program. To attract and retain top quality faculty in the department, we must compete at a market level. We plan to use the MSF fees to cover the salary, or part of the salary of faculty members who are assigned to teach in the program, including summer research support, as appropriate. Salaries will be allocated to the MSF program fee in proportion to the number of courses that the faculty member teaches in the MSF program.
- **Administration Staff.** Dedicated staff is required in order to support national and international student recruiting, the admissions process, student advising, curriculum development, student placement, and enrichment experience. At the moment, these activities require the services of a Program Director as

well one full-time staff member. However, due to recent increase in student enrollment, an additional staff member will need to be recruited (or re-assigned from other departmental duties) and the cost of that position will be financed by the program fees.

- **Marketing and Advertising Costs.** In order to attract more students to College Station and compete with other universities located in major metropolitan areas, we will invest in advertising material of all types. To ensure a high quality for our program we will need to attract the best and brightest students. With thoughtful investment made possible by these program fees, we believe we can grow enrollment and increase student quality.
- **Scholarships:** To compete for highly qualified students, to attract students of more modest means, and to support professional development initiatives for all students, we will use a portion of the fees to fund scholarships for students admitted to the MSF Program.
- **Student Enrichment Costs.** These funds would cover the costs of value-enhancing activities such as field trips, high-reputation professional speakers, computer equipment, supplies, and student travel.
- **Graduate Assistants.** New graduate assistants may be required to provide support to faculty teaching in this program. The MSF fee may be used to cover the costs of additional graduate assistant positions.
- **Faculty Support.** These costs include research and teaching support for faculty who teach in the MSF program, including summer salary research or teaching support, as well as the cost of databases used by the faculty in the conduct of their research activities. This reinvestment into faculty support is critical to the department's ability to retain and attract the very best faculty here at Texas A&M University. The market for finance faculty continues to be very competitive nationwide, and departments who are able to provide summer research support are undoubtedly best situated to attract the top talent.

Reinvestment. Once all direct expenses are covered, the remaining revenue (if any) will be reinvested in the educational missions of the Department of Finance. This reinvestment includes faculty summer research support, faculty teaching grants, graduate assistants, an annual research conference hosted by Texas A&M, and faculty development costs, in accordance with applicable rules of Mays Business School and Texas A&M University.

II. Public hearing and/or student referendum requirements

We propose that the fee increase become effective fall 2018 and be applied only to new students matriculating the program in fall 2018 and after. Current students would be exempt from the fee increase. An open forum to get student feedback on the proposal occurred on September 7, 2017. All current MSF students were notified via email about the proposed change and about the open forum.

III. Budget impact if fee request is not approved

The MSF program cannot sustain itself without an increase in the program fee. We must be able to recruit high-quality students, attract and retain outstanding faculty, and provide staff support to assist the faculty and students. We see no alternative than a fee to cover these operating costs.

IV. Justification for ending balance

We do not anticipate an ending balance.

V. Additional information

The amount of the program fee may be increased each year by a percentage change that is equal to the most recent percentage change in the Higher Education Price Index (HEPI), published by Commonfund, an asset management firm located at 15 Old Danbury Road, Wilton, CT.

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
 Mays Business School
 Master of Science in Finance Fee

Current Fee:	<u>\$8,000</u>	for Fall and Spring
	<u>\$0.00</u>	for Summer
Proposed Fee:	<u>\$10,700</u>	for Fall and Spring
	prorated by sch	for Summer

Number of Students Affected:	44
Current Semester Credit Hours:	
Projected Semester Credit Hours:	

	FY 2018 Budget	FY 2019 Budget WITHOUT Increase	Proposed Increase	FY 2019 Budget WITH Increase
BEGINNING BALANCE - Actual Estimated	162,100	162,101		162,101
Revenues				
Fees	704,000	704,000	237,600	941,600
Total Revenues	704,000	704,000	237,600	941,600
Expenses				
Salaries & Wages	345,454	505,450	0	505,450
Fringe Benefits	72,545	106,145	0	106,145
Departmental Operations	165,000	190,000	0	190,000
Scholarships - (Other)	121,000	140,000	0	140,000
Total Expenses	703,999	941,595	0	941,595
Increase/Decrease in Balance				
Revenues less Expenses	1	(237,595)	237,600	6
ENDING BALANCE	162,101	(75,494)		162,106

Request for New Student Fee
TEXAS A&M UNIVERSITY
Mays Business School
Master of Science in Human Resource Management – Enrollment Deposit

I. Programmatic justification and proposed use of the new fee

Mays Business School proposes a new enrollment deposit for the Master of Science in Human Resource Management (MS-HRM) program. The proposed deposit amount is \$500 and will be 100% credited to the first semester tuition of all matriculating students. We expect no significant revenues from this deposit. We propose to charge this enrollment deposit to all students who accept our offer of admission for the MS-HRM program and plan to matriculate beginning in Fall 2018.

The deposit provides incentive to students who have been admitted to the MS-HRM program to decline our offer if they have no intention of enrolling into our program. The deposit will be charged after the admission decision is made by the students. Admitted applicants will be required to pay the deposit by a specified deadline in order to secure their spot in the incoming cohort.

The MS-HRM program does not have significant historical data on students who fail to enroll after having previously confirmed attendance. Other MS programs in Mays saw as many as 50% of admitted students not matriculating. These no-shows create lost productivity for the admissions staff and planning uncertainty for the programs overall. For the MS-HRM Program, certain items are purchased for the incoming students prior to their arrival at orientation which would create a wasted resource and expense for those who are no-shows. The primary way of managing such uncertainty is through the implementation of a refundable deposit for all students accepting admissions. Our proposed enrollment deposit of \$500 is in line with other Mays MS programs. In addition, we believe the \$500 is sufficient to screen out insincere applicants but no so large as to discourage legitimate students.

Because the enrollment deposit will be applied to matriculating students' tuition for the fall semester, we do not anticipate significant revenues from this enrollment deposit. Any forfeited deposits will be reinvested for the next academic year in the forms of marketing and/or educational enhancement opportunities. We anticipate that less than 5% of those who accept our admission will forfeit the enrollment deposit.

II. Public hearing and/or student referendum requirements

The first group of students who will be impacted by this program deposit will matriculate into the program in Fall 2018. A forum will be held with current MS-HRM students and the Program Director to discuss the impact of and solicit input. The new change will be reflected on our program website as soon as it is approved in order to make future applicants and prospective students aware of this deposit. Because the enrollment deposit is credited to the first semester tuition, students in other MS programs in Mays Business School have agreed that an enrollment deposit would not significantly discourage legitimately interested applicants.

III. Budget impact if fee request is not approved

Without this program deposit, we run the risk of sacrificing faculty and staff productivity in preparing materials and resources, as well as purchasing specific MS-HRM Program items for students who may decide not to attend the program last-minute. The cost of this planning uncertainty is not quantifiable but significant.

IV. Justification for ending balance

We do not anticipate an ending balance, but in the case that there would be a modest one due to a student not attending the program after paying the balance, we would reinvest those funds for the next academic year in the forms of marketing and/or educational enhancement opportunities.

I. Additional Information

Request for New Student Fee
TEXAS A&M UNIVERSITY
Mays Business School
Master of Science in Human Resource Management - Enrollment Deposit Fee

Proposed Fee: \$500.00 for Fall ONLY (deposit)

- for Summer

Basis: student (sch, sem, student, etc.)

Number of Students Affected: 35

Projected Student Enrollment: n/a

Projected Semester Credit Hours: n/a

	FY 2019 Budget
BEGINNING BALANCE	0
Revenues	
Fees	17,500
Deposit credited to matriculating students	(16,625)
Total Revenues	<u>875</u>
Expenses	
Student Enrichment Training	875
Total Expenses	<u>875</u>
Increase/Decrease in Balance (Revenues less Expenses)	<u>0</u>
ENDING BALANCE	<u>0</u>

Request for New Student Fee
TEXAS A&M UNIVERSITY
Mays Business School

Master of Science in Human Resource Management – Program Fee

I. Programmatic justification and proposed use of the new fee

Mays Business School proposes a new program fee for the Master of Science in Human Resource Management (MS-HRM) program. The proposed fee amount is \$3,000 per semester. The MS-HRM program is an 18-month program. Students enroll during August and graduate the following December. The proposed fee will be assessed on a semester basis as follows:

	Fall	Spring	Fall
MS-HRM Program Fee	\$3,000	\$3,000	\$3,000

We propose that the fee be assessed only on new students entering the MS-HRM program beginning in the Fall 2018 and thereafter. There will be no increase in fees for any current MS students.

***Fee Justification #1:** The proposed fee will increase our ability to recruit the best students by providing program offerings to increase their growth and development.*

The MS-HRM Program provides fundamental knowledge and skills necessary to be an effective HR professional. We not only equip students with expertise in HR processes, such as recruitment, labor relations, employment law, and compensation, but we also prepare them to be business partner, capable of driving talent management and organizational effectiveness strategies.

We have become the top MS-HRM Program in the south and are consistently ranked among the top MS-HRM programs in the US and internationally. Most recently, *College Choice's* 2016 ranking of Best Masters in Human Resources Degree Programs ranked the MS-HRM Program at Texas A&M University second in the nation. Additionally, Eduniversal ranks Texas A&M's MS-HRM program 6th in the nation and 9th internationally for the 2015-2016 school year. The Eduniversal Best Masters Ranking evaluates over 12,000 postgraduate programs each year, surveying students, recruiters, and academic institutions to determine the best Masters and MBA programs in 30 fields of studies worldwide.

In order to continue to have one of the strongest MS-HRM Programs in the U.S. and rise in the rankings, we must be able to provide students development opportunities. This can come through various professional development events such as guest speakers, trainings, case competitions, company visits and recruiting events. Currently, we are only able to provide a limited amount each year due to the costs but have an extensive list of focus areas and trainings we desire to provide to the students on such as talent management, executive coaching, project management, sending students to visit board member company headquarters, and creating a program trip to HR organizations located outside the state of Texas to increase student exposure to different industries. With this program fee, we will be able to cover the costs of these offerings as well as provide additional opportunities in order to develop the students beyond the classroom.

Student demand for programs similar to the MS-HRM Program is strong nationwide and compared to our main competitors we offer our program at a considerably less cost. Table 1 shows the cost breakdown of our competitors, who are nationally-recognized universities. These programs have created national recognition for MS-HRM degrees and employers and students alike are increasingly familiar with such programs. Additionally, as shown in Table 1, each program currently administers a program fee for program and/or activity enhancements.

Table 1 – Top MS-HRM Competitor Programs at U.S. Universities

University (College)	Cost per Credit Hour*	Cost per Semester	Total Program Cost**	Currently have program fees?
University of Minnesota (Carlson School of Management)	\$887	\$10,647	\$42,588	Yes
Cornell University (Industrial & Labor Relations School)	\$870	\$10,442	\$41,768	Yes
University of Illinois (School of Labor & Employment Relations)	\$769	\$12,305	\$36,912	Yes
Purdue University (Krannert School of Management)	\$700	\$11,209	\$33,627	Yes
Michigan State University (College of Social Science)	\$726	\$8,718	\$26,154	Yes
The Ohio State University (Fisher College of Business)	\$595	\$8,633	\$25,900	Yes
University of South Carolina (Darla Moore School of Business)	\$561	\$6,313	\$25,252	Yes
Texas A&M University (Mays Business School)	\$563	\$6,653	\$20,836	Yes***

*Cost per credit hour is the total program cost divided by the total credit hours in the program.

**Total program cost includes tuition and fees for the program.

***Current overall Mays Business School Program fee, but no current MS-HRM-specific program fee.

Without this proposed fee, the total program cost (i.e., tuition + fees) for the MS-HRM Program is \$20,836¹ and the cost per credit hour is \$563. As shown in Table 1, this cost is significantly lower than the competing program at other universities. With the proposed \$3,000 per semester MS-HRM program fee, the estimated total program cost (i.e., tuition + fees) would be \$29,836 (\$9,653 per semester, plus an \$877 summer tuition cost) or \$806 per credit hour. The total program cost for the MS-HRM program would still be lower compared to the total program costs for the Mays full-time MBA (\$39,652), the Mays MS Finance (\$31,500), the Mays MS Business (\$32,638) degree programs, as well as all competitor programs, as shown in Table 1.

Fee Justification #2: *With the proposed fee, the MS-HRM Program will be able to increase recruiting efforts and available scholarships in order to increase the diversity of the program.*

In the 2015 and 2016 MS-HRM Program cohorts, only 27% and 20% were underrepresented minorities, respectively. This is a number we need to increase and these funds will provide us the ability to not only recruit at diverse undergraduate universities and organizations, but also provide targeted scholarships in order to increase that percentage.

Additionally, with the Competitive Scholarship waivers allowed for out-of-state students, we have a significant need to increase scholarship funds to attract more out of state applicants, as is being requested by our industry partners who are looking to fill HR jobs across the country. Our ability to draw students from markets outside of Texas significantly relies on the availability of these scholarships.

¹ Based on tuition and fee schedule for Fall 2016, Spring 2017, Summer 2017, and Fall 2017 we calculated the tuition and fees estimate for 37 credit hours (12 hours fall; 12 hours spring; 1 hour summer; and 12 hours fall) using the Tuition Estimator available from TAMU Student Business Services (<http://sbs.tamu.edu/accounts-billing/tuition-fees/estimator>). Students enrolled in Mays MS programs pay a Mays Master's Program fee of \$200 in summer and \$2,000 in fall/spring.

Fee Justification #3: *With the increase of the size of the MS-HRM Program and visibility, we must continue to offer top notch development opportunities to each student.*

Each year, the MS-HRM Program has the opportunity to compete in various case competitions across the nation. These funds would allow different teams to compete in these to expand their current HR knowledge and practice, create impactful knowledge, and increase visibility to the program across the nation.

Additionally, the program would like to offer new educational and professional opportunities to the MS-HRM students in the forms of strategic leadership assessments, professional book additions, out-of-state corporate sponsor and non-sponsor visits to expand the student's mindsets. These require funds for facilitation, program materials, and travel.

These are opportunities with huge potential for the growth of the program as well as the development of transformational leaders.

Fee Justification #4: *The MS-HRM Program requires dedicated staff to coordinate and organize the program*

With such a highly competitive and growing program, staff dedicated to the core functions of a program must be retained. We have identified the core functions as: recruiting, admissions, academics, career services, funding, and operations.

In sum, the proposed MS-HRM program fee provides the needed resources to A) provide necessary educational enhancement opportunities like company visits, trainings, case competitions, guest speakers, etc.; B) recruit the best and brightest, diverse students; and C) support a full-time staff to coordinate and manage the program.

The MS-HRM fee will be used to cover expenses associated with the MS-HRM Program. These expenses include the following:

- **Scholarships:** To compete for highly qualified, diverse students and to support professional development initiatives for all students we will use a large portion of the fees to fund scholarships for students admitted to the MS-HRM Program. This will also address the recent increase in the Competitive Scholarship threshold.
- **Program Enhancement Costs.** To continue to remain as one of the top MS-HRM Programs in the nation, the MS-HRM Program must create a learning organization which provides development and impactful opportunities to each student. These funds would be used to send students to case competitions across the nation, complete strategic assessments to be reviewed with current professors, and fund a trip to visit corporations located outside the state of Texas in order to give the students a new perspective on businesses and their ability to grow their current mindset.
- **Marketing and Advertising Costs.** To attract students and to compete with other universities, we will invest in new collateral, including the design, printing, and distribution of marketing. To continue our strong, and increased rankings, we will need to be competitive in attracting the best and brightest students. With thoughtful investment made possible by the MS-HRM fees, we believe we can grow enrollment and increase student quality.
- **Administration Staff.** Dedicated staff is required to support student recruiting, the admissions process, student advising, curriculum development, student placement, and enrichment experience. These activities currently require a full-time academic director as well as at least one full-time staff member. A portion of the fee revenue will support the current administrative staff:
 - **Full-time Academic Director:** The Academic Director will spend time developing strategy for the program, attracting high quality students, developing and maintaining business partnerships,

leading the faculty through curriculum revision and development activities, and advising the students on program and career decisions.

- **Program Coordinator:** The Program Coordinator is responsible for various day-to-day program operations. In addition, the Program Coordinator works with students, the industry constituency, and with staff in the Office of Graduate and Professional Studies (OGAPS) in order to complete the various degree plan and graduation requirements for each student.
- **General Administrative Costs.** These costs include, but are not limited to, computer equipment, supplies, travel, and faculty development that is directly related to the program.

II. Public hearing and/or student referendum requirements

The MS-HRM program is a three semester degree program. The first group of students who will be impacted by this fee will matriculate into the program during Fall 2018. It is proposed that students who will enter into the program with the current fee structure would be exempt from this fee.

A forum will be held with current MS-HRM students and the Program Director to discuss the impact of these fees and solicit input on the new fee structure. The new tuition and fee structure will be reflected on our website as soon as it is approved in order to make future applicants and prospective students aware of the total cost of the MS-HRM Program.

III. Budget impact if fee request is not approved

The MS-HRM Program must be able to recruit high-quality and diverse students, offer a variety of development opportunities, and provide staff support to assist faculty and students. Without this new and separate program fee, we run the risk of falling behind our competitors by not recruiting strong, diverse students and offering well-rounded growth and development opportunities that other programs are providing.

IV. Justification for ending balance

We do not anticipate an ending balance, but in the case that there would be a modest one, we would reinvest those funds for the next academic year in the forms of scholarships and/or educational enhancement opportunities.

V. Additional information.

Request for New Student Fee
TEXAS A&M UNIVERSITY
Mays Business School
Master of Science in Human Resource Management - Program Fee

Proposed Fee: \$3,000.00 for Fall and Spring
 prorated by sch for Summer

Basis: Fall/Spring
 sch for summer (sch, sem, student, etc.)

Number of Students Affected: 35
Projected Student Enrollment: 70
Projected Semester Credit Hours: 12/student

	FY 2019 Budget
BEGINNING BALANCE	0
Revenues	
Fees	210,000
Total Revenues	210,000
Expenses	
Salaries & Wages	29,604
Fringe Benefits	8,289
Student Scholarships	61,538
Program Operations	12,361
Marketing & Advertising	30,769
Industry Speakers	9,232
Student Enrichment Training	58,207
Total Expenses	210,000
Increase/Decrease in Balance (Revenues less Expenses)	0
ENDING BALANCE	0

Request for New Student Fee
TEXAS A&M UNIVERSITY
Mays Business School
Master of Science in Management Information Systems Student Fee

I. Programmatic justification and proposed use of the new fee

Executive Summary

Mays Business School proposes a new program fee for the Master of Science in Management Information Systems (MS-MIS). The amount of the proposed fee, to be assessed on a semester basis, is as follows:

	Fall	Spring	Summer
MS-MIS Program Fee	\$1,500	\$1,500	Prorated per semester credit hour

We do not generally assess a summer fee because virtually all MS-MIS students are working at corporate internships during the summer, rather than taking classes.

The current cost for 4 semesters of tuition and student fees in our program is approximately \$42,620 (\$10,655 per semester). The increased fee would bring the cost of our program to \$48,620 (\$12,155 per semester). Our chief competitors' programs are all more costly on a per-semester-cost basis.

We propose this new student fee be assessed on all students who matriculate into the MS-MIS program in Fall 2018 and thereafter. (Note: if a student is accepted to begin program coursework in Fall 2018, but has prerequisite coursework that needs to be completed earlier, the program fee for this student will begin in Fall 2018). There will be no increase in fees for any current MS-MIS students.

Overview of the Master of Science in the Management Information System program

The MS-MIS program is a 36-hour program, comprised of two categories of students. The vast bulk of students enroll in a 4-semester program with time during the summer to pursue a corporate internship. Historically, over 90% of these students are not US citizens. They are overwhelmingly citizens of India. These are high quality students, averaging three years work experience, a 3.5 undergraduate GPA, and score at the 82nd percentile of the relevant standardized tests.

We also provide an option for Texas A&M undergraduates to pursue a 12-month or "4+1" program. These students complete several hours of graduate coursework during their undergraduate careers, complete their internship during the summer, after graduating with their Bachelor's in May, and then finish the program in two graduate semesters. They graduate a year after receiving their Bachelor's degree. This fee would only apply to the semesters after the completion of their undergraduate degree.

The MS-MIS program seeks to provide opportunities for students to gain skills that are necessary to pursue careers in corporate Information Systems departments.

Reason for Fee

Strong demand from both students and employers outstrips current resources.

Student demand has significantly increased in the last 3 years, as has our enrollment. We have received between 500 and 750 applicants per year in the past three years, roughly 50% higher than the application volume of six years ago. In response, we increased the size of the entering class from 78 to 110 two years ago. Despite the large majority of our graduates not being US citizens, employers have a strong interest in our graduates. In the last three years, an average of 95% of students found employment positions within 90 days of graduation, earning starting salaries that average almost \$80,000/year. The growth in

this program has put a strain on current fiscal and faculty/staff resources necessary to run a high quality program.

This program is priced below market. Currently, our program costs approximately \$3,000 to \$8,000 less per semester than our competitors' programs.

A survey of our MS-MIS students conducted this past fall informed us that our main competitors are Carnegie-Mellon U., U. Cincinnati, SUNY Buffalo, and U. Illinois – Chicago. Below is a general cost-comparison between Texas A&M and similar programs at these other institutions, based on non-resident student status. The amounts listed include tuition/fees and other mandatory university expenses (e.g. health insurance) if provided. Basic living expenses are not included; thus, cost of living is not considered.

	Duration of Program	Tuition/ Semester	Fees/ Semester	Cost/ Semester	Total Cost of Program
Texas A&M University	4 semesters	\$6,000	\$4,655	\$10,655	\$42,620
Carnegie Mellon Univ.	4 semesters	\$17,234	\$1,321	\$18,555	\$74,220
University of Cincinnati	2 semesters*	\$13,560	\$2,979	\$16,539	\$33,078*
SUNY Buffalo	2 semesters	\$11,105	\$2,255	\$13,360	\$26,720
Univ. of Illinois Chicago	2 semesters	\$11,860	\$6,716	\$18,576	\$37,152

*In addition to two full semesters of coursework, students will complete some courses while on a 6-month paid internship. Cost for this remaining coursework was not available.

Additional resources will permit the pursuit of program excellence.

The current large price disparity on a per-semester cost basis between our nearest competitors and us disadvantages Mays in several ways. First, it deprives the school of the needed resources to recruit the best and brightest students. Second, it does not allow our program the ability to have the staff necessary to provide the administrative support our students need. Third, it prevents the program from providing necessary educational enhancement opportunities such as company and conference visits by our students.

Uses of Funds:

1. Faculty support: Graduate Assistants

We currently offer a small number of the MS-MIS students Graduate Assistant Research (GAR) or Graduate Assistant Teaching (GAT) positions. These positions assist our faculty in administering classes and pursuing their research. Our average MS-MIS faculty member teaches 220 students per year. The administrative burden associated with this level of instructional responsibilities is significant. Employing additional student assistants would reduce this burden. Several years ago we hired 30 GAR/GATs each year. Because of budget limitations, we now hire 10. There is continued faculty demand for 30. Proposed budget: \$75,000 (10 GAR/GAT positions) in Fiscal Year 2019, \$150,000 (20 GAR/GAT positions) each year thereafter.

2. Faculty costs

The MS-MIS program has very few electives from which to choose. Our goal is to improve the program by adding electives. Moreover, 30% of our students have to take pre-requisite courses in the summer before enrolling. We are proposing that the proposed MS-MIS program fee support these courses and the development of additional electives. Part of the program fees would provide salary funds to assist faculty with their research and the pursuit of innovative teaching. Proposed budget: \$95,000 in Fiscal Year 2019, \$190,000 each year thereafter.

3. MS-MIS instructor development

Most of the instruction in the MS-MIS program is the responsibility of faculty who have very little development funds. We want our faculty to remain current in their field. Being active in professional societies, attending conferences during which they would hear about new teaching topics, and

participating in cutting-edge research are examples of activities allowing faculty to remain current with the MIS discipline. Proposed budget: \$25,000 in Fiscal Year 2019, \$50,000 each year thereafter.

4. Departmental Operating costs

Due to the increased size of the class, we are unable to offer student-related meetings, such as orientation sessions, in Mays Business School. Using other facilities for meetings results in increased costs. Due to the non-US citizenship of many of our students, extra-curricular events such as etiquette training and interview skills training increase the likelihood of student success. Lastly, multiple program events take place throughout the year to increase group cohesion. Proposed budget: \$30,000 in Fiscal Year 2019, \$60,000 each year thereafter.

5. Getting the best, and more diverse, students to come to Texas A&M

We enroll an average of 110 students per year to this program. This is a two-year program. Our yield of admitted students is roughly 50%. We lose many of the top accepted applicants to other schools. One reason for this is likely that our scholarship efforts for top students is meager. Currently, we only have scholarship funds to offer small scholarships to the top students: we award only \$10,000 to \$15,000 to new students each year and only \$11,000 was available this year for scholarships for all continuing students in this program. This program suffers from a lack of intellectual diversity, as over 90% of the students hold Indian passports. We could use scholarship funds to attract additional domestic students. Proposed budget: \$20,000 in Fiscal Year 2019, \$40,000 each year thereafter.

6. Reinvestment

Any funds not used for the purposes above would be reinvested in the educational mission of the Information and Operations Management Department.

II. Public hearing and/or student referendum requirements

We held a public hearing targeting all Mays MS students on September 7, 2017.

III. Budget impact if fee request is not approved

The proposed new courses will not be taught. Courses in other programs will be canceled to fund the needed courses in this program.

IV. Justification for ending balance

We do not anticipate an ending balance.

V. Additional information

Request for New Student Fee
TEXAS A&M UNIVERSITY

MAYS Business School

Master's in Management Information Systems Student Fee

Proposed Fee:	<u>\$1,500.00</u>	for Fall and Spring
	<u>prorated by sch</u>	for Summer
Basis:	<u>SEM/SCH</u>	(sch, sem, student, etc.)

	Year 1	Year 2
Number of Students Affected:	<u>110</u>	<u>220</u>
Projected Student Enrollment:	<u>110</u>	<u>220</u>
Projected Semester Credit Hours:	<u>1,035</u>	<u>2,070</u>

	FY 2019 Budget
BEGINNING BALANCE	0
Revenues	
Fees	330,000
Total Revenues	330,000
Expenses	
Staff Salaries & Wages	52,500
Staff Fringe Benefits	11,550
Faculty Salaries & Wages	95,000
Faculty Fringe Benefits	20,900
Faculty development	25,000
Departmental Operations	30,000
Scholarships	20,000
Assistantships	75,000
Total Expenses	329,950
Increase/Decrease in Balance (Revenues less Expenses)	50
ENDING BALANCE	50

Request for New Student Fee
TEXAS A&M UNIVERSITY
Mays Business School
Master of Science in Marketing Program

I. Programmatic justification and proposed use of the new fee

A. Executive Overview

Mays Business School proposes a new program fee for the Master of Science in Marketing program. The amount of the proposed fee, to be assessed on a semester basis, is as follows:

	Fall	Spring	Summer
MS-Marketing Program Fee	\$2,500	\$2,500	Prorated per semester credit hour

A summer fee is not generally assessed since virtually all MS-Marketing students are performing their required internships, typically outside of the Bryan-College Station area.

The current cost for 3 semesters of tuition and student fees in our program is approximately \$22,000 (\$611 per credit hour). The increased fee would bring the cost of our program to \$29,500 (\$819 per credit hour). The eight other MS-Marketing programs ranked, along with our program, as the top MS-Marketing programs in the U.S. currently charge an average of \$51,566 (\$1,567 per credit hour).

We propose this new student fee be assessed on all students who matriculate into the Master of Science in Marketing program in Fall 2018 and thereafter. (Note: if a student is accepted to begin program coursework in Fall 2018, but has prerequisite coursework that needs to be completed earlier, the program fee for this student will begin in Fall 2018). There will be no increase in fees for any current MS-Marketing students.

B. Overview of the Master of Science in Marketing program

The Master of Science in Marketing (MS-Marketing) program is a 36-hour program, comprised of three categories of students: 1) 16-month program students, who typically begin the program in the Fall semester and complete the program in December of the following year; 2) 12-month or 4+1 students, who typically complete 6-9 hours of graduate coursework during their Senior undergraduate year, complete their internship during the summer, after graduating with their Bachelor's in May, and then finish the program in two graduate semesters, graduating in May, a year after receiving their Bachelor's degree; 3) Professional Program in Accounting (PPA) students who typically complete 6 hours of graduate coursework during their Senior undergraduate year, and then finish the program in two graduate semesters, receiving both their BBA and MS-Marketing degrees the following May.

The MS-Marketing program is designed for students seeking careers in corporate marketing, brand management, product management, and marketing analytics, as well as students pursuing careers in other fields, such as accounting, who wish to strengthen their marketing skills for success in those positions.

C. Rationale

We have conducted thorough market research, evaluating our regional and national competitors and present the following findings:

1) Rationale #1: High demand by students and employers requires additional program resources.

The last 3 years, we have averaged 165 applications per year, with target class sizes of 35-45. Employers have a strong interest in our graduates. With changes we are making in our program - providing new marketing analytics courses and an option for a Certificate in Marketing Analytics -

we see the demand by students and employers increasing as marketing jobs require more analytic skills. Growth in our program has put a strain on current fiscal and faculty/staff resources necessary to run a nationally-ranked program.

2) Rationale #2: Additional resources are needed to recruit the best students and provide the best program. The current large price disparity between our nearest competitors and us disadvantages Mays in several ways. First, it deprives the school of the needed resources to recruit the best and brightest students. Second, it doesn't allow our program the ability to have the staff necessary to provide the administrative support to fully support our current students. Third, it prevents the program from providing necessary educational enhancement opportunities like company and conference visits by our students.

3) Rationale #3: The Mays MS-Marketing program is significantly below market cost.

The Mays MS-Marketing program is currently priced approximately 57% lower than our competitors' programs. The Mays program is ranked as the #2 MS-Marketing program in the U.S. by Eduniversal/BestMasters.com, #2 by CollegeChoice.com and #8 by the TFE Times. Our program is currently priced lower than all 8 of the other programs that are highly ranked by these three graduate school rating organizations (see table on next page).

The average cost of these other programs is \$51,566 (\$1,567 per credit hour), compared to our cost of \$22,000 (\$611 per credit hour).

Current Program Costs of Texas A&M University Mays Business School's MS-Marketing Program and Other Highly-Ranked MS-Marketing Programs

University	Program Title	Cost per Credit Hour	Total Program Cost*
Texas A&M University (Current)	<i>MS-Marketing</i>	\$ 611	\$ 22,000
Columbia	<i>MS-Marketing</i>	\$ 1,934	\$ 58,020
New York	<i>MS-Integrated Marketing</i>	\$ 1,839	\$ 77,238
Northwestern	<i>Masters in Integrated Marketing Communications (IMC)</i>	\$ 1,569	\$ 84,712
UT-Dallas	<i>MS-Marketing</i>	\$ 1,397	\$ 50,292
USC	<i>MS-Marketing</i>	\$ 1,778	\$ 53,340
UT-Austin	<i>MS-Marketing</i>	\$ 1,056	\$ 38,000
Georgetown	<i>Masters in Integrated Marketing Communications (IMC)</i>	\$ 1,186	\$ 39,138
Johns Hopkins	<i>MS Marketing</i>	\$ 1,778	\$ 64,000

(The increased fee would bring the cost of our program to \$819/SCH, total program cost of \$29,500).

D. Proposed Use of the MS-Marketing Program Fees

The proposed MS-Marketing fess will be used to cover expenses associated with the MS-Marketing program. These expenses include:

- Faculty and Staff Investment. Additional faculty members and staff are necessary to assist with administration, student advising, curriculum development, student placement, recruiting, student enrichment experiences, student placement, alumni communication, private fund-raising, and developing business partnerships.
- Recruiting and Marketing. We will invest heavily in recruiting and marketing activities, especially to attract those in underrepresented categories and those earning bachelors degrees from highly ranked undergraduate programs.
- Scholarships. To attract the most outstanding candidates, we will use a portion of these fees to fund scholarships for our students.
- Graduate Assistant Stipends. MS-Marketing students working as graduate assistants in our department are paid at a rate significantly below what graduate assistants in other colleges on campus earn. A portion of these fees will provide an extra stipend to each graduate assistant.
- Program Enhancement. We plan for several uses of these fees to enhance what we are currently doing in our program. Fees will be used for such items as computer equipment, supplies, faculty development that is directly related to the MS-Marketing program, business cards for students, student name plates and name tags, student travel to conferences, and various developmental resources for students.
- Faculty Support. Part of the program fees will be used to provide funds to assist MS-Marketing faculty with their research and MS-Marketing course development.
- Reinvestment. Once the above items are covered, any remaining revenue will be reinvested in the educational mission of the Department of Marketing. This reinvestment includes faculty teaching grants, graduate assistantships for students, and faculty development costs in accordance with applicable rules of Mays Business School and Texas A&M University.

II. Public hearing and/or student referendum requirements

We propose that the fee increase be effective Fall 2018 and be applied only to new students matriculating into the program Fall 2018 and later. (Note: if a student is accepted to begin program coursework in Fall 2018, but has prerequisite coursework that needs to be completed earlier, the program fee for this student will begin in Fall 2018). Current students would be exempt from the fee. An open forum to get student feedback on the proposal is planned for Fall 2017.

III. Budget impact if fee request is not approved

The MS-Marketing program cannot sustain itself without a separate program fee. These resources are necessary to recruit high-quality students, hire outstanding faculty, and provide staff support to assist the faculty and students, and provide developmental resources necessary for our students to compete for high quality internships and jobs. We see no alternative than a fee to cover these operating costs.

IV. Justification for ending balance

We do not anticipate an ending balance.

V. Additional Information

The proposed fee will apply to MS-Marketing students matriculating in Fall 2018 or later. Based on our three year recruitment targets, the estimated total revenue generated from the proposed fee is \$125,000 the first year and \$287,500 thereafter. As indicated in Section I – D, a majority of the additional revenue will be going back to the students and benefitting the students in various ways.

To ensure the long-term competitiveness of the MS-Marketing Program, the amount of program fee may be increased each year by a percentage change that is equal to the most recent percentage change in the Higher

Education Price Index (HEPI), published by Commonfund, an asset management firm located at 15 Old Dansbury Road, Wilton, CT.

Projected Revenue From New Program Fee
Texas A&M University
Mays Business School
Masters of Science in Marketing Program

Year / Semester	16 Month Program Students - Year 1	16 Month Program Students - Year 2	PPA/MS-Marketing Program Students	12-Month (4+1) Program Students	Number of Students	Revenue from \$2,500/Student
2018-19						
Fall	25	_*	_*	_*	25	\$62,500
Spring	25	-	_*	_*	25	\$62,500
2019-20						
Fall	25	25	10	10	70	\$175,000
Spring	25	-	10	10	45	\$112,500
2020-21						
Fall	25	25	10	10	70	\$175,000
Spring	25	-	10	10	45	\$112,500
2021-22						
Fall	25	25	10	10	70	\$175,000
Spring	25	-	10	10	45	\$112,500
2022-23						
Fall	25	25	10	10	70	\$175,000
Spring	25	-	10	10	45	\$112,500

*16-month program MS-Marketing students accepted into the program for Fall 2017 and PPA and 12-month students accepted into the MS-Marketing Program as seniors in Fall 2017 are grandfathered in.

Request for New Student Fee
TEXAS A&M UNIVERSITY
Master of Science in Marketing Program

Proposed Fee: \$2,500 for Fall and Spring
 prorated by sch for Summer
semester for Fall/Spring
Basis: sch for summer (sch, sem, student, etc.)

	FY 2019	FY 2020
Number of Students Affected:	25	70
Projected Student Enrollment:	58	70
Projected Semester Credit Hours:	1,194	

	FY 2019 Budget
BEGINNING BALANCE	0
Revenues	
Fees	125,000
Total Revenues	125,000
Expenses	
Salaries & Wages	45,705
Fringe Benefits	12,711
Departmental Operations	14,500
Graduate Assistant Extra Stipends	26,000
Scholarships	20,000
Advertising, Promotions, Program Enhancement	6,084
Total Expenses	125,000
Increase/Decrease in Balance (Revenues less Expenses)	0
ENDING BALANCE	0

Request for New Student Fee
TEXAS A&M UNIVERSITY
College of Liberal Arts
Department of Psychological and Brain Sciences
Master of Science in Psychology with a concentration in Industrial/Organizational

I. Programmatic justification and proposed use of the new fee

The Department of Psychological and Brain Sciences has offered a *Master of Science in Psychology* (MS-PSYC) degree for thirty years. This program is currently used only for a very small number of doctoral students (admitted to PHD-PSYC) who cannot complete their PhD for personal or professional reasons. We currently do not train any students for a terminal Master's program. The Department of Psychological and Brain Sciences is requesting approval of a program fee to be charged only to students who elect to enroll in a new concentration we will develop: a terminal Master's degree in Industrial/Organizational (I/O) Psychology. Students interested in this concentration will select the terminal Master's degree option (MS-PSYC) when they apply.

Industrial/Organizational (I/O) psychology is the scientific study of human behavior at work and the application of that science to workplace issues facing individuals, teams, and organizations. The Bureau of Labor Statistics projects that I/O Psychology is the fastest growing occupation, with an anticipated growth rate of 53% between 2014 and 2022. Students with terminal master's degrees in I/O psychology are employed in consulting, private practice, government, and corporations, and there is every reason to expect that interest in hiring these graduates will increase as businesses become more diverse and multinational.

This concentration within our existing Masters of Science Degree (MS-PSYC) will emphasize the application of psychological principles to human resource decisions and organizational behavior challenges. It is intended for students who desire a terminal Master's degree and plan to seek employment in corporations and consulting firms. It will be a two year program, with students completing 9 semester hours for 4 semesters (36 total semester credit hours across 2 academic years).

The fee will be assessed on a semester basis during fall and spring semesters. We do not expect students to enroll during summer terms. We propose that this fee be assessed starting with the implementation of the new concentration in Fall 2018:

	Fall	Spring	Summer
MS PSYC Program Fee	\$3,500	\$3,500	\$0

There is currently no program within a nationally prominent psychology department within the state of Texas or the southern region of the United States that provides a terminal Master's degree in I/O psychology. There are nine programs in the United States. Three of these are in nationally prominent departments (George Mason, University of Central Florida, and University of Maryland). Our I/O area currently ranks 6th in two sets of rankings related to faculty productivity in top I/O journals and none of these comparable programs are ranked as highly. Thus we are well positioned to competitively attract students to the program, and to provide training to support students and businesses in this region of the country. There are five I/O Psychology Master's programs in Texas (see Appendix) and none of them are in nationally prominent departments.

Students will benefit from completing training in I/O psychology in a nationally ranked program. They will be positioned to enhance their salary by approximately \$30,000 per year, as the Bureau of Labor Statistics reports a mean annual salary of \$92,320 for people with a master's degree in I/O Psychology, compared to \$31,000-\$66,000 with a bachelor's degree in psychology. To facilitate the placement of students in employment, the director of the program will develop internship opportunities and relationships with businesses in the state. Our current faculty have established connections to many companies, including PepsiCo, RAND, Home Depot, Kinkos, and NASA Johnson Space Center, and the Director will be able to leverage these and other opportunities for students. The proposed fee of \$3,500 per semester would result in an overall cost to the student of approximately \$27,000, assuming resident graduate tuition (including tuition and university fees) for four semesters.

The funds generated by the fee will be used to enhance the program in ways that will increase the success of students completing the program, including the following:

- Program Director. A full-time non-tenure track faculty member will fill this position and be responsible for developing and implementing the concentration, recruiting top students, and developing internship opportunities. The Director will be charged with developing a curriculum that is skills-focused and responsive to the needs of employers, engaging in recruitment of students and identifying internship sites, offering professional development opportunities and feedback to students on application and interview materials, advising, and identifying potential employers. The Director will also be the instructor for two courses per year for the concentration.
- Instructional Assistant Professor (IAP). An IAP will be hired to teach required courses associated with the concentration, including courses that focus on complex human resource issues such as Personnel Psychology and Diversity in Organizations. This position will also assist with concentration development and advising.
- Operational Costs. Operational costs include thoughtful marketing to attract the best and brightest students. These costs also include computer equipment and supplies, and other costs associated with operations of the concentration.
- Scholarships. Most organizations now operate in a global market, and it is critical that students develop skills to interact with others with a variety of perspectives and experiences. Scholarships will be offered to a select number of students every year, on the basis of merit and need, with the aim of increasing the diversity of students in the concentration.
- Enrichment Costs. This includes support for the continued development of excellence in the I/O area and concentration, such as support for advanced doctoral students to assist with aspects of the concentration.

We plan to enroll 15 students in each fall cohort for the first two years. This enrollment will be increased to a maximum of forty admitted students per year, dependent on student success in placement, demand for the concentration, and availability of resources to support this growth.

II. Public hearing and/or student referendum requirements

We polled current psychology majors about how interested they would be in pursuing a terminal Master's degree in I/O Psychology if it were available at Texas A&M University. They were asked, "The Department is considering developing a Master's degree program in Industrial and Organizational Psychology (the branch of psychology that focuses on the interface between psychology and work). Jobs in this field of psychology are projected to grow dramatically through 2022. The programs would likely charge fees of \$3,500 per semester. How interested would you be in such a program?" 34% of respondents expressed that they would be "very interested" in the proposed concentration. Given that we graduate about 400 majors a year, this would suggest that 136 of our graduating seniors would potentially be interested in such a concentration if it were available.

We also provided an opportunity for current I/O psychology doctoral students to give feedback on the enhancement of the Master's concentration. These doctoral students (admitted as PHD-IOPY) will not be affected by the proposed fee, as the fee will only be associated with the terminal Master's degree (MS-PSYC). 75% of the students expressed support for the concentration, with the remaining 25% being "Neutral." No students expressed apprehension, concern, or opposition to the proposed concentration. Students were asked to describe any advantages that they perceived to the proposed concentration, and they noted better connections with the business community, an increase in national reputation of the department, and the opportunity for advanced doctoral students to teach or mentor master's students. Students were asked to describe any disadvantages that they perceived to the proposed concentration, and they noted the need for additional space and dedicated support for the Master's students, protection of faculty time to maintain research productivity, and the need to clearly differentiate between the two programs (the concentration in Industrial/Organizational – MS-PSYC - and our current concentration that is completed as part of the doctoral program – PHD-IOPY). We will attend carefully to these issues in developing, implementing, and evaluating the proposed program.

We also plan to complete two opportunities for public hearings with current students in September, 2017.

III. Budget impact if fee request is not approved

The Master of Science in Psychology with a concentration in Industrial/Organizational will not be implemented without the proposed fee.

IV. Justification for ending balance

No ending balance is anticipated.

V. Additional Information

Appendix A: Comparable Programs in the State and Nationally

	DEGREE AWARDED	LOCATION
<u>IN STATE</u>		
Angelo State University	MS in I/O Psychology	San Angelo, TX
Lamar University	MS in Applied Psychology, I/O Psychology concentration	Beaumont, TX
Saint Mary's University	MA or MS in I/O Psychology	San Antonio, TX
University of Houston – Clear Lake	MA in I/O Psychology	Clear Lake City, TX
University of Texas, Arlington	MS in I/O Psychology	Arlington, TX
<u>NATIONALLY</u>		
George Mason University	MA in I/O Psychology	Fairfax, VA
University of Central Florida	MS in I/O Psychology	Orlando, FL
University of Maryland	MPS in I/O Psychology	College Park, MD

Source: <http://my.siop.org/GTP> and each program's respective website

Request for New Student Fee
TEXAS A&M UNIVERSITY
 College of Liberal Arts

Master of Science in Psychology with a concentration in Industrial/Organizational Program Fee

Proposed Fee: \$3,500 for Fall and Spring
 prorated by sch for Summer
 Basis: Fall/Spring (sch, sem, student, etc.)

Number of Students Affected: 0
 Projected Student Enrollment: 15
 Projected Semester Credit Hours: 135 per year

	FY 2019 Budget
BEGINNING BALANCE	0
Revenues	
Fees	105,000
Total Revenues	105,000
Expenses	
Salaries & Wages	70,000
Fringe Benefits	14,000
Departmental Operations	10,000
Grad student mentors/aides - (New Initiative)	11,000
Total Expenses	105,000
Increase/Decrease in Balance (Revenues less Expenses)	0
ENDING BALANCE	0

Request for New Student Fee
TEXAS A&M UNIVERSITY
Master of Science in Quantitative Finance Enrollment Deposit

I. Programmatic justification and proposed use of the new fee

A. Executive Overview

The Department of Mathematics requests approval for a new enrollment deposit for the proposed *Master of Science in Quantitative Finance* (MSQF) program. The deposit will be 100% credited to the first semester tuition of all matriculating students. Thus, we expect no significant revenues from this deposit. The amount of the proposed deposit, to be assessed on a semester basis, is as follows:

	Fall	Spring	Summer
MSF Enrollment Deposit	\$1,000*	\$0*	\$0*

* Note: This assumes that students matriculate in the fall. In rare cases where students are expected to matriculate in spring or summer, the deposit will be assessed in relation to such spring or summer semesters.

We propose that to charge this deposit to all students who accept our offer of admission for the MSF program beginning with fall 2018.

B. Background on the MSQF Program

In response to unmet demand in the labor market, the Department of Mathematics, with cooperation from Department of Finance and participation from the Department of Statistics, is proposing to create a new *Master of Science in Quantitative Finance* (MSQF) degree to prepare students for employment opportunities in the financial sector that require superior quantitative skills. Graduate programs currently available at Texas A&M University do not span the entire range of employment requests received from the private sector. An important area of the labor market that is currently underserved is that of quantitative financial analysts, with good graduate training in mathematics and finance, to occupy positions in hedge funds, quantitative trading, risk management, and investment management. The proposed MSQF degree is intended to fill this gap by offering a new and unique educational opportunity to our students. The program is designed to leverage the strengths of the Department of Mathematics and the Department of Finance, here at Texas A&M University.

C. Rationale

The reason for the deposit is to provide incentives to students who have been admitted to the MSQF to decline our offer if they have no intention of enrolling into our program. The deposit will be charged after the admission decision is made, and admitted students will be required to pay the deposit to guarantee space in the program.

The MSQF is a new program expected to be offered for the first time in the fall of 2018. As a result, we do not have significant historical data on students who fail to enroll after having previously confirmed attendance. However, based on data obtained by the Department of Finance pertaining to their MS-Finance program, we expect that approximately 20% of admitted students will not matriculate. These no-shows create lost productivity for the admissions staff and overall planning uncertainty for the MSQF program.

The primary way of managing such uncertainty is through the implementation of a refundable deposit for all students accepting admissions. Our proposed enrollment deposit of \$1,000 is equal to the enrollment deposit charged by the Department of Finance for the MS-Finance program. We believe that \$1,000 is sufficient to screen out insincere applicants but not so large as to discourage legitimate students.

D. Use of Additional Revenues

We do not anticipate significant revenues from this enrollment deposit. Any forfeited amounts will be used primarily to defray the administrative costs of the MSQF program.

II. Public hearing and/or student referendum requirements

A public hearing will be held to discuss all proposed fee increases.

III. Budget impact if fee request is not approved

We estimate a loss of approximately ten hours of staff productivity per student that accepts but does not matriculate if the fee is not approved. The cost of planning uncertainty is not quantifiable but significant. For example, faculty teaching assignments and other resources are negatively impacted by uncertain enrollment estimates

IV. Justification for ending balance

We do not anticipate a significant ending balance in the account.

V. Additional Information

The amount of the deposit may be adjusted each year by a percentage change that is equal to the percentage change in the Higher Education Price Index (HEPI), published by Commonfund, an asset management firm located at 15 Old Danbury Road, Wilton, CT.

Proposed Fee:	<u>\$1,000</u>	for Fall ONLY (Deposit)
	<u>\$0.00</u>	for Summer

BEGINNING BALANCE - Actual
Estimated

ENDING BALANCE

6.46

Request for New Student Fee
TEXAS A&M UNIVERSITY
COLLEGE OF SCIENCE
Department of Mathematics
Master of Science in Quantitative Finance Program Fee

I. Programmatic justification and proposed use of the new fee

A. Executive Overview

The Department of Mathematics requests approval of a new program fee for the proposed *Master of Science in Quantitative Finance* (MSQF) program. The amount of the proposed fee to be assessed on a semester basis, is as follows:

	Fall	Spring	Summer
MSQF Program Fee	\$8,500	\$8,500	Prorated per semester credit hour

We generally do not expect students to enroll during summer terms.

We propose that this fee be assessed on all students who matriculate in the MSQF program beginning with fall 2018, the date when the program becomes effective. This program fee will be shared between the Department of Mathematics and the Department of Finance, according to a separate agreement in effect between these two departments.

B. Background of the MSQF Program

In response to unmet demand in the labor market, the Department of Mathematics, with cooperation from Department of Finance and participation from the Department of Statistics, is proposing to create a new *Master of Science in Quantitative Finance* (MSQF) degree to prepare students for employment opportunities in the financial sector that require superior quantitative skills. Graduate programs currently available at Texas A&M University do not span the entire range of employment requests received from the private sector. An important area of the labor market that is currently underserved is that of quantitative financial analysts, with good graduate training in mathematics and finance, to occupy positions in hedge funds, quantitative trading, risk management, and investment management. The proposed MSQF degree is intended to fill this gap by offering a new and unique educational opportunity to our students. The program is designed to leverage the strengths of the Department of Mathematics and the Department of Finance, here at Texas A&M University.

C. Rationale

We have conducted thorough market research, evaluating our national competitors and present the following findings:

1) *Rationale #1: MSQF is in high demand by students and employers.*

Our analysis of the labor market suggest that the area of Quantitative Finance is expected to grow at the rate of 41% per ten-year period, a rate that is significantly higher than the 7% average growth rate in the broader labor market. Given this high growth rate, we expect the labor market in Quantitative Finance to absorb the additional graduates produced by our proposed MSQF program.

This conclusion is corroborated by our own internal experience, including discussions with employers, advisory board members, and former students. For example, the Head of the Department of Finance is an academic member of the Chicago Quantitative Alliance (CQA), an organization of leading Quantitative Financial

Analysts in the country. In this capacity, he is aware of the strong, fast-growing demand for new graduates in Quantitative Finance. In addition, the Department of Mathematics had previously offered a financial track within its MS-Math program, but that track was targeted to preparing students for higher-level graduate studies at the doctoral level. Through experience, the Department of Mathematics has discovered that there is a significant employer demand for a more applied program that combines mathematics and finance to train students for Quantitative Financial Analyst positions.

The proposed MSQF program was presented on March 31, 2017 to the Dean Advisory Board in the College of Science. The sentiment among board members was quite positive. A few board members with direct knowledge of the strength of the labor market in Quantitative Finance were able to corroborate our projections for employment opportunities. One advisory board member, in particular, commented on the very high income potential that successful graduates may earn within a few years after entering the labor market.

We have identified approximately 25 similar programs in the United States. Collectively, we estimate that approximately 800 graduates from these 25 programs enter the US labor market each year. According to the Bureau of Labor Statistics, the labor market is expected to create 3,200 new jobs each year within the broader sector of Financial Analysts, and we expect the niche area of Quantitative Finance to be the fastest growing area in that sector. Thus, we estimate that the labor market is ready to absorb the additional graduates produced by our proposed MSQF program.

Enrollment in this program is expected to come from two sources: (i) student demand that is not met by existing US graduate programs, and (ii) new demand that we will generate through outreach efforts, particularly among current Texas A&M students and among state residents with underprivileged backgrounds. To this end, part of the revenue generated by these program fees will be allocated to student scholarships.

2) *Rationale #2: The proposed program fee would bring the costs of the MSQF in line with those of national competitors.*

If the program fee is approved, the MSQF program will be priced favorably in relation to national competitors, as evidenced by the table presented in Appendix A.

The table provides cost and other basic information for 25 prestigious graduate programs in Quantitative Finance in the United States. The information was obtained from the following website: <http://www.master-of-finance.org/best/great-master-of-financial-engineering-programs/>

The estimated cost of the proposed MSQF program at Texas A&M University is \$47,628. This cost is below the national mean (\$49,608) and median (\$51,446) of similar programs and would place our program among the most affordable programs in the country. This sentiment was also shared by several members of the Dean Advisory Board in the College of Science, following our presentation at their March 31, 2017 meeting.

There are two additional noteworthy observations from Appendix A. First, there is no consistency on the titles associated with such programs. In addition to “Quantitative Finance,” our competitors use terms such as “Computational Finance,” “Mathematical Finance,” “Financial Engineering,” “Financial Mathematics,” all of which are part of the same vernacular and may be used interchangeably. The second observation is that similar programs are all multidisciplinary in nature, as evidenced by the fact that there is no consistency on the type of college in which our competitors’ programs are housed. Of the 25 programs we studied, 9 are housed in science colleges, 9 are housed in business schools, and 7 are housed in engineering colleges.

As well as being very competitive in relation to the market, the program fee proposed here is also consistent with other fees charged by similar programs at Texas A&M University, such as the MBA program offered by Mays Business School and the MSF program offered by the Department of Finance.

By ensuring that our program is priced competitively in relation to the market, we will be able to generate the types of resources that are needed to recruit the best and brightest students. We will also be able to make additional reinvestments into the educational mission (teaching and research) of the Department of Mathematics and the Department of Finance. This would allow us to hire and retain the very best faculty here at Texas A&M

University. These additional resources will allow our Program Director to provide much needed educational enhancement opportunities such as corporate visits, guest speakers, and student competitions. Finally, part of the revenue generated by this program fee will be allocated to student scholarships so that we may attract high achieving students from underprivileged backgrounds to our program.

3) *Rationale #3: Dedicated staff coordinate and organize the MSQF programs.*

This highly specialized program will require additional staff dedicated to its core functions. We have identified the core functions as: recruiting, admissions, academics, career services, funding, and operations. Part of the program fee will be used to cover the incremental cost of additional staffing needs.

D. Proposed Use of the MSQF Fees

The first priority in using the MSQF fee is to cover direct expenses associated with the MSQF program. These expenses include the following:

- **Administration Staff.** Dedicated staff is required in order to support national and international student recruiting, the admissions process, student advising, curriculum development, student placement, and enrichment experience. These activities require the services of a Program Director as well one full-time staff member.
- **Program Director.** The Program Director will be a full-time faculty member in the Department of Mathematics. The Director will spend his or her time developing strategy for the program, attracting high quality students, and leading the faculty through curriculum revision and development.
- **Program Coordinator.** Starting in Year 3, this person will be responsible for day-to-day program operations, including preparation of recruiting materials, advising students in the program on program rules and timelines, and assisting the program director with the development of enrichment activities.
- **Marketing and Advertising Costs.** In order to attract more students to College Station and compete with other universities located in major metropolitan areas, we will invest in advertising material of all types. To ensure a high quality for our program we will need to attract the best and brightest students. With thoughtful investment made possible by these program fees, we believe we can grow enrollment and increase student quality.
- **Scholarships:** To compete for highly qualified students, to attract students of more modest means, and to support professional development initiatives for all students, we will use a portion of the fees to fund scholarships for students admitted to the MSQF Program.
- **Student Enrichment Costs.** These costs include but are not limited to computer equipment, supplies, and student travel.
- **Replacement Faculty.** For the first two years no additional faculty will be hired, as MSQF students will be accommodated into existing course offerings. Beginning with year 3, new course sections will be created that will be dedicated to the MSQF program. These sections will be taught by existing faculty members who will have part of their teaching load reallocated to the MSQF program. To cover the sections previously taught by these reassigned faculty members, the Department of Mathematics and the Department of Finance will each hire one new non-tenure track faculty, as follows:
 - **Department of Mathematics.** Beginning with year 3, the Department of Mathematics expects to hire one additional non-tenure-track faculty member to cover the course sections reassigned from other faculty members who will be teaching new sections in the MSQF program. It is anticipated that the program fee will cover 100% of the salary of this new faculty member, plus the cost of fringe benefits.
 - **Department of Finance.** Beginning with year 3, the Department of Finance will hire one additional non-tenure-track faculty member to cover three course sections reassigned from other faculty members who will be teaching new sections in the MSQF program. It is anticipated that the program fee will cover 50% of the salary

of this new faculty member, plus the cost of fringe benefits. (The 50% ratio is obtained as the ratio of the three reallocated sections in relation to a typical teaching load of six course sections.)

- Graduate Assistants. New graduate assistants will be required to provide support to faculty teaching in this program. Our expected need for graduate assistants is as follows:
 - Department of Finance. One new graduate assistant is expected to be hired in year 2.
 - Department of Mathematics. Two new graduate assistants are expected to be hired in year 1, and one additional graduate assistant is expected to be hired in year 2 (for a steady-state level of three new graduate assistants).
- Faculty Support. These costs include research and teaching support for faculty who teach in the program.
- Reinvestment. Once all direct expenses are covered, the remaining revenue (if any) will be reinvested in the educational missions of the Department of Mathematics and the Department of Finance. This reinvestment includes faculty summer research support, faculty teaching grants, graduate assistants, and faculty development costs, in accordance with applicable rules of Texas A&M University.

First Year of Operation

For the first year of operation (2018-2019), we expect MSQF program fees in the amount of \$170,000, based on a projected enrollment of ten students. This first-year revenue will be reinvested as follows:

- An amount of approximately to \$25,500 (representing 15% of the program fees) will be invested in student scholarships.
- An amount of approximately to \$4,250 (representing 2.5% of the program fees) will be invested in marketing and advertising costs.
- An amount of approximately to \$4,250 (representing 2.5% of the program fees) will be invested in student enrichment costs.
- The balance of approximately \$136,000 (including fringe benefits) will be allocated to faculty and staff salaries. This represents a net (pre-benefit) salary expense of approximately \$112,397 and fringe benefits in the amount of \$23,603. The salary funds will be used to cover the costs of three additional graduate assistants, part of the salary of the Program Director, as well as faculty research and teaching support for faculty who teach in the program.
- This allocation of program fees is an estimate based on the data available at the present time. The use of program fees may be adjusted through time with valid business reasons.

II. Public hearing and/or student referendum requirements

A public hearing was held to discuss all proposed fee increases.

III. Budget impact if fee request is not approved

The MSQF program cannot sustain itself without a separate program fee. We must be able to recruit high-quality students, attract and retain outstanding faculty, and provide staff support to assist the faculty and students. We see no alternative than a fee to cover these operating costs.

IV. Justification for ending balance

We do not anticipate an ending balance.

V. Additional Information

The amount of the deposit may be adjusted each year by a percentage change that is equal to the percentage change in the Higher Education Price Index (HEPI), published by Commonfund, an asset management firm located at 15 Old Danbury Road, Wilton, CT.

Appendix A: Comparison to Similar Programs

UNIVERSITY	NAME OF PROGRAM	TYPE	COLLEGE PROGRAM IS HOUSED	WHERE COST
Columbia University	Financial Engineering	Private	College of Engineering	\$64,152
U. California-Berkeley	Financial Engineering	Public	Business School	\$63,540
Stanford University	Comput. and Math. Engineering	Private	Comput. and Math. Engineering	\$63,360
U. Illinois at Urbana-Champaign	Financial Engineering	Public	Business School	\$62,280
New York University	Mathematical Finance	Private	Courant Institute	\$62,000
Rutgers University	Mathematical Finance	Public	College of Science	\$58,317
U. California-Los Angeles	Financial Engineering	Public	Business School	\$57,268
Carnegie Mellon University	Computational Finance	Private	Business School	\$54,200
Poly. Institute of NYU	Financial Engineering	Private	College of Engineering	\$53,658
Baruch College/CUNY	Financial Engineering	Public	College of Science	\$53,658
Illinois Institute of Technology	Mathematical Finance	Private	Business School	\$53,229
U. Chicago	Financial Mathematics	Private	College of Science	\$52,000
U. Southern California	Financial Engineering	Private	College of Engineering	\$51,446
Fordham University	Quantitative Finance	Private	Business School	\$50,897
Cornell University	Financial Engineering	Private	College of Science	\$48,900
Rensselaer Polytechnic Institute	Quant. Finance and Risk Analysis	Private	Business School	\$48,100
Texas A&M University (proposed)	Quantitative Finance	Public	College of Science	\$47,628
Boston University	Mathematical Finance	Private	Business School	\$47,422
Johns Hopkins University	Financial Mathematics	Private	College of Engineering	\$47,060
U. Notre Dame	Applied and Comput. Mathematics	Private	College of Science	\$46,010
Stevens Institute of Technology	Financial Engineering	Private	Systems & Entreprises	\$43,500
U. Minnesota	Financial Mathematics	Public	College of Science and Engineering	\$38,000
University of Washington	Comput. Finance and Risk Mgmt	Public	College of Science	\$37,800
Stony Brook University	Quantitative Finance	Public	College of Science	\$31,922
Georgia Institute of Technology	Quant. and Comput. Finance	Public	Business School	\$31,732
North Carolina State University	Financial Mathematics	Public	College of Science	\$19,759

Source: <http://www.master-of-finance.org/best/great-master-of-financial-engineering-programs/>

Mean cost = \$49,608

Median cost = \$51,446

Request for Increased Student Fee
TEXAS A&M UNIVERSITY
 College of Science
 Master of Science in Quantitative Finance

Proposed Fee:	<u>\$8,500</u>	for Fall and Spring
	Fall/Spring	for Summer

Number of Students Affected:	10
Current Semester Credit Hours:	n/a
Projected Semester Credit Hours:	n/a

	FY2019 Budget
BEGINNING BALANCE - Actual	0
Estimated	
Revenues	
Fees	170,000
Endowment	0
Total Revenues	170,000
Expenses	
Salaries & Wages	112,397
Fringe Benefits	23,603
Student Scholarships	25,500
Departmental Operations	0
Maintenance/Equipment	0
Equipment	0
Marketing - (New Initiative)	4,250
Student Enrichment Events	4,250
Student Conferences	0
Industry Speakers	0
Total Expenses	170,000
Increase/Decrease in Balance	
Revenues less Expenses	0
ENDING BALANCE	0

TEXAS A&M UNIVERSITY AT GALVESTON
Summary of Proposed Fee Changes
Effective Fall 2018

<u>PAGE</u>	<u>FEE DESCRIPTION</u>	<u>BASIS</u>	<u>CURRENT</u>	<u>HEPI INCREASE</u>	<u>COLLEGE INCREASE</u>	<u>ELIMINATED</u>	<u>PROPOSED</u>
7.2	<p>Tuition & Fee Plans (variable and guaranteed)</p> <p>Increase the overall academic charge (tuition and fees) to a full-time student choosing the one-year variable rate tuition and fee plan based on the 2017 HEPI rate of 3.7%.</p> <p>The overall academic charge (tuition and fees) to a full-time student choosing the guaranteed rate tuition and fee plan will be set at an amount equal to 5% greater than the one-year variable rate tuition and fee plan.</p> <p><u>In addition to the above inflationary adjustment, the following tuition and fee changes are being requested:</u></p>						
7.5	University Advancement Fee	SCH	\$60.00	\$5.00	\$20.00	\$15.00	\$100.00
	*The following fee will be eliminated if the University Advancement Fee increase is approved.						
	Vessel Use Fee	SCH	\$15.00			(\$15.00)	Eliminate
	**The University Advancement Fee is being increased in order to align Galveston's rate with the rate charged at the main campus in College Station.						
7.8	Campus Differential Tuition will be charged to undergraduate students enrolled in summer terms.						
7.10	Masters of Maritime Administration & Logistics/Masters of Marine Resource Management Graduate Program Fee						
	Resident	SEM	New		\$750.00		\$750.00
	Non-Resident	SEM	New		\$1,500.00		\$1,500.00
	Increase the overall academic charge (tuition & fees) to a full time graduate student bringing their designated tuition into alignment with undergraduate. Overall average effective rate increase would be approximately 11%.						
7.15	Designated Tuition						
	Undergraduate Non-Resident w/License Option Tuition	SCH	New		\$300.00		\$300.00
	*Implemented \$150.00 in FY 2019 and \$300.00 in FY 2020.						
	Undergraduate Non-Resident Tuition	SCH	New		\$400.00		\$400.00
	*Implemented \$200.00 in FY 2019 and \$400.00 in FY 2020.						
	Eliminate the guaranteed (fixed) rate plan for non-resident students.						
	For Non Resident students, inflation was only applied to designated tuition and campus differential tuition. Therefore, the overall average effective rate increase would be approximately 10%.						

SCH - Semester Credit Hour
SEM - Semester

Request for Increased Student Fee
TEXAS A&M UNIVERSITY AT GALVESTON
Academic Cost Inflationary Increase
Designated Tuition & University Advancement Fee
Effective Fall 2018

I. Programmatic justification and proposed use of the new fee

Texas A&M University at Galveston proposes an increase of 3.7% to variable rates and a 5% premium on guaranteed rates. This increase impacts the following: new undergraduate students either transferring or enrolling for the first time, undergraduate students not completing their program within the specified timeframe, undergraduate students on a variable rate plan, and all graduate students. This proposal does not impact currently enrolled undergraduate students who previously chose the guaranteed tuition and fee plan and have not exceeded the specified timeframe of their degree program.

The increased revenue will be used to continue to improve our ability to graduate students on a timely basis, provide students with more intimate learning opportunities through smaller classes, provide students with the opportunity for transformational learning experiences and will continue the University's trajectory towards excellence. Examples of funding investments include:

- Hiring additional faculty to support increase in class sections
- Providing increased financial assistance as required by state statute

II. Public hearing and/or student referendum requirements

Public hearings will be held October 12, 2017, at Texas A&M University - Galveston.

III. Budget impact if fee request is not approved

If the proposed fee request is not approved, inflationary costs will be addressed through reduction in services, increased class sizes, or internal funding reallocations.

IV. Justification for ending balance

No significant ending balance

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY AT GALVESTON
 Designated Tuition

Current Fee: varies for Fall and Spring
varies for Summer
 Proposed Fee: \$173/\$190 for Fall and Spring
\$173/\$190 for Summer
 Basis: sch (sch, sem, student, etc.)

Number of Students Affected: 550
 Current Semester Credit Hours: 15,400
 Projected Semester Credit Hours:

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated		34,951		34,951
Revenues				
Fees	9,825,219	9,923,471	300,000	10,223,471
Total Revenues	9,825,219	9,923,471	300,000	10,223,471
Expenses				
Salaries & Wages	1,452,333	1,466,856	200,000	1,666,856
Fringe Benefits	435,700	440,057	40,000	480,057
Departmental Operations	6,210,333	6,272,436	0	6,272,436
Equipment	303,599	306,635		306,635
Scholarships and Fellowships	1,388,303	1,402,186	45,000	1,447,186
Total Expenses	9,790,268	9,888,171	285,000	10,173,171
Increase/Decrease in Balance				
Revenues less Expenses	34,951	35,301	15,000	50,301
ENDING BALANCE	34,951	70,252		85,252

Request for Increased Student Fee
TEXAS A&M UNIVERSITY AT GALVESTON
 University Advancement Fee HEPI Inflation of \$5.00/SCH

Current Fee: \$75.00 for Fall and Spring
 \$75.00 for Summer
 Proposed Fee: \$80.00 for Fall and Spring
 \$80.00 for Summer
 Basis: sch (sch, sem, student, etc.)

Number of Students Affected: 590
 Current Semester Credit Hours: 8,850
 Projected Semester Credit Hours: 8,850

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual Estimated	1,333,120	1,395,174		1,395,174
Revenues				
Fees	4,292,054	4,292,054	88,500	4,380,554
Total Revenues	4,292,054	4,292,054	88,500	4,380,554
Expenses				
Salaries & Wages	100,000	120,000		120,000
Fringe Benefits	30,000	36,000		36,000
Departmental Operations	4,100,000	4,200,000	88,500	4,288,500
Total Expenses	4,230,000	4,356,000	88,500	4,444,500
Increase/Decrease in Balance				
Revenues less Expenses	62,054	(63,946)	0	(63,946)
ENDING BALANCE	1,395,174	1,331,228		1,331,228

Request for Increase in Student Fee
TEXAS A&M UNIVERSITY AT GALVESTON
Increase in University Advancement Fee and Elimination of the Vessel Use Fee
Effective Fall 2018

I. Programmatic justification and proposed use of the new fee

Texas A&M University at Galveston proposes to increase its University Advancement Fee (UAF) by \$15/SCH with a corresponding elimination of our Vessel Operations Fee. This change produces no impact to students. In addition, we are respectfully requesting an additional increase to our UAF of \$20/SCH bringing this fee to \$100/SCH and aligning it with the UAF on the main campus. This change will apply to all incoming students, Graduate students, and students on a variable rate plan beginning in the Fall of 2018.

Texas A&M University's Strategic *Vision 2020* articulates the role of the Galveston Campus as a fully integrated component of the University, as opposed to an independent institution within The Texas A&M University System. Historically, Texas A&M University at Galveston (TAMUG) was frequently categorized as "different" or separate from comparable Main campus units, significantly impacting decisions, creating inequities, and resulting in reduced resources over time (due to different tuition structures and lack of access to central resources).

TAMUG is proud to contribute to the mission and Strategic Vision of Texas A&M University as an integral part of an institution accredited as *a single university* by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). The Galveston Campus also recognizes the need to support high-caliber faculty, facilities, and students in order to match the high standards of excellence established in College Station as part of an AAU university.

We ask that consideration be given for the Galveston Campus' University Advancement Fee request made in keeping with Vision 2020 guiding our strategic planning, budgeting, and administrative priorities. It is our goal and desire to continue aligning with the processes and expectations of all university units, which in turn can help position ourselves to meet and surpass outlined strategic initiatives.

On behalf of Texas A&M University at Galveston, we appreciate your consideration of the following:

Problem: Individual Colleges within the Main Campus have the same basic Tuition & Fee structure with the exception of TAMUG. Within the basic Tuition and Fee structure, the main Campus Colleges charge \$100/SCH for the University Advancement Fee. TAMUG, however, is currently limited to \$80/SCH.

Impact: TAMUG is unable to deliver the same or comparable levels of service to our students without adhering to the same fee structure used within other TAMU colleges.

A delay in addressing this inequity will position TAMUG behind for an additional 2-year period and places the campus in an *at risk* position to sustain current services and improve our programs to the high level expected as part of TAMU.

In addition, the current situation creates confusion for our engineering student population (1st year engineering on the Galveston Campus). While engineering students on the TAMU main campus pay \$100/SCH for all of their classes, those located on the Galveston campus pay only \$80/SCH for their TAMUG core classes. TAMUG is committed to fully support the 25 *by* 25 College of Engineering initiative and stands ready to accommodate further growth in the 1st year engineering at Galveston program. However, the discrepancy in tuition collection hampers our capacity to recruit the number and quality of instructors needed.

Solution: Approve the request to align the University Advancement Fee for Galveston Campus with the \$100/SCH charged by Main campus colleges. The UAF increase to \$100 is the single reason that TAMUG would exceed the parameters set by the HEPI inflation index which provides further support and validation for the necessity of this request.

As part of our Engineering partnership with the Main Campus, we have experienced and expect to continue seeing significant increases in TAMU freshman engineers enrolled on the Galveston Campus with nearly 500 expected in the fall 2018. This student population increase not only supports but necessitates the need for consistent application of Tuition and Fees structures which will provide additional resources required to teach these core curriculum classes. New faculty must be hired to teach additional class sections, maintain a proper faculty to student ratio, provide operating budgets for the respective academic units, and a conservative reserve of resources to meet needs as they arise. The request brings TAMUG over the parameter set by the HEPI inflation index with resulting revenues estimated to produce approximately \$354,000 in additional income in FY 2019. Your earnest consideration of this request will support the Galveston Campus in achieving designated imperatives and goals to meet *Vision 2020*.

II. Public hearing and/or student referendum requirements – A public hearing will be held on October 12th at Texas A&M University – Galveston.

III. Budget impact if fee request is not approved

If the fee is not approved TAMUG would continue to be mismatched with the College Station campus on this fee and would be constrained to provide very important services to both TAMU and TAMUG students.

IV. Justification for ending balance

Nominal ending balances are maintained to mitigate risk of possible urgent capital needs and or possible disaster related ability to continue business.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY AT GALVESTON
 University Advancement Fee Increase & Eliminate Vessel Use Fee

Current Fee: \$80.00 for Fall and Spring
 \$80.00 for Summer
 Proposed Fee: \$100.00 for Fall and Spring
 \$100.00 for Summer
 Basis: sch (sch, sem, student, etc.)

Number of Students Affected: 590
 Current Semester Credit Hours: 8,850
 Projected Semester Credit Hours: 8,850

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual Estimated	1,333,120	1,395,174		1,395,174
Revenues				
Fees	4,292,054	4,292,054	354,000	4,646,054
Total Revenues	4,292,054	4,292,054	354,000	4,646,054
Expenses				
Vessel Operations	0	0	200,000	200,000
Salaries & Wages	100,000	120,000	200,000	320,000
Fringe Benefits	30,000	36,000	52,000	88,000
Departmental Operations	4,100,000	4,200,000	0	4,200,000
Faculty Start-Up Costs	0	0	300,000	300,000
Total Expenses	4,230,000	4,356,000	552,000	4,908,000
Increase/Decrease in Balance Revenues less Expenses	62,054	(63,946)	(198,000)	(261,946)
ENDING BALANCE	1,395,174	1,331,228		1,133,228

Request for Increased Student Fee
TEXAS A&M UNIVERSITY AT GALVESTON
Campus Differential Tuition – Request to Charge Differential for Summer Classes
Effective Fall 2018

I. Programmatic justification and proposed use of the new fee

Historically Texas A&M University at Galveston has not charged the campus differential tuition during summer sessions. Texas A&M University at Galveston proposes to change this practice and charge differential tuition during summer sessions on a prorated basis. Our current campus differential tuition will be charged per hour to reflect often reduced course loads and ensure an equitable charge to students during the summer.

This additional revenue will be used to increase summer course offerings to students, thus decreasing time to degree as more course options will be available during summer sessions to meet students' degree plan and graduation needs.

Investments include:

- Additional faculty to cover the additional summer course offerings
- Providing increased financial assistance as required by state statute

II. Public hearing and/or student referendum requirements

A public hearing will be held October 12, 2017, at Texas A&M University - Galveston.

III. Budget impact if fee request is not approved

If the proposed fee request is not approved, summer course offerings cannot be expanded.

IV. Justification for ending balance

No ending balance is expected

V. Additional information

TEXAS A&M UNIVERSITY AT GALVESTON

\$45.00 for Summer

180

FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
0			0
0	0	290,790	290,790
0	0	290,790	290,790
0	50,000	80,000	130,000
0	15,000	24,000	39,000
0	0	50,000	50,000
0	65,000	154,000	219,000
0	(65,000)	136,790	71,790
0	(65,000)		71,790

Request for New Student Fee
TEXAS A&M UNIVERSITY AT GALVESTON
Masters of Maritime Administration & Logistics/Masters of Marine Resource Management
Graduate Program Fee - Resident and Non-Resident
Effective Fall 2018 (FY2019)

I. Programmatic justification and proposed use of the new fee

Graduate Programs: Based on an analysis of out-of-state tuition and fees of graduate programs vs. those of national peers, we request the authorization for a Resident Graduate Program Fee of \$750 per semester, and a Non-Resident Graduate Program Fee of \$1,500 per semester. The implementation of this new fee will be applied first to the incoming class in the Fall of 2018 (FY2019) and to every subsequent entering class and will be applied to all Graduate Programs with the exception of the IDP Graduate Program shared with the Main Campus and Corpus Christi. The estimated revenue generated from this new fee is \$127,500. This estimate uses enrollment figures from FY17 and no change in proportion of Non-Resident students.

II. Public hearing and/or student referendum requirements

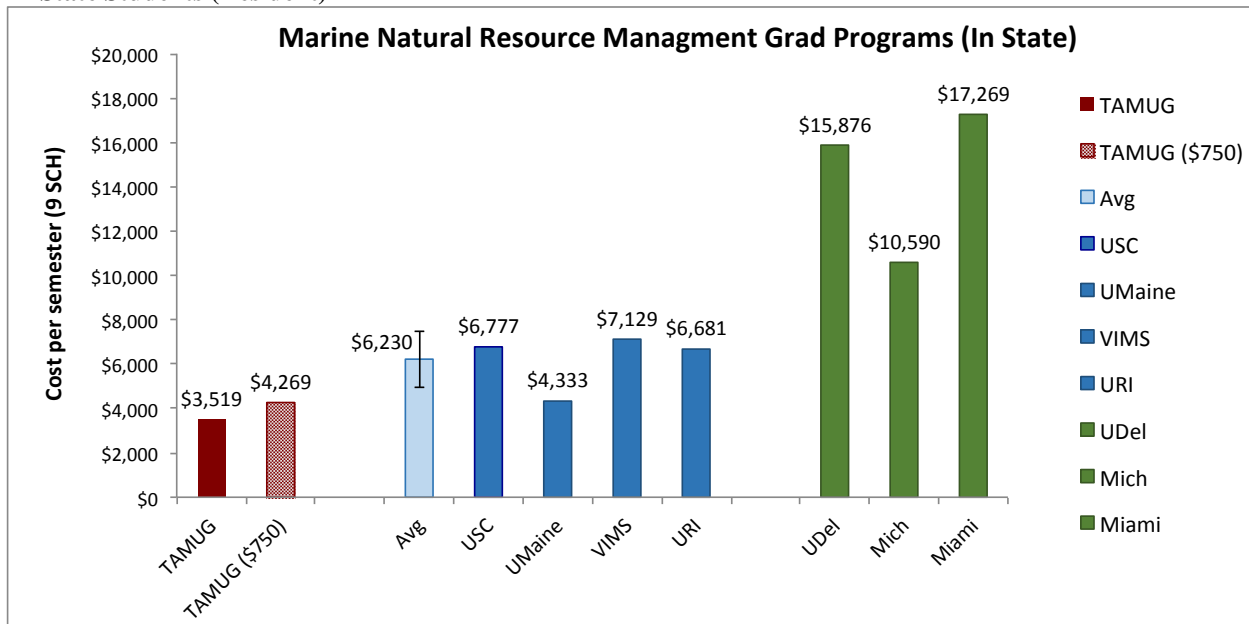
A public hearing will be held on October 12, 2017, at Texas A&M University – Galveston.

III. Budget impact if fee request is not approved

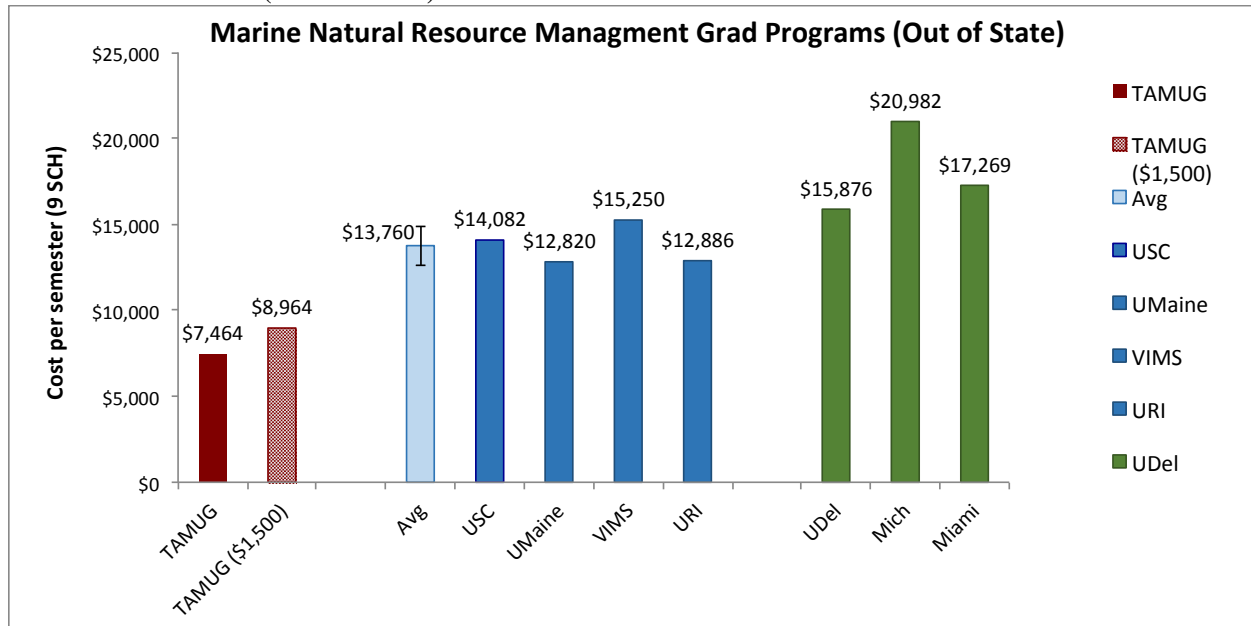
If the increase is not approved, TAMUG will continue to charge below all schools in comparison. Even with this change, graduate tuition and fees will only reach ~50-55% of our peer competitors. Additionally, Non-Resident students will continue to pay the same rate as Resident students, which is equivalent to receiving a subsidy from state of Texas taxpayers. The additional revenue, estimated for entering graduate students, will be approximately \$127,500 in the Fall of 2018 (FY2019) and \$299,700 in the Fall of 2019 (FY2020). This revenue will be used to enhance classroom operations as well as to support additional teaching assistant and faculty positions needed to support our continued population growth. Please refer to the following graphs.

1) Master of Marine Resource Management:

In-State Students (Resident)

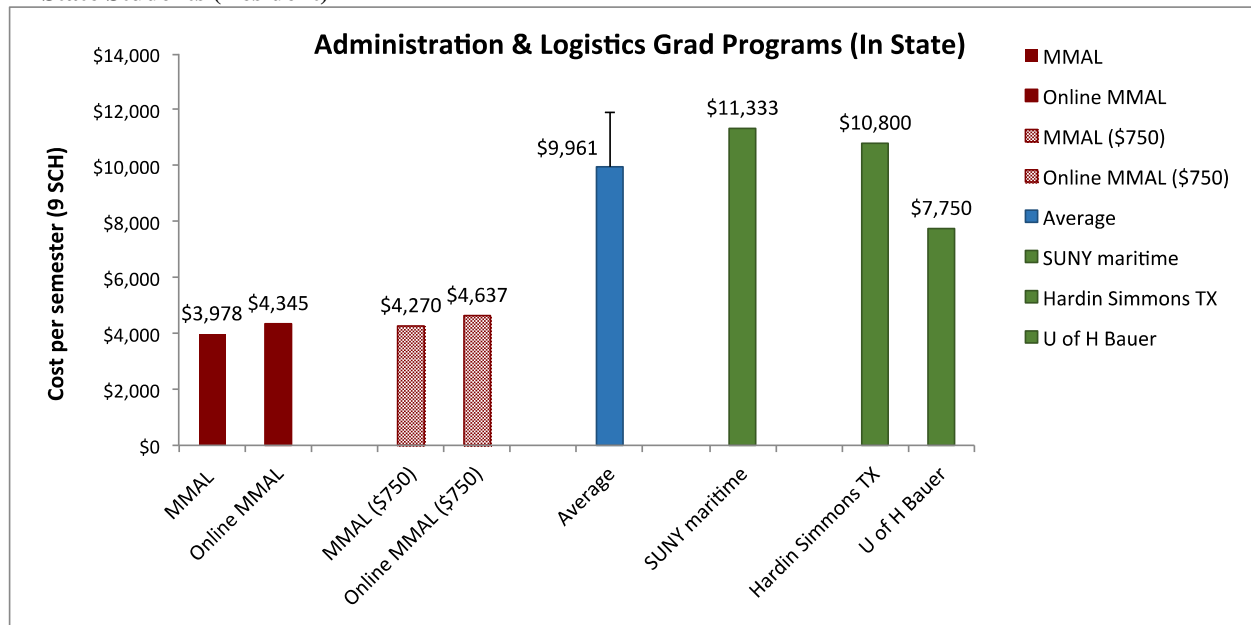


Out-of-State Students (Non-Resident)

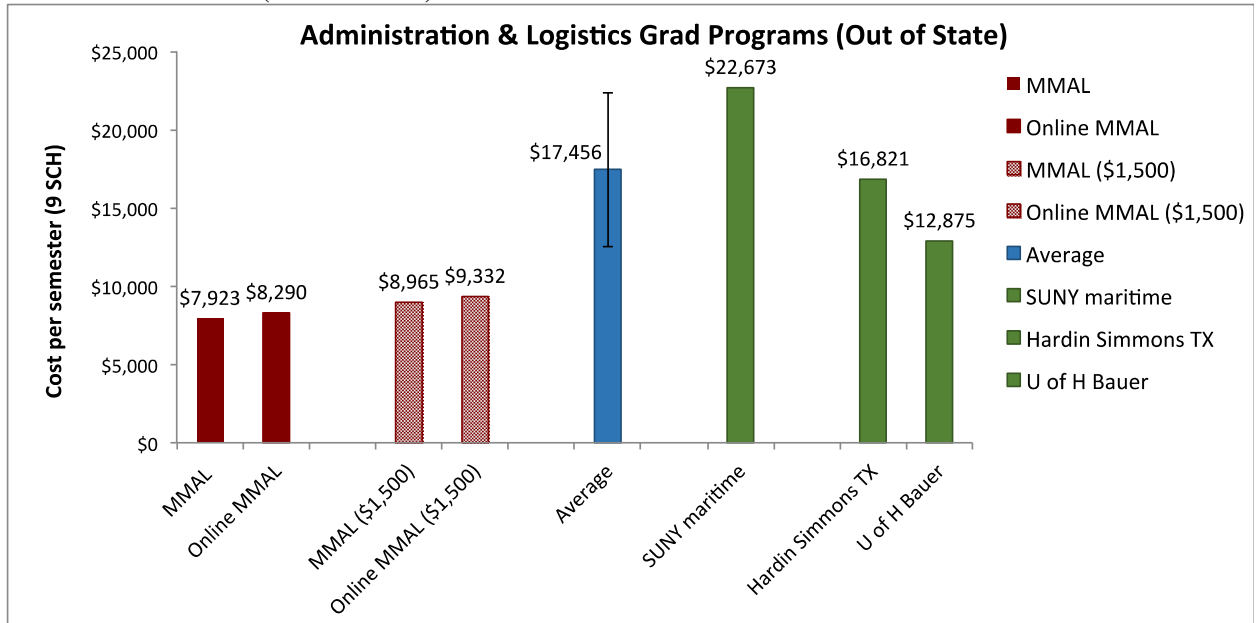


2) Master of Maritime Administration and Logistics:

In-State Students (Resident)



Out-of-State Students (Non-Resident)



IV. Justification for ending balance

No significant ending balance is projected for the first year.

V. Additional information

Request for New Student Fee
TEXAS A&M UNIVERSITY AT GALVESTON
Masters of Maritime Administration & Logistics/Masters of Marine Resource Management
Graduate Program Fee - Resident

Proposed Fee: \$750.00 for Fall and Spring
 \$750.00 for Summer
Basis: sem (sch, sem, student, etc.)

Number of Students Affected: 45
Projected Student Enrollment: 45 Incoming Freshmen for Fall 2018
Projected Semester Credit Hours: 270

	FY 2019 Budget
BEGINNING BALANCE	0
Revenues*	
Fees	67,500
Total Revenues	67,500
Expenses	
Salaries & Wages	
Departmental Operations	67,500
Total Expenses	67,500
Increase/Decrease in Balance (Revenues less Expenses)	0
ENDING BALANCE	0

Request for New Student Fee
TEXAS A&M UNIVERSITY AT GALVESTON
Masters of Maritime Administration & Logistics/Masters of Marine Resource Management
Non-Resident Graduate Program Fee

Proposed Fee: \$1,500.00 for Fall and Spring
 \$1,500.00 for Summer
Basis: sem (sch, sem, student, etc.)

Number of Students Affected: 20
Projected Student Enrollment: 20 Incoming Freshmen for Fall 2018
Projected Semester Credit Hours: 120

	FY 2019 Budget
BEGINNING BALANCE	0
Revenues*	
Fees	60,000
Total Revenues	60,000
Expenses	
Salaries & Wages	
Departmental Operations	60,000
Total Expenses	60,000
Increase/Decrease in Balance (Revenues less Expenses)	0
ENDING BALANCE	0

Request for New Student Fee
TEXAS A&M UNIVERSITY AT GALVESTON
License Option - Undergraduate Non-Resident Designated Tuition
Effective Fall 2018

I. Programmatic justification and proposed use of the new fee

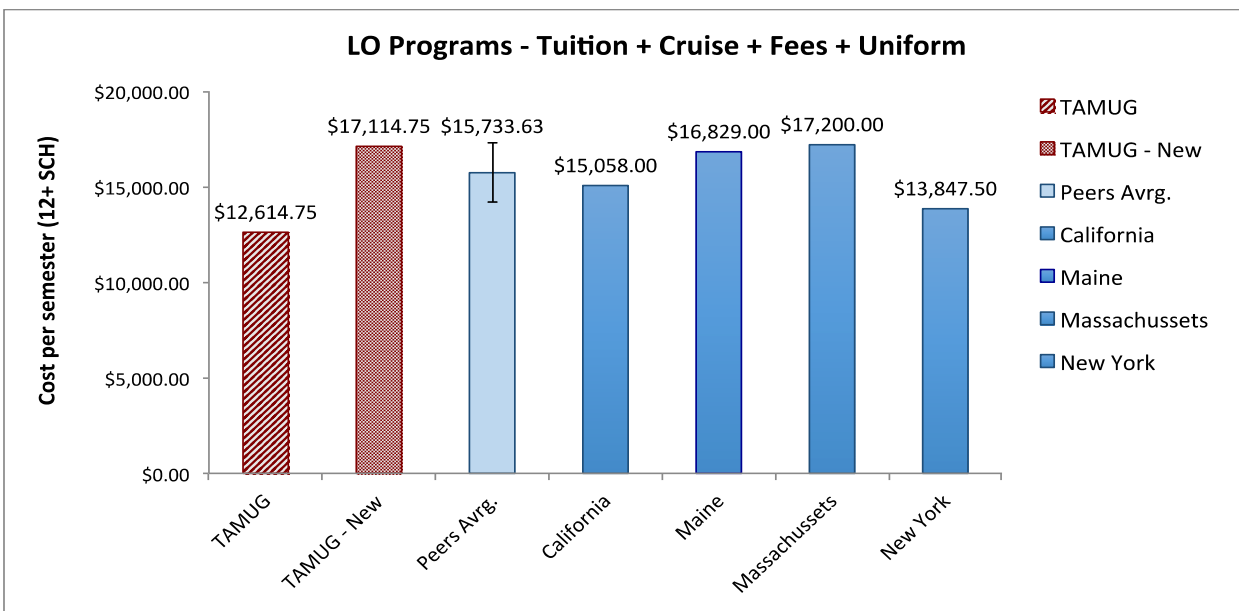
Based on an analysis of out-of-state undergraduate tuition and fees of license option programs (maritime industry) vs. their national peers, we request approval to increase out-of-state tuition up to \$300/SCH (up to 15 SCH/semester) to market the AAU degree of Texas A&M in the upper range of other Maritime Academies. The increase will be charged first to the Fall 2018 incoming class (all prior students will be locked into their current rate) and to subsequent entering classes. TAMUG plans to implement this fee over two years with a rate of \$150/SCH in the Fall of 2018 (FY2019) and \$300/SCH in the Fall of 2019 (FY2020).

II. Public hearing and/or student referendum requirements

A public hearing will be held on October 12, 2017, at Texas A&M University – Galveston.

II. Budget impact if fee request is not approved

If not approved, TAMUG will continue to charge below most schools that we compare ourselves to in our License Option Program. Non-Resident students will continue to pay the same rate as Resident students, which is equivalent to receiving a subsidy from state of Texas taxpayers. The additional revenue, estimated for entering freshmen at \$254,250 in the Fall of 2018 (FY2019) and \$511,875 in the Fall of 2019 (FY2020), will be used to enhance classroom operations and provide additional faculty positions needed to support continued population growth.



III. Justification for ending balance

No significant ending balance is projected for the first year.

IV. Additional information

Request for New Student Fee
TEXAS A&M UNIVERSITY AT GALVESTON
License Option - Undergraduate Non-Resident Designated Tuition

Proposed Fee: Up to \$300 for Fall and Spring
Up to \$300 for Summer
Basis: sch (sch, sem, student, etc.)

Number of Students Affected: 113
Projected Student Enrollment: 113 Incoming Freshmen Fall 2018 \$150/sch
Projected Semester Credit Hours: 1,695

	FY 2019 Budget
BEGINNING BALANCE	0
Revenues	
Fees*	254,250
Total Revenues	254,250
Expenses	
Salaries & Wages	80,000
Fringe Benefits	24,000
Departmental Operations	100,000
Total Expenses	204,000
Increase/Decrease in Balance (Revenues less Expenses)	50,250
ENDING BALANCE	50,250

* Estimated revenue for FY2019 based on \$150/sch for Fall 2018

Request for New Student Fee
TEXAS A&M UNIVERSITY AT GALVESTON
 Undergraduate Non-Resident Designated Tuition
 Effective Fall 2018

I. Programmatic justification and proposed use of the new fee

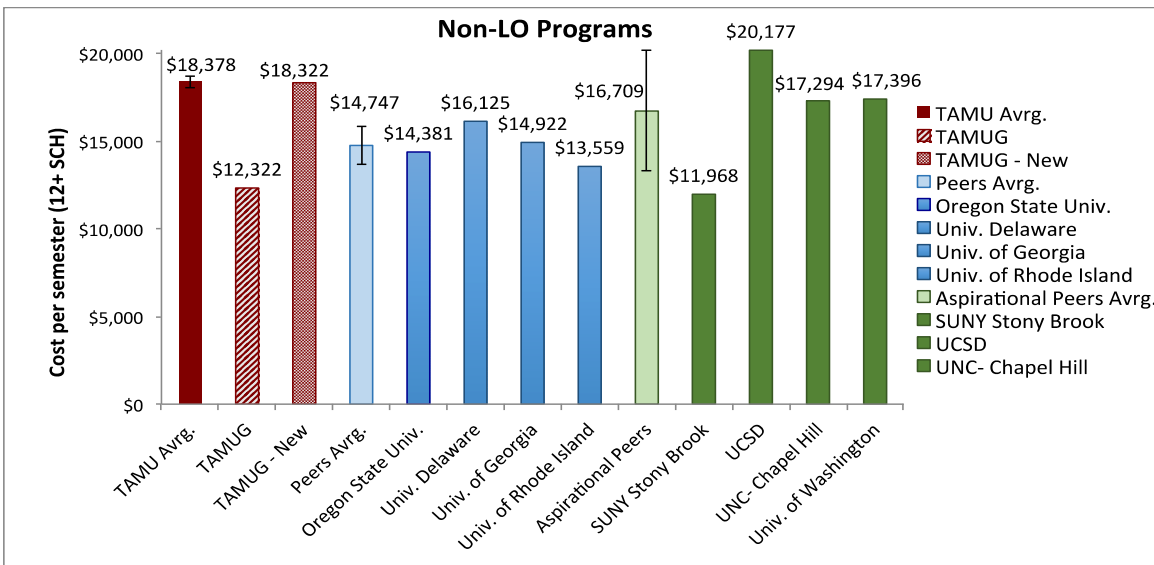
Based on an analysis of out-of-state undergraduate tuition and fees of general education programs vs. the main campus and national peers, we request approval to increase out-of-state tuition up to \$400/SCH (up to 15 SCH/semester) to match the main campus tuition schedule. The increase will be charged first to the incoming Fall 2018 class (all prior students will be locked into their current rate) and to subsequent entering classes. TAMUG plans to implement this fee over two years with a rate of \$200/SCH in the Fall of 2018 (FY2019), and \$400/SCH in the Fall of 2019 (FY2020).

II. Public hearing and/or student referendum requirements

A public hearing will be held on October 12, 2017, at Texas A&M University – Galveston.

III. Budget impact if fee request is not approved

If not approved, TAMUG will continue to charge well below what comparable schools charge. Additionally, Non-Resident students will continue to pay the same rate as our Resident students, which is equivalent to receiving a subsidy from state of Texas taxpayers. The additional revenue, estimated for entering freshmen at \$216,000 in the Fall of 2018 (FY2019) and \$435,000 in the Fall of 2019 (FY2020), will be used to enhance classroom operations and provide additional faculty positions needed to support our continued population growth in our graduate programs.



IV. Justification for ending balance

No ending balance is projected for the first year.

V. Additional information

Request for New Student Fee
TEXAS A&M UNIVERSITY AT GALVESTON
Undergraduate Non-Resident Designated Tuition

Implemented over two years:

Proposed Fee: Up to \$400 for Fall and Spring Fall 2018 - \$200.00/SCH
 Up to \$400 for Summer Fall 2019 - \$400.00/SCH
Basis: sch (sch, sem, student, etc.)

Number of Students Affected: 72
Projected Student Enrollment: 72
Projected Semester Credit Hours: 1,080

	FY 2019 Budget
BEGINNING BALANCE	0
Revenues*	
Fees	216,000
Total Revenues	216,000
Expenses	
Salaries & Wages	80,000
Fringe Benefits	24,000
Departmental Operations	100,000
Total Expenses	204,000
Increase/Decrease in Balance (Revenues less Expenses)	12,000
ENDING BALANCE	12,000

* Estimated revenues for Fall 2018 are based on \$200/sch.

TEXAS A&M UNIVERSITY-CENTRAL TEXAS

Summary of Proposed Fee Changes Effective Fall 2018

<u>PAGE</u>	<u>FEE DESCRIPTION</u>	<u>BASIS</u>	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
8.2	Tuition & Fee Plans (variable and guaranteed) Increase the overall academic charge (tuition and fees) to a full-time student choosing the one-year variable rate tuition and fee plan based on the 2017 HEPI rate of 3.7%. The overall academic charge (tuition and fees) to a full-time student choosing the guaranteed rate tuition and fee plan will be set at an amount equal to 5% greater than the one-year variable rate tuition and fee plan. <u>In addition to the above inflationary adjustment, the following tuition and fee changes are being requested:</u>				
8.4	Graduate Tuition Differential - Non-Resident	SCH	New		\$20.00

SCH - Semester Credit Hour

SEM - Semester

Request for Increased Student Fee
TEXAS A&M UNIVERSITY-CENTRAL TEXAS
Designated Tuition – All Tuition & Fee Plans
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

Texas A&M University – Central Texas (TAMUCT) requests an increase of 3.7% in tuition and mandatory fees for the capped New Optional One Year Rate for all resident undergraduate and graduate students, and a 5% premium on guaranteed rates. TAMUCT caps resident and non-resident undergraduate tuition at 12 SCH. Revenue from the increase will be used to cover inflationary increases in operational expenses for academic, student, and instructional support as well as financial aid set-asides.

II. Public hearing and/or student referendum requirements

Student hearings will be scheduled prior to the Board of Regents meeting.

III. Budget impact if fee request is not approved

TAMUCT has weighed the pros and cons of eliminating the 12 SCH cap and keeping tuition and fees flat, against maintaining the cap and seeking approval to increase tuition and fees through the HEPI. The decision was made to maintain the 12 SCH cap, since it has increased full-time enrollment, and is attractive to students. The revenue generated is minimal, but meets the inflationary demands to stay current in operations and provide necessary services/programs to students.

IV. Justification for ending balance

No significant ending balance is anticipated.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY-CENTRAL TEXAS
 Designated Tuition - Variable & Guaranteed Rates

Current Fee: Varies for Fall and Spring
 Varies for Summer
 Proposed Fee: Varies for Fall and Spring
 Varies for Summer
 Basis: SCH (sch, sem, student, etc.)

Number of Students Affected: 359
 Current Semester Credit Hours: 56,926
 Projected Semester Credit Hours: 57,000

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual Estimated	0	0		0
Revenues				
Fees	5,896,894	5,896,894	218,185	6,115,079
Total Revenues	5,896,894	5,896,894	218,185	6,115,079
Expenses				
Salaries & Wages	2,710,245	2,710,245	100,278	2,810,522
Fringe Benefits	714,882	714,882	32,089	746,971
Departmental Operations	1,849,058	1,849,058	33,091	1,882,149
Scholarships	602,709	602,709	32,728	635,437
Equipment (Capitalized)	20,000	20,000	20,000	40,000
Total Expenses	5,896,894	5,896,894	218,185	6,115,079
Increase/Decrease in Balance				
Revenues less Expenses	0	0	(0)	(0)
ENDING BALANCE	0	0		(0)

Request for New Student Fee
TEXAS A&M UNIVERSITY-CENTRAL TEXAS
Graduate Tuition Differential – Non-Resident
Effective Fall 2018

I. Programmatic justification and proposed use of the new fee

Texas A&M University-Central Texas (TAMUCT) is requesting a \$20 differential in its non-resident graduate tuition. The institution is currently assessing a \$20 differential to its resident graduate students as approved by the Board of Regents as part of the tuition and fees submittal process, when it was under Tarleton State University (prior to transition/separation by the state legislature). Revenue from the differential will be used to cover operational costs associated with graduate student recruitment and processing.

II. Public hearing and/or student referendum requirements

No public hearing and/or student referendum is required. However, the proposed increase was included in the public presentations related to changes in tuition and fees.

III. Budget impact if fee request is not approved

If not approved, Texas A&M University – Central Texas will have to reallocate currently strained operational budgets, resulting in a reduction in student centric services that promote graduate student success.

IV. Justification for ending balance

No significant ending balance is anticipated.

V. Additional information

N/A

Request for New Student Fee
TEXAS A&M UNIVERSITY-CENTRAL TEXAS
 Graduate Tuition Differential - Non-Resident

Proposed Fee: \$20.00 for Fall and Spring
 \$20.00 for Summer
 Basis: SCH (sch, sem, student, etc.)

Number of Students Affected: 150
 Projected Student Enrollment: 1,627
 Projected Semester Credit Hours: 1,100

		FY 2019 Budget
BEGINNING BALANCE		0
Revenues		
Fees		22,000
Total Revenues		22,000
Expenses		
Departmental Operations		22,000
Total Expenses		22,000
Increase/Decrease in Balance (Revenues less Expenses)		0
ENDING BALANCE		0

TEXAS A&M UNIVERSITY-COMMERCE

Summary of Proposed Fee Changes

Effective Fall 2018

<u>PAGE</u>	<u>FEE DESCRIPTION</u>	<u>BASIS</u>	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
9.2	Tuition & Fee Plans (variable and guaranteed) Increase the overall academic charge (tuition and fees) to a full-time student choosing the one-year variable rate tuition and fee plan based on the 2017 HEPI rate of 3.7%. The overall academic charge (tuition and fees) to a full-time student choosing the guaranteed rate tuition and fee plan will be set at an amount equal to 5% greater than the one-year variable rate tuition and fee plan.				

SCH - Semester Credit Hour

SEM - Semester

Request for Increased Student Fee
TEXAS A&M UNIVERSITY-COMMERCE
Guaranteed and Optional Tuition & Fee Plans
Designated Tuition & University Services Fee
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

Additional revenue generated from the guaranteed and optional tuition plans will be allocated between Designated Tuition and University Services Fee. The increases will be used to help offset the cost of fringe benefits and utilities, to retain high quality faculty and staff, to support program development, to provide scholarships to our students, to increase services to students, and to enhance facilities improvements.

II. Public hearing and/or student referendum requirements

The proposed fee changes were presented at an open forum held on September 20, 2017. The purpose of the forum was to provide information and to solicit input from students, faculty and other members of the university community on the proposed changes in the fee structure.

III. Budget impact if fee request is not approved

Failure to approve the fee increase will affect the ability of the university to enhance programs and to retain high quality faculty and staff.

IV. Justification for ending balance

No significant ending balances are projected.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY-COMMERCE
Optional Tuition & Fee Plan - University Services Fee

Current Fee: Varies for Fall and Spring
 Varies for Summer
Proposed Fee: Varies for Fall and Spring
 Varies for Summer
Basis: sch (sch, sem, student, etc.)

Number of Students Affected: 2,650
Current Semester Credit Hours: 50,350
Projected Semester Credit Hours: 51,000

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated		0		0
Revenues				
Fees	12,430,000	13,430,000	530,000	13,960,000
Total Revenues	12,430,000	13,430,000	530,000	13,960,000
Expenses				
Salaries & Wages	4,007,710	4,517,710	325,000	4,842,710
Fringe Benefits	1,254,654	1,774,654	98,000	1,872,654
Departmental Operations	4,972,930	5,092,930	20,000	5,112,930
Maintenance/Equipment	846,012	946,012	20,500	966,512
Scholarships	27,194	27,194	40,000	67,194
Reserved for Years 2-4 of Guarantee	700,000	400,000	0	400,000
Bad Debt & Exemptions	621,500	671,500	26,500	698,000
Total Expenses	12,430,000	13,430,000	530,000	13,960,000
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

TEXAS A&M UNIVERSITY - CORPUS CHRISTI

Summary of Proposed Fee Changes

Effective Fall 2018

<u>PAGE</u>	<u>FEE DESCRIPTION</u>	<u>BASIS</u>	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
-------------	------------------------	--------------	----------------	-----------------	-----------------

10.2 Tuition & Fee Plans (variable and guaranteed)

Increase the overall academic charge (tuition and fees) to a full-time student choosing the **one-year variable** rate tuition and fee plan based on the 2017 HEPI rate of 3.7%.

The overall academic charge (tuition and fees) to a full-time student choosing the **guaranteed** rate tuition and fee plan will be set at an amount equal to 5% greater than the one-year variable rate tuition and fee plan.

In addition to the above inflationary adjustment, the following tuition and fee changes are being requested:

10.5 Health Services Fee

Fall & Spring

SEM

\$50.00

\$4.95

\$54.95

SCH - Semester Credit Hour

SEM - Semester

Request for Increased Student Fee
TEXAS A&M UNIVERSITY – CORPUS CHRISTI
Tuition & Fees - Designated Tuition/University Services Fee
Effective Fall 2019

I. Programmatic justification and proposed use of the increased fee

The proposed increase will be allocated between both Designated Tuition and University Services Fee, both of which will be used to enhance the University's mission of instruction and research, as well as general support services. Funding will be used to support scholarships, operational expenses including merit and benefits increases, and may be used to offset growth in Hazlewood exemptions.

II. Public hearing and/or student referendum requirements

A public hearing will be held on October 13, 2017, to present the proposed tuition and fee changes.

III. Budget impact if fee request is not approved

If the tuition and fee increase is not approved, the growth of the University and our retention efforts may be put on hold as the ability to add new faculty, staff, and services will be limited.

IV. Justification for ending balance

There are no significant ending balances predicted, however, any fund balance will serve as support for unanticipated emergencies.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY - CORPUS CHRISTI
Tuition & Fees - Designated Tuition

Current Fee: Varies for Fall and Spring
Varies for Summer
Proposed Fee: Varies for Fall and Spring
Varies for Summer
Basis: sch (sch, sem, student, etc.)

Number of Students Affected: 3,900
Current Semester Credit Hours: 105,632
Projected Semester Credit Hours: 105,632

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated		0		0
Revenues				
Tuition	31,850,064	32,805,566	839,424	33,644,990
Total Revenues	31,850,064	32,805,566	839,424	33,644,990
Expenses				
Salaries & Wages	18,368,772	18,552,460	469,500	19,021,960
Fringe Benefits	2,283,154	2,352,468	140,024	2,492,492
Departmental Operations	6,640,301	6,640,301	84,100	6,724,401
Travel	495,001	495,001	0	495,001
Equipment	790,989	790,989	6,600	797,589
Scholarships	3,042,709	3,042,709	126,000	3,168,709
Utilities	131,638	131,638	13,200	144,838
Debt Service	97,500	800,000	0	800,000
Total Expenses	31,850,064	32,805,566	839,424	33,644,990
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0	0	0

Request for Increased Student Fee
TEXAS A&M UNIVERSITY - CORPUS CHRISTI
Tuition & Fees - University Services Fee

Current Fee: Varies for Fall and Spring
 Varies for Summer
Proposed Fee: Varies for Fall and Spring
 Varies for Summer
Basis: sch (sch, sem, student, etc.)

Number of Students Affected: 2,839
Current Semester Credit Hours: 48,694
Projected Semester Credit Hours: 48,694

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated		0		0
Revenues				
Fees	22,512,711	23,188,092	786,889	23,974,981
Total Revenues	22,512,711	23,188,092	786,889	23,974,981
Expenses				
Salaries & Wages	6,037,700	6,218,831	260,300	6,479,131
Fringe Benefits	2,001,400	2,081,456	78,100	2,159,556
Departmental Operations	10,100,911	10,420,323	116,289	10,536,612
Travel	437,600	437,600	0	437,600
Equipment	709,200	709,200	0	709,200
Scholarships	66,500	66,500	6,700	73,200
Utilities	3,159,400	3,254,182	325,500	3,579,682
Total Expenses	22,512,711	23,188,092	786,889	23,974,981
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

Request for Increased Student Fee
TEXAS A&M UNIVERSITY-CORPUS CHRISTI
Health Services Fee
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

The Health Services fee does not generate sufficient revenue to support the current operation of the University Health Center. In FY 2019, it is projected that an additional \$23,924 will be generated by the increased fee.

The University Health Center is currently unable to keep up with the demand for services which has increased significantly in the last three years. On average 35-40 students a week are not able to be seen and are being referred to off-campus acute care clinics due to the lack of resources at the University Health Center. To meet the demand for services, the University Health Center was given the authority to hire a new Family Nurse Practitioner in FY 2017, but the University Health Center cannot compete with the local market for salaries and has been unable to fill the position.

The proposed increase in the fee will only generate funds for the Health Center's current operation. The Health Services Fee exemption rate for FY 2017 was 16.5%, reducing available funds by \$231,380. The center was only able to make its budget with salary and benefit savings due to vacancies, but when these positions are filled, the center will operate in a deficit.

II. Public hearing and/or student referendum requirements

The proposed increase was endorsed by the Student Fee Advisory Committee in the 2017 spring semester. A presentation will be made to the Student Government Association and a public hearing will be held on October 13, 2017.

III. Budget impact if fee request is not approved

If the fee request is not approved, the center will have to reduce its expenditures to meet the revenue stream. Reducing the budget will directly impact services for students. Vacant positions will not be filled, and more students will have to seek services off campus. Students will incur greater expense by going off campus to receive services.

IV. Justification for ending balance

Given our coastal location, we maintain a fund balance of at least five months of operational expenses, in the event of an unforeseen natural disaster.

V. Additional information

The current fee is \$50.00/long semester and \$25.00/summer session. The proposed fee will change the rate to \$54.95/long semester and maintain the current fee of \$25.00/summer session (each session).

Request for Increased Student Fee
TEXAS A&M UNIVERSITY - CORPUS CHRISTI
Health Services Fee

LEGISLATIVE MAXIMUM

Current Fee: \$50.00 for Fall and Spring
\$25.00 for Summer Term
Proposed Fee: \$54.95 for Fall and Spring
\$25.00 for Summer Term
Basis: SEM (sch, sem, student, etc.)

Current: \$75.00 for Fall and Spring
\$25.00 for Summer Term
Proposed: \$75.00 for Fall and Spring
\$25.00 for Summer Term

Number of Students Affected: 12,500
Current Semester Credit Hours: 307,521
Projected Semester Credit Hours: 307,521

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual Estimated	707,500	713,304		713,304
Revenues				
Fees	1,170,920	1,142,874	54,088	1,196,962
Total Revenues	1,170,920	1,142,874	54,088	1,196,962
Expenses				
Salaries & Wages	707,093	707,093	22,500	729,593
Fringe Benefits	227,830	227,830	7,500	235,330
Departmental Operations	172,225	172,225	0	172,225
Maintenance/Equipment	0	0	0	0
Equipment	0	0	0	0
Diagnostic & Treatment	25,000	25,000	0	25,000
Utilities	32,968	34,650	0	34,650
Total Expenses	1,165,116	1,166,798	30,000	1,196,798
Increase/Decrease in Balance Revenues less Expenses	5,804	(23,924)	24,088	164
ENDING BALANCE	713,304	689,380		713,468

TEXAS A&M UNIVERSITY - KINGSVILLE

Summary of Proposed Fee Changes Effective Fall 2018

<u>PAGE</u>	<u>FEE DESCRIPTION</u>	<u>BASIS</u>	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
11.2	Tuition & Fee Plans (variable and guaranteed) Increase the overall academic charge (tuition and fees) to a full-time student choosing the one-year variable rate tuition and fee plan based on the 2017 HEPI rate of 3.7%. The overall academic charge (tuition and fees) to a full-time student choosing the guaranteed rate tuition and fee plan will be set at an amount equal to 5% greater than the one-year variable rate tuition and fee plan. <u>In addition to the above inflationary adjustment, the following tuition and fee changes are being requested:</u>				
11.7	Athletic Fee	SCH	\$20.00	\$6.00	\$26.00
	Fall, Spring & Summer Max (Cap is set at 13 SCH's)	SEM	\$260.00	\$78.00	\$338.00
	*Pending approval via student referendum to be scheduled in the Fall 2017 semester.				

SCH - Semester Credit Hour

SEM - Semester

Request for Increased Student Fee
TEXAS A&M UNIVERSITY-KINGSVILLE
University Services Fee – HEPI Variable Rate Increase
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

The CPI increase of 3.7% will be applied to the University Services Fee for Fall 2018 in the same manner as it was for the previous year. The additional increase from the increased fee will be used to cover increased costs due to inflation across university operations and scholarships relative to the increase in cost of attendance. A portion of salaries and benefits will be shifted off of E&G to the University Services Fee due to the decrease in E&G funding. Total estimated revenue from the CPI increase is based on an average of \$152 per 15 credit load average multiplied by an anticipated 800 freshmen opting into the Variable Tuition rate for 2 semesters, approximately \$243,000 increase to University Services Fee.

II. Public hearing and/or student referendum requirements

A public hearing will be held prior to the October Board of Regents meeting to discuss proposed fee increases.

III. Budget impact if fee request is not approved

Texas A&M University-Kingsville is committed to meeting the educational needs of Texas; however, if the fee increase is not approved, and as university expenses increase, the University will need to consider reductions in personnel and operations.

IV. Justification for ending balance

Any ending balance will be used as a contingency for unanticipated expenses.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY-KINGSVILLE
 University Services Fee - HEPI Variable Rate Increase

Current Fee: Varies for Fall and Spring
Varies for Summer
 Proposed Fee: Varies for Fall and Spring
Varies for Summer
 Basis: sem (sch, sem, student, etc.)

Number of Students Affected: 800
 Current Semester Credit Hours: 24,000
 Projected Semester Credit Hours: 24,000

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated	1,000,000	1,990,204		1,990,204
Revenues				
Fees (net)	11,686,200	11,686,200	243,000	11,929,200
Total Revenues	11,686,200	11,686,200	243,000	11,929,200
Expenses				
Salaries & Wages	3,743,966	3,743,966	100,000	3,843,966
Fringe Benefits	1,145,471	1,145,471	30,000	1,175,471
Departmental Operations	5,407,859	5,407,859	50,000	5,457,859
Scholarships	398,700	398,700	60,000	458,700
Total Expenses	10,695,996	10,695,996	240,000	10,935,996
Increase/Decrease in Balance				
Revenues less Expenses	990,204	990,204	3,000	993,204
ENDING BALANCE	1,990,204	2,980,408		2,983,408

Request for Increased Student Fee
TEXAS A&M UNIVERSITY-KINGSVILLE
Tuition and Fee Plans – University Services Fee & Designated Tuition
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

The CPI increase of 3.7% will be applied to the University Services Fee for Fall 2018 in the same manner as it was for the previous year, up to the variable rate increase (\$17/SCH). The additional increase over the variable rate will be applied to Designated Tuition (\$224/SCH). The Revenue from the increased fee will be used to cover increased costs due to inflation across university operations and scholarships relative to the increase in cost of attendance. A portion of salaries and benefits will be shifted off of E&G to the University Services Fee due to the decrease in E&G funding. Total estimated revenue from the CPI increase is based on an average of \$259 per 15 credit load average multiplied by an anticipated 200 freshmen opting into the Guaranteed Tuition rate for 2 semesters, approximately \$6,800 increase to University Services Fee and \$89,600 increase to Designated Tuition.

II. Public hearing and/or student referendum requirements

A public hearing will be held prior to the October 2017 Board of Regents meeting to discuss proposed fee increases.

III. Budget impact if fee request is not approved

Texas A&M University-Kingsville is committed to meeting the educational needs of Texas; however, if the fee increase is not approved, and as university expenses increase, the University will need to consider reductions in personnel and operations.

IV. Justification for ending balance

Any ending balance will be used as a contingency for unanticipated expenses.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY-KINGSVILLE
Guaranteed Tuition & Fee Plans - Designated Tuition

Current Fee: Varies for Fall and Spring
 Varies for Summer
Proposed Fee: Varies for Fall and Spring
 Varies for Summer
Basis: sem (sch, sem, student, etc.)

Number of Students Affected: 200
Current Semester Credit Hours: 6,000
Projected Semester Credit Hours: 6,000

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated	5,300,000	357,042		357,042
Revenues				
Fees (net)	18,543,200	18,543,200	89,600	18,632,800
Sales - (Other)	22,000	22,000	0	22,000
Total Revenues	18,565,200	18,565,200	89,600	18,654,800
Expenses				
Salaries & Wages	4,128,129	4,128,129	50,000	4,178,129
Fringe Benefits	705,543	705,543	15,000	720,543
Departmental Operations	11,701,707	11,201,707	10,000	11,211,707
Scholarships	2,405,983	2,405,983	12,000	2,417,983
Transfers	4,566,796	0	0	0
Total Expenses	23,508,158	18,441,362	87,000	18,528,362
Increase/Decrease in Balance				
Revenues less Expenses	(4,942,958)	123,838	2,600	126,438
ENDING BALANCE	357,042	480,880		483,480

Request for Increased Student Fee
TEXAS A&M UNIVERSITY - KINGSVILLE
Athletic Fee
Effective Fall 2018

I. Programmatic justification and proposed use of the new fee

The Athletic fee increase is earmarked for the continued, phased growth of medical, and facility support. Two new positions will be created, a Strength and Conditioning Coordinator and an additional Athletic Trainer to help facilitate a growing number of student athletes.

II. Public hearing and/or student referendum requirements

A public hearing will be held prior to the October 2017 Board of Regents meeting to discuss the proposed fee increase. A student referendum on the Athletic fee increase will be scheduled for some time in the Fall 2017 semester.

III. Budget impact if fee request is not approved

If the proposed fee request is not approved, future growth in these strategic areas is questionable in the short-term. The proposed fee referendum in the Department of Intercollegiate Athletics is integrated and aligned with department, divisional, and University strategic plans.

The implementation of new women's programs in recent years has increased the need for strength and conditioning coaches as well as athletic trainers. See additional information below.

IV. Justification for ending balance

Minimum ending fund balances are projected.

V. Additional information

Universities choose NCAA Division II because its conservative fiscal model permits members to conduct high-level athletics that are fully integrated into the overall institution. Rather than being financially self-sustaining through outside revenues, all NCAA Division II programs are funded through the institution itself.

Prior to the successful FY 2009 Athletic Fee Referendum and the subsequent addition of Women's Golf (FY 2011) and Women's Tennis (FY 2012), Texas A&M University - Kingsville had not added a women's sport program since 1998. Following a successful FY 2014 Athletic Fee Referendum, TAMUK added Women's Beach Volleyball and is opening a new facility in support of this program in FY 2018.

Athletic Fee

Current: \$260.00 for Fall and Spring
 \$260.00 for Summer

Number of Students Affected:	2,500
Current Semester Credit Hours:	56,000
Projected Semester Credit Hours:	56,000

*Note: cap at 13 hours and several groups of students are waived.

TEXAS A&M UNIVERSITY - SAN ANTONIO

Summary of Proposed Fee Changes

Effective Fall 2018

<u>PAGE</u>	<u>FEE DESCRIPTION</u>	<u>BASIS</u>	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
12.2	Tuition & Fee Plans (variable and guaranteed) Increase the overall academic charge (tuition and fees) to a full-time student choosing the one-year variable rate tuition and fee plan based on the 2017 HEPI rate of 3.7%. The overall academic charge (tuition and fees) to a full-time student choosing the guaranteed rate tuition and fee plan will be set at an amount equal to 5% greater than the one-year variable rate tuition and fee plan.				

SCH - Semester Credit Hour

SEM - Semester

Request for Increased Student Fee
TEXAS A&M UNIVERSITY – SAN ANTONIO
Variable Tuition & Fee Rates – Designated Tuition & University Services Fee
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

Texas A&M University–San Antonio (TAMU-SA) is requesting an increase to the total Variable Tuition & Fee rates of 3.7%, equal to the 2017 HEPI increase.

The proposed increase is allocated to the University Services Fee. This is necessary to ensure such fees under the guaranteed plan for the entering cohort of students do not exceed the fees applicable to similarly-situated students in non-guaranteed plans, in compliance with TEC 54.017, “Fixed Tuition Price Plan for Undergraduate Students at Certain General Academic Teaching Institutions.” This allocation results in a slight reduction of the Designated Tuition rates.

Approval of this increase will ensure that TAMU-SA is in compliance with TEC 54.017. In addition, it will help offset the impact of inflation, which will reduce the University’s ability to meet the instructional and co-curricular needs of students and faculty. This increase will help support faculty salaries for instructional and research activities, as well as operations that contribute to student support.

II. Public hearing and/or student referendum requirements

A public hearing will be held on October 3, 2017 to discuss the proposed increase with students.

III. Budget impact if fee request is not approved

If the increase is not approved, the FY 2019 budget for TAMU-SA could possibly be in non-compliance with TEC 54.017. In addition, the University would not be able to support the level of projected growth in enrollment, in large part due to the uncertainties surrounding future legislative appropriations. In the current biennium, our legislative revenue was reduced by approximately 10% which has caused the University to rely more on tuition and fees.

IV. Justification for ending balance

No additional ending balances will be generated as a result of the increased fee.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY – SAN ANTONIO
Guaranteed Tuition & Fee Rates – Designated Tuition and University Services Fee
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

Texas A&M University–San Antonio (TAMU-SA) is requesting an increase to the total Guaranteed Tuition & Fee rates to amounts equal to 5% greater than the corresponding rates in TAMU-SA's non-guaranteed rate plan. The increases were determined using an inflation factor equal to the Higher Education Price Inflationary Index (HEPI) of 3.7%.

The majority of the proposed increase is allocated to Designated Tuition. However, a portion of the increase is allocated to the University Services Fee. This is necessary to ensure such fees under the guaranteed plan for the entering cohort of students do not exceed the fees applicable to similarly-situated students in non-guaranteed plans, in compliance with TEC 54.017, "Fixed Tuition Price Plan for Undergraduate Students at Certain General Academic Teaching Institutions."

Approval of this increase will ensure that TAMU-SA is in compliance with TEC 54.017. In addition, it will help offset inflationary costs as students from the Fall 2018 cohort enroll in the guaranteed tuition plan. This increase will help support faculty salaries for instructional and research activities, as well as help support operations that contribute to student support.

II. Public hearing and/or student referendum requirements

A public hearing will be held on October 3, 2017, to discuss the proposed increase with students.

III. Budget impact if fee request is not approved

If the increase is not approved, the FY 2019 budget for TAMU-SA will possibly not be in compliance with TEC 54.017. In addition, the University will not be able to support the level of projected growth in enrollment, in large part due to the uncertainties surrounding future legislative appropriations. In the current biennium, our legislative revenue was reduced by approximately 10%, causing the University to rely more on tuition and fees.

IV. Justification for ending balance

No new ending balances will be generated as a result of the increased fee.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY - SAN ANTONIO
 Designated Tuition - Guaranteed Rate Plan

			LEGISLATIVE/INTERNAL MAXIMUM:		
Current Fee:	<u>Varies</u>	for Fall and Spring	Current:	<u>\$1,396.05</u>	for Fall and Spring
	<u>Varies</u>	for Summer		<u>\$1,396.05</u>	for Summer
Proposed Fee:	<u>Varies</u>	for Fall and Spring	Proposed:	<u>\$1,630.13</u>	for Fall and Spring
	<u>Varies</u>	for Summer		<u>\$1,630.13</u>	for Summer
Basis:	<u>SCH</u>	(sch, sem, student, etc.)			

Number of Students Affected:	<u>25</u>	Entering FY 2019 Guaranteed Cohort
Current Semester Credit Hours:	<u> </u>	
Projected Semester Credit Hours:	<u>370</u>	

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual Estimated	0	0	0	0
Revenues				
Tuition	0	68,844	11,543	80,387
Total Revenues	0	68,844	11,543	80,387
Expenses				
Salaries & Wages	0	25,993	4,358	30,351
Fringe Benefits	0	5,886	987	6,873
Departmental Operations	0	22,153	3,714	25,867
Maintenance/Equipment	0	912	153	1,064
Travel	0	1,376	231	1,606
Computer Support	0	1,062	178	1,240
System Operations	0	5,366	900	6,266
Faculty Research	0	1,167	196	1,363
Student Scholarships	0	4,929	826	5,755
Total Expenses	0	68,844	11,543	80,387
Increase/Decrease in Balance Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0	0	0

Request for Increased Student Fee
TEXAS A&M UNIVERSITY - SAN ANTONIO
 University Services Fee - Guaranteed Rate Plan

Current Fee: Varies for Fall and Spring
Varies for Summer
 Proposed Fee: Varies for Fall and Spring
Varies for Summer
 Basis: SCH (sch, sem, student, etc.)

Number of Students Affected: 25 Entering FY 2019 Guaranteed Cohort
 Current Semester Credit Hours:
 Projected Semester Credit Hours: 370

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0	0		0
Estimated			0	0
Revenues				
Fees	0	91,670	707	92,377
Total Revenues	0	91,670	707	92,377
Expenses				
Salaries & Wages	0	25,993	4,358	30,351
Fringe Benefits	0	5,886	987	6,873
Departmental Operations	0	22,153	3,714	25,867
Maintenance/Equipment	0	912	153	1,064
Travel	0	1,376	231	1,606
Computer Support	0	1,062	178	1,240
System Operations	0	5,366	900	6,266
Faculty Research	0	1,167	196	1,363
Student Scholarships	0	4,929	826	5,755
Total Expenses	0	68,844	11,543	80,387
Increase/Decrease in Balance				
Revenues less Expenses	0	22,826	(10,836)	11,990
ENDING BALANCE	0	22,826	(10,836)	11,990

TEXAS A&M UNIVERSITY - TEXARKANA

Summary of Proposed Fee Changes

Effective Fall 2018

<u>PAGE</u>	<u>FEE DESCRIPTION</u>	<u>BASIS</u>	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
13.2	<p>Tuition & Fee Plans (variable and guaranteed)</p> <p>Increase the overall academic charge (tuition and fees) to a full-time student choosing the one-year variable rate tuition and fee plan based on the 2017 HEPI rate of 3.7%.</p> <p>The overall academic charge (tuition and fees) to a full-time student choosing the guaranteed rate tuition and fee plan will be set at an amount equal to 5% greater than the one-year variable rate tuition and fee plan.</p> <p><u>In addition to the above inflationary adjustment, the following tuition and fee changes are being requested:</u></p>				
13.4	Intercollegiate Athletic Fee	SCH	\$10.89	\$1.09	\$11.98
	Fall, Spring & Summer Max (at 12 SCH's)	SEM	\$130.68	\$13.08	\$143.76
	*Pending approval via student referendum to be held October 11 & 12, 2017.				

SCH - Semester Credit Hour

SEM - Semester

Request for Increased Student Fee
TEXAS A&M UNIVERSITY - TEXARKANA
Tuition & Fee Plans – Designated Tuition
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

TAMUT proposes to apply the Higher Education Price Index (HEPI) increase of 3.7 percent to designated tuition in FY2019.

The revenue provided by this increase will be used to fund financial aid set-asides for resident undergraduate and graduate students. The balance will be used to cover the increased utility and maintenance costs associated with two new buildings, as well as faculty and staff salaries and benefits.

II. Public hearing and/or student referendum requirements

A campus-wide hearing on the proposed fee changes will be held prior to the week of October 20, 2017. The purpose of the hearing is to solicit input from students, faculty, and other members of the university community on the proposed changes. The statutory required public hearing will be held at College Station, Texas at the Board of Regents meeting scheduled for October 2017.

III. Budget impact if fee request is not approved

If the proposed fee request is not approved financial aid to students and additional faculty needs will be limited only to funds collected due to enrollment increases.

IV. Justification for ending balance

No ending balance is anticipated.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY - TEXARKANA
Tuition & Fee Plans - Designated Tuition

Current Fee: Various for Fall and Spring
 Various for Summer
Proposed Fee: Various for Fall and Spring
 Various for Summer
Basis: SCH (sch, sem, student, etc.)

Number of Students Affected:	1,246
Current Semester Credit Hours:	21,175
Projected Semester Credit Hours:	21,829

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual Estimated	7,421,362	3,171,362		3,171,362
Revenues				
Fees	6,467,925	6,661,963	552,424	7,214,387
Interest	75,000	77,250	0	77,250
Total Revenues	6,542,925	6,739,213	552,424	7,291,637
Expenses				
Salaries & Wages	1,075,537	1,184,767	287,047	1,471,814
Fringe Benefits	154,220	171,730	83,631	255,361
Departmental Operations	8,062,592	3,926,970	150,000	4,076,970
Maintenance/Equipment	250,000	257,500	0	257,500
Scholarships	648,346	667,796	31,746	699,542
Utilities	515,000	530,450	0	530,450
Debt Service	87,230	0	0	0
Total Expenses	10,792,925	6,739,213	552,424	7,291,637
Increase/Decrease in Balance Revenues less Expenses	(4,250,000)	(0)	0	(0)
ENDING BALANCE	3,171,362	3,171,362		3,171,362

Request for Increased Student Fee
TEXAS A&M UNIVERSITY - TEXARKANA
Intercollegiate Athletic Fee
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

Texas A&M University – Texarkana is requesting a 10% increase in the Athletic Fee from \$10.83 per semester credit hour to \$11.91 with a cap set at 12 SCHs. Revenue from the fee increase is earmarked for the continued growth of current athletic sports and program expansion. Since the last fee increase, we have added baseball, men’s soccer and softball to stay compliant with NAIA rules. As enrollment grows, future plans are to further expand our programs to include men’s basketball and women’s volleyball by FY 2020.

Revenue collected will be used to hire coaches, purchase equipment and fund athletic department operations. Athletic sports benefit the university by allowing increased opportunities for participation and additional campus engagement for student fans.

II. Public hearing and/or student referendum requirements

Student fee hearings and a student referendum will take place prior to the week of October 20, 2017. Campus-wide hearings will be used to solicit input from students, faculty, and the university community on the proposed changes.

III. Budget impact if fee request is not approved

If the proposed fee request is not approved, future athletic programs will be limited only to funds collected due to enrollment increases and the use of additional designated tuition revenue and reserves will be necessary. The university will fail to move forward with the strategic plans for enrollment growth, and students will not have opportunities for increased athletic participation.

IV. Justification for ending balance

No ending balance is anticipated.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY - TEXARKANA
Intercollegiate Athletic Fee

INTERNAL MAXIMUM:

Current Fee:	<u>\$10.89</u>	for Fall and Spring	Current:	<u>\$130.68</u>	for Fall and Spring
	<u>\$10.89</u>	for Summer		<u>\$130.68</u>	for Summer
Proposed Fee:	<u>\$11.98</u>	for Fall and Spring	Proposed:	<u>\$143.76</u>	for Fall and Spring
	<u>\$11.98</u>	for Summer		<u>\$143.76</u>	for Summer
Basis:	<u>SCH</u>	(sch, sem, student, etc.)			

Number of Students Affected:	<u>1,246</u>
Current Semester Credit Hours:	<u>21,175</u>
Projected Semester Credit Hours:	<u>21,829</u>

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated		0		0
Revenues				
Fees	436,767	449,870	21,400	471,270
Supplement-Designated Tuition	481,782	496,235	0	496,235
Total Revenues	<u>918,549</u>	<u>946,105</u>	<u>21,400</u>	<u>967,505</u>
Expenses				
Salaries & Wages	332,101	342,064	15,836	357,900
Fringe Benefits	86,162	88,747	5,564	94,311
Departmental Operations	500,286	515,295	0	515,295
Total Expenses	<u>918,549</u>	<u>946,106</u>	<u>21,400</u>	<u>967,506</u>
Increase/Decrease in Balance				
Revenues less Expenses	0	(0)	0	(0)
ENDING BALANCE	<u>0</u>	<u>(0)</u>		<u>(0)</u>

WEST TEXAS A&M UNIVERSITY

Summary of Proposed Fee Changes

Effective Fall 2018

<u>PAGE</u>	<u>FEE DESCRIPTION</u>	<u>BASIS</u>	<u>CURRENT</u>	<u>INCREASE</u>	<u>PROPOSED</u>
14.2	Tuition & Fee Plans (variable and guaranteed) Increase the overall academic charge (tuition and fees) to a full-time student choosing the one-year variable rate tuition and fee plan based on the 2017 HEPI rate of 3.7%. The overall academic charge (tuition and fees) to a full-time student choosing the guaranteed rate tuition and fee plan will be set at an amount equal to 5% greater than the one-year variable rate tuition and fee plan. <u>In addition to the above inflationary adjustment, the following tuition and fee changes are being requested:</u>				
14.8	Health Services Fee				
	Fall and Spring	SEM	\$41.80	\$28.20	\$70.00
	Summer	SEM	\$20.90	\$4.10	\$25.00
	*Pending approval via student referendum to be scheduled in Spring 2018.				

SCH - Semester Credit Hour

SEM - Semester

Request for Increased Student Fee
WEST TEXAS A&M UNIVERSITY
Tuition and Fee Rates – Designated Tuition
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

Increasing Designated Tuition by the permissible four-year HEPI average would provide a modest but necessary revenue increase as it would apply only to newly enrolled students. The increase would however, provide financial support for addressing rising departmental and university operating costs. Increased revenue would be utilized to fund new faculty positions in high growth areas, support ongoing student success initiatives and increased funding for student scholarships.

II. Public hearing and/or student referendum requirements

A public hearing to discuss proposed fees will be held prior to the October 2017 Board of Regents meeting.

III. Budget impact if fee request is not approved

Without the HEPI adjustment to Designated Tuition, individual departments and the university as a whole will be forced to absorb general cost increases from existing revenues. Some departments may be forced to offer diminished services to students and funding for additional full and part-time faculty in growth areas may not be available. Finally, increased scholarship revenue derived from designated tuition increases will not be realized limiting available scholarships to students.

IV. Justification for ending balance

No ending balance is anticipated.

V. Additional information

Request for Increased Student Fee
WEST TEXAS A&M UNIVERSITY
Tuition and Fee Rates - Designated Tuition

Current Fee: Varies for Fall and Spring
 Varies for Summer
Proposed Fee: Varies for Fall and Spring
 Varies for Summer
Basis: SCH (sch, sem, student, etc.)

Number of Students Affected: 3,465
Current Semester Credit Hours: 80,089
Projected Semester Credit Hours: 80,890

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual Estimated	0	0		0
Revenues				
Designated Tuition	19,435,266	19,629,645	974,907	20,604,552
Total Revenues	19,435,266	19,629,645	974,907	20,604,552
Expenses				
Salaries & Wages	4,994,863	5,044,819	250,551	5,295,370
Fringe Benefits	1,146,681	1,158,149	57,520	1,215,669
Departmental Operations	9,484,410	9,579,267	475,755	10,055,022
Equipment	524,752	530,000	26,322	556,322
Travel	388,705	392,593	19,498	412,091
Scholarships	2,895,855	2,924,817	145,261	3,070,078
Total Expenses	19,435,266	19,629,645	974,907	20,604,552
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

Request for Increased Student Fee
WEST TEXAS A&M UNIVERSITY
Tuition and Fee Rates – University Services Fee
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

Increasing the University Services Fee by the permissible HEPI would provide a modest but necessary revenue increase as it would apply only to newly enrolled students. The increase would however, provide financial support for addressing rising departmental and university operating costs. Increased revenue would be utilized to support ongoing student success initiatives in Advising Services and would allow for the enhancement of library services, technology upgrades, student recruiting and shuttle bus operations.

II. Public hearing and/or student referendum requirements

A public hearing to discuss proposed fees will be held prior to the October 2017 Board of Regents meeting.

III. Budget impact if fee request is not approved

Without the HEPI adjustment to the University Services Fee, individual departments and the university as a whole would be forced to absorb general cost increases from existing revenues. Some departments may be forced to offer diminished services to students. Necessary enhancements in the library, the university's technology infrastructure, student advising and recruiting would be delayed.

IV. Justification for ending balance

No ending balance is anticipated.

V. Additional information

Request for Increased Student Fee
WEST TEXAS A&M UNIVERSITY
Tuition and Fee Rates - University Services Fee

Current Fee: Varies for Fall and Spring
 Varies for Summer
Proposed Fee: Varies for Fall and Spring
 Varies for Summer
Basis: SCH (sch, sem, student, etc.)

Number of Students Affected: 3,465
Current Semester Credit Hours: 80,089
Projected Semester Credit Hours: 80,890

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual Estimated	0	0		0
Revenues				
University Services Fee	2,752,575	2,780,415	102,892	2,883,307
Total Revenues	2,752,575	2,780,415	102,892	2,883,307
Expenses				
Salaries & Wages	707,412	714,567	26,443	741,010
Fringe Benefits	162,402	164,044	6,071	170,115
Departmental Operations	1,343,255	1,356,843	50,211	1,407,054
Equipment	74,320	75,071	2,778	77,849
Travel	55,052	55,608	2,058	57,666
Scholarships	410,134	414,282	15,331	429,613
Total Expenses	2,752,575	2,780,415	102,892	2,883,307
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

Request for Increased Student Fee
WEST TEXAS A&M UNIVERSITY
Tuition and Fee Rates – Graduate Designated Tuition
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

Increasing Graduate Designated Tuition by the permissible HEPI would provide a modest but necessary revenue increase as it would apply only to newly enrolled students. The increase would however, provide financial support for addressing rising departmental and university operating costs. Increased revenue would be predominately used to fund salaries and benefits for Graduate Assistants as well as provide support for Graduate School operations.

II. Public hearing and/or student referendum requirements

A public hearing to discuss proposed fees will be held prior to the October 2017 Board of Regents meeting.

III. Budget impact if fee request is not approved

Without the HEPI adjustment to Graduate Designated Tuition, the Graduate School would be unable to employ the number of Graduate Assistants necessary to support enrollment growth at the graduate level. Graduate students would find fewer on-campus employment opportunities that allow them to gain valuable experience in teaching or research.

IV. Justification for ending balance

No ending balance is anticipated.

V. Additional information

Request for Increased Student Fee
WEST TEXAS A&M UNIVERSITY
Tuition and Fee Rates - Graduate Designated Tuition

Current Fee: \$18.21 for Fall and Spring
 \$18.21 for Summer
Proposed Fee: \$20.73 for Fall and Spring
 \$20.73 for Summer
Basis: SCH (sch, sem, student, etc.)

Number of Students Affected: 2,446
Current Semester Credit Hours: 30,184
Projected Semester Credit Hours: 31,391

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual Estimated	0	0		0
Revenues				
Graduate Designated Tuition	549,651	571,630	79,105	650,735
Total Revenues	549,651	571,630	79,105	650,735
Expenses				
Salaries & Wages	329,791	342,978	74,438	417,416
Fringe Benefits	75,720	78,748	4,667	83,415
Departmental Operations	36,408	37,864	0	37,864
Equipment	14,841	15,434	0	15,434
Travel	10,993	11,433	0	11,433
Scholarships	81,898	85,173	0	85,173
Total Expenses	549,651	571,630	79,105	650,735
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

Request for Increased Student Fee
WEST TEXAS A&M UNIVERSITY
Health Services Fee
Effective Fall 2018

I. Programmatic justification and proposed use of the increased fee

This proposed increase will allow for the full funding of both Student Medical Services and Student Counseling Services. Currently, the Health Fee only supports the Student Medical Services department. Student Counseling Services is funded through Student Services Fees. By freeing up Student Service Fee funds, numerous additional programs and services could be provided which would directly benefit students. Most importantly, the sole-source funding will better allow for a fully integrated approach to serving the health needs of our student population.

II. Public hearing and/or student referendum requirements

A public hearing to discuss proposed fees will be held prior to the October 2017 Board of Regents meeting. The student referendum will be held in the Spring of 2018.

III. Budget impact if fee request is not approved

Without this proposed increase, funding for new initiatives and programs that directly benefit students will not be available. In addition, Student Medical Services and Student Counseling Services will not be able to expand existing services to provide the highest level of integrated care to our students.

IV. Justification for ending balance

No ending balance is anticipated.

V. Additional information

Request for Increased Student Fee
WEST TEXAS A&M UNIVERSITY
 Health Services Fee

LEGISLATIVE/INTERNAL MAXIMUM:

Current Fee: \$41.80 for Fall and Spring
\$20.90 for Summer
 Proposed Fee: \$70.00 for Fall and Spring
\$25.00 for Summer
 Basis: SEM (sch, sem, student, etc.)

Current: \$75.00 for Fall and Spring
\$25.00 for Summer
 Proposed: \$75.00 for Fall and Spring
\$25.00 for Summer

Number of Students Affected: 3,465
 Current Semester Credit Hours:
 Projected Semester Credit Hours:

	FY 2018 Budget	FY 2019 Budget without fee increase	FY 2019 Proposed Increase (Decrease)	FY 2019 Budget
BEGINNING BALANCE - Actual	0			
Estimated		0		0
Revenues				
Fees	317,793	320,971	200,617	521,588
Total Revenues	317,793	320,971	200,617	521,588
Expenses				
Salaries & Wages	162,710	164,337	102,716	267,053
Fringe Benefits	45,126	45,578	28,488	74,066
Departmental Operations	44,809	45,257	28,287	73,544
Travel	1,589	1,605	1,003	2,608
Waivers/Exemptions	63,559	64,194	40,123	104,317
Total Expenses	317,793	320,971	200,617	521,588
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER

Summary of Proposed Fee Changes Effective Fall 2018

PAGE	FEE DESCRIPTION	BASIS	CURRENT	INCREASE E	ELIMINATED	PROPOSED
15.2	Tuition & Fee Plans (variable and guaranteed) Increase the overall academic charge (tuition and fees) to a full-time student choosing the variable rate tuition and fee plan based on the 2017 HEPI rate of 3.7%. Re-base the overall academic charge (tuition and fees) to a full-time student choosing the guaranteed rate tuition and fee plan to be 5% greater than the variable rate tuition and fee plan.					
<u>In addition to the above inflationary adjustment, the following tuition and fee changes are being requested:</u>						
Texas A&M College of Nursing - Graduate						
15.4	Program Fee (Includes certificate)	SCH	New	\$17.57	\$50.43	\$68.00
The following fees will be eliminated if the new Program Fee is approved:						
	Professional Liability Fee	YEAR	\$11.05		(\$11.05)	Eliminate
	Course Fees	COURSE	\$0-\$150.00		(\$0.00-\$150.00)	Eliminate
	Instructional Enhancement Fee	SCH	\$21.43		(\$21.43)	Eliminate
Texas A&M School of Public Health - Graduate						
15.6	Program Fee - Executive Master's of Health Administration	SCH	\$800.00		\$53.00	\$853.00
15.7	Program Fee - Graduate (All Others)	SCH	New	\$14.75	\$55.25	\$70.00
The following fees will be eliminated if the new Program Fees are approved:						
	Instructional Enhancement Fee	SCH	\$30.00		(\$30.00)	Eliminate
	Advising Services Fee	SCH	\$8.00		(\$8.00)	Eliminate
	Career Services Fee	SCH	\$15.00		(\$15.00)	Eliminate
	Course Fees (average)	SCH	\$2.25		(\$2.25)	Eliminate
Bryan-College Station Based Students						
15.10	Health Center Fee	SEM	\$72.50	\$2.50		\$75.00
All Texas A&M Health Science Center Colleges						
	Undergraduate Non-Resident Fixed - Fixed Rate Plan no longer available for non-resident students.	SCH				Eliminate
Texas A&M College of Medicine - MD						
Approval is requested that authority be delegated to the University President, subject to review by the Board, to set tuition and fee rates for the MD Program. Increases in tuition and required fees will be capped at an amount not to exceed the median of the other public allopathic Texas medical schools accredited by the Liaison Committee on Medical Education. Prior to the start of each academic year, recommended rates will need to be provided to the System Office of Budgets and Accounting.						
Texas A&M College of Dentistry						
Approval is requested that authority be delegated to the University President, subject to review by the Board, to set tuition and fee rates for the DDS Program. Increases in tuition and required fees will be capped at an amount not to exceed the median of other public DDS programs in the State of Texas. Prior to the start of each academic year, recommended rates will need to be provided to the System Office of Budgets and Accounting.						
Texas A&M Irma Lerma Rangel College of Pharmacy						
Approval is requested that authority be delegated to the University President, subject to review by the Board, to set tuition and fee rates for the Pharm. D. Program. Increases in tuition and required fees will be capped at an amount not to exceed the median of the other public pharmacy programs in the State of Texas. Prior to the start of each academic year, recommended rates will need to be provided to the System Office of Budgets and Accounting.						

SCH - Semester Credit Hour
SEM - Semester

Request for Increased Student Fee
TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER
Academic Cost Inflationary Increase
Designated Tuition – Nursing, Dentistry, Public Health & Pharmacy
Effective Fall 2018

I. Programmatic justification and proposed use of the new fee

Texas A&M University proposes an increase of 3.7% to variable rates and maximum of 9.6% on guaranteed rates, and an additional 5% on fixed rate plans. Nursing, Dentistry, Public Health, and Pharmacy have different costs, so the increase will vary depending on the student's college and degree program. The designated tuition increase impacts programs in these colleges in the following areas: new graduate and undergraduate students either transferring or enrolling for the first time, undergraduate students not completing their program within the specified timeframe, and undergraduate students on a variable rate plan. This proposal does not impact currently enrolled undergraduate students who previously chose the guaranteed tuition and fee plan and have not exceeded the specified timeframe of their degree program.

The increased revenue will be used to continue to improve our ability to graduate students on a timely basis, provide students with more intimate learning opportunities through smaller classes, provide students with the opportunity for transformational learning experiences and will continue the Health Science Center's trajectory toward excellence. Examples of funding investments include:

- Hiring additional faculty
- Departmental Operations
- Enhancing classrooms and classroom technology
- Addressing inflationary costs associated with library subscriptions
- Infrastructure and utility costs
- Providing increased financial assistance as required by state statute

II. Public hearing and/or student referendum requirements

Public hearings will be held October 2nd and 10th at Texas A&M University - College Station and at the HSC Colleges of Nursing, Medicine, and Public Health prior to the Board Meeting.

III. Budget impact if fee request is not approved

If the proposed fee request is not approved, inflationary costs will be addressed through reduction in services or internal funding reallocations.

IV. Justification for ending balance

No ending balance

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER
 Designated Tuition - Academic Cost Inflationary Increase
 Texas A&M Colleges of Nursing, Dentistry, Public Health, & Pharmacy

Current Fee: varies for Fall and Spring
varies for Summer
 Proposed Fee: \$82-\$204 for Fall and Spring
\$82-\$204 for Summer
 Basis: SCH (sch, sem, student, etc.)

Number of Students Affected: 1,994
 Current Semester Credit Hours: 61,316
 Projected Semester Credit Hours: 61,316

	FY 2018 Budget	FY 2019 Budget WITHOUT Increase	Proposed Increase	FY 2019 Budget WITH Increase
BEGINNING BALANCE - Actual Estimated	0	(0)		(0)
Revenues				
Fees	1,905,112	1,905,112	710,976	2,616,088
Total Revenues	1,905,112	1,905,112	710,976	2,616,088
Expenses				
Salaries & Wages	198,894	198,894	74,226	273,120
Fringe Benefits	55,629	55,629	20,761	76,390
Departmental Operations	1,295,286	1,295,286	483,393	1,778,679
Maintenance/Equipment	19,813	19,813	7,394	27,207
Equipment	49,723	49,723	18,556	68,280
Scholarship/Financial Aid	285,767	285,767	106,646	392,413
Total Expenses	1,905,112	1,905,112	710,976	2,616,088
Increase/Decrease in Balance				
Revenues less Expenses	(0)	(0)	(0)	(0)
ENDING BALANCE	(0)	0		0

*Individual College expenses shown on separate budget worksheets.

Request for New Student Fee
TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER
Graduate Program Fee – Texas A&M College of Nursing – Graduate Programs & Certificate

I. Programmatic justification and proposed use of the new fee

A new Graduate Program fee of \$68.00 per semester credit hour for College of Nursing graduate students is proposed to align the College of Nursing with the other Texas A&M University colleges that have previously combined multiple fees into one fee.

The new fee includes a consolidation of current fees including course fees, professional liability, and instructional enhancement, currently assessed at \$50.43 per semester credit hour. The expenditures include, but are not limited to salaries, wages, fringe benefits, travel, student travel, new initiatives, departmental operations, equipment, maintenance/repairs, food purchases, and other expenses related to the implementation of graduate programs.

II. Public hearing and/or student referendum requirements

A public hearing was held on September 19, 2017, to discussed proposed fee increases.

III. Budget impact if fee request is not approved

If the program fee is not approved, individual college fees will continue to be charged to students and funds will be limited to support the academic operations of the College of Nursing graduate programs.

IV. Justification for ending balance

No residual ending balance is expected from this new fee.

V. Additional information

Request for New Student Fee

TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER

Graduate Program Fee - Texas A&M College of Nursing - Graduate Programs & Certificate

Proposed Fee: \$68.00 for Fall and Spring \$50.43 -Eliminated Fee Increase
 \$68.00 for Summer \$17.57 - College Requested Increase
 Basis: SCH (sch, sem, student, etc.)

Number of Students Affected: 117
 Projected Student Enrollment: 117
 Projected Semester Credit Hours: 2,223

	FY 2019 Budget
BEGINNING BALANCE	0
Revenues	
Fees	39,058
Total Revenues	39,058
Expenses	
Salaries & Wages	7,030
Fringe Benefits	2,343
Departmental Operations	23,435
Maintenance/Repair	3,125
Equipment	3,125
Total Expenses	39,058
Increase/Decrease in Balance (Revenues less Expenses)	(0)
ENDING BALANCE	(0)

NOTE: Revenues and Expenses reflect net impact of new fee less eliminated fees.

Request for Increased Student Fee
TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER
Graduate Program Fee – Texas A&M School of Public Health
Executive Masters of Health Administration

I. Programmatic justification and proposed use of the increased fee

The Texas A&M School of Public Health is proposing to increase the program fee by \$53.00 per semester credit hour. If this fee is approved it will replace the following college specific fees: Instructional Enhancement, Advising Services, and Career Services. There is no increase to students.

II. Public hearing and/or student referendum requirements

This fee proposal will be communicated in accordance with statutorily required forums with students.

III. Budget impact if fee request is not approved

There is no budget impact to students, but if the increase is not approved, students will continue to pay the fees listed above.

IV. Justification for ending balance

No anticipated ending balance.

V. Additional information

Request for New Student Fee
TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER
Graduate Program Fee – Texas A&M School of Public Health – Graduate Programs

I. Programmatic justification and proposed use of the new fee

A. Executive Overview

The School of Public Health (SPH) proposes a new student fee for the *Graduate Program*. The proposed fee allows for consolidation of current fees assessed to students. The proposed fee will be assessed on a semester credit hour (SCH) basis for the fall, spring and summer terms.

B. Background on School of Public Health Fees

All graduate students of the School of Public Health currently pay a career services, advising services, instructional/equipment enhancement, and instructional/equipment enhancement design fee per semester credit hour (total of \$55.25). In addition, some SPH courses carry course fees. If this fee request is approved these fees will be eliminated.

C. Rationale

The premise of this proposed fee is to consolidate all current fees into a single semester per credit hour program fee. However, with the launch of a new core curriculum in fall 2018, in response to new accreditation criteria by the Council on Education in Public Health (CEPH) and as a top 25 ranked school of public health, the Texas A&M School of Public Health is proposing an increase to the current fees to support student services and improve instructional design.

The new core curriculum is in response to the implementation of coursework relevant to the CEPH foundational competencies for accreditation. CEPH requires schools of public health to document how students are assessed on “competencies” and “foundational knowledge” -- so there is more emphasis on student demonstration of competency and less reliance on exams to test knowledge. The School of Public Health has designed an integrated core curriculum that will deliver transformational learning and prepare students for the workforce through the use of the classroom for lecture and studios for applied, hands-on learning through case studies.

The integrated curriculum brings together faculty from all four departments to focus on the logic of public health; applied methods; intervention and assessment; history, policy and values; determinants of health; and leadership and practice. The curriculum has been designed to be taught in four courses spanning the fall and early spring terms during the first year of their program.

D. Proposed Use of the Graduate Program Fee

The graduate program fee will be used to cover expenses associated with the graduate program in the School of Public Health. These expenses include:

- Administration staff. Dedicated staff are required to support national and international student recruiting, admissions processes, student advising, curriculum development, instructional enhancement, career advising, and professional development activities.
- Marketing and advertising. To improve on the school's current ranking in the Top 25 schools of public health, SPH must remain competitive in attracting the best and brightest students. The marketing and advertising budget has been limited historically; however, with the support of this graduate program fee, the school can implement new marketing strategies in various media formats.
- Scholarships and graduate assistantships. In order to recruit and matriculate the most competitive students, a portion of the fee will support tuition stipends for doctoral students, scholarships for master-level students and graduate assistantships.
- Core curriculum. In order to foster experiential learning curriculum and instruction, the proposed course fee would cover the additional costs associated with case development; the interdisciplinary team-based format of course instruction; competency assessment and continuous quality improvement; high impact instructional design (online and face-to-face modules); software for material development and professional portfolio development; and accrediting body mandated interprofessional education activities and required school-wide activities.
- General costs and program enhancement costs. These costs include but are not limited to computer equipment, supplies, student travel, and faculty development that is directly related to the program.

II. Public hearing and/or student referendum requirements

The new fee and associated increase are proposed to be effective fall 2018 and to be applied to all new and continuing students. An open forum to solicit student feedback on the proposal occurred on September 29, 2017. All current SPH students were notified via email about the proposed change and about the open forum.

III. Budget impact if fee request is not approved

If the new fee with its associated increase is not approved, SPH students will continue to pay the currently assessed fees. However, the School of Public Health will not be able to adequately support the new integrated curriculum, which could negatively affect future accreditation. In addition, the funds covering operational expenses are critical to not only recruiting highly-qualified students, but to provide the highest quality experiences for future public health practitioners.

IV. Justification for ending balance

No ending balance is anticipated.

Request for New Student Fee
TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER
 Graduate Program Fee - Texas A&M School of Public Health - Graduate Programs

Proposed Fee: \$70.00 for Fall and Spring \$55.25 - Eliminated Fees
 \$70.00 for Summer \$14.75 - College Requested Increase
 Basis: SCH (sch, sem, student, etc.)

Number of Students Affected: 336
 Projected Student Enrollment: 336
 Projected Semester Credit Hours: 8,628

	FY 2019 Budget
BEGINNING BALANCE	0
Revenues	
Fees	127,263
Total Revenues	127,263
Expenses	
Salaries & Wages	30,543
Fringe Benefits	7,636
Departmental Operations	50,905
Maintenance/Equipment	12,726
Equipment	6,363
Scholarships	19,089
Total Expenses	127,263
Increase/Decrease in Balance (Revenues less Expenses)	0
ENDING BALANCE	0

Request for Increased Student Fee
TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER
Health Center Fee – Bryan & College Station Programs

I. Programmatic justification and proposed use of the increased fee

This proposed increase is to remain in alignment with the rate charged by Texas A&M University.

II. Public hearing and/or student referendum requirements

The proposed increase will be communicated to students at college and university forums along with other tuition and fee discussions.

III. Budget impact if fee request is not approved

Revenue from the Health Center Fee is paid directly to Texas A&M University. Health services for all Health Science Center students located in the Bryan and College Station programs are provided by Texas A&M University.

IV. Justification for ending balance

No anticipated ending balance.

V. Additional information

Request for Increased Student Fee
TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER
 Health Center Fee - College Station based students

Current Fee: \$72.50 for Fall and Spring
 \$72.50 for Summer
 Proposed Fee: \$75.00 for Fall and Spring
 \$75.00 for Summer
 Basis: sem (sch, sem, student, etc.)

Number of Students Affected: 3,514
 Current Semester Credit Hours: N/A
 Projected Semester Credit Hours: N/A

	FY 2018 Budget	FY 2019 Budget WITHOUT Increase	Proposed Increase	FY 2019 Budget WITH Increase
BEGINNING BALANCE - Actual	0			
Estimated		0		0
Revenues	0			
Fees	254,765	254,765	8,785	263,550
Total Revenues	254,765	254,765	8,785	263,550
Expenses				
Texas A&M Univesity MOU	254,765	254,765	8,785	263,550
Total Expenses	254,765	254,765	8,785	263,550
Increase/Decrease in Balance				
Revenues less Expenses	0	0	0	0
ENDING BALANCE	0	0		0

NOTE: 3,514 is total number of billed student terms.

Agenda Item No.

AGENDA ITEM BRIEFING

Submitted by: Billy Hamilton, Executive Vice Chancellor and Chief Financial Officer
The Texas A&M University System

Subject: Approval of the Project Scope and Budget, Appropriation for Construction Services, and Approval for Construction for the Southwest Metroplex Building Project, Tarleton State University, Fort Worth, Texas (Project No. 04-3191)

Background and Prior Actions:

The Southwest Metroplex Building Project was included as an approved project on the FY 2018 – FY 2022 A&M System Capital Plan approved by the Board at the August 2017 meeting.

Proposed Board Action:

- (1) Approve the project scope and budget.
- (2) Appropriate \$36,840,000 for construction services and related project costs. \$3,960,000 has been previously appropriated.
- (3) Approve construction of the Southwest Metroplex Building Project at Tarleton State University (Tarleton).

Funding/Budget Amount:

<u>Funding Source</u>	<u>Budget Amount</u>	<u>Average Estimated Annual Debt Service</u>	<u>Debt Service Source</u>
Revenue Financing System Debt Proceeds	\$ 39,600,000	\$ 3,175,700	Tuition Revenue Bonds
Permanent University Fund Debt Proceeds	\$ <u>1,200,000</u> *	\$ 97,688	Available University Fund
Total Project Funds	\$ <u>40,800,000</u>		

*Tarleton is using \$1.2 million of its FY18 PUF Equipment Allocation to provide funding for this project. These funds have been reverted back to the A&M System so that they can be appropriated to this major project.

Project Justification:

The need for this project is generated by two contrasting forces: 1) the university's enrollment growth in Fort Worth driven by market appeal of the university's academic offerings and affordability, and 2) the limitation of future growth due to constrained and inadequate existing facilities. Over the past several years, the university's Fort Worth program has grown by 10-20% per year, with enrollment rising from 579 students in fall 2007 to 1,840 students in fall 2016 (a net increase of more than 200% over ten years). Prior enrollment growth was served by

Agenda Item No.
Agenda Item Briefing

increasing the amount of leased space within the Hickman Building, a six-story office building in west Fort Worth. This solution has succeeded in covering the pragmatic needs of classroom space, but it has not enabled the university to foster the collegial atmosphere and university environment conducive to providing the holistic, student-centered experience Tarleton hopes to achieve. Furthermore, the university is now running into space limitations.

The university's growth in Fort Worth is limited by its current facilities in terms of both the amount of space and the quality of the space. The Southwest Metroplex Building Project will help overcome this issue. While the university has been extremely resourceful working with the current space in the Hickman Building to accommodate program growth and foster a culture of collegiality, it has reached its limit for growth and the campus culture is not what stakeholders had envisioned. Growth as desired is significantly restricted due to the spatial constraints of the current location within the Hickman Building.

In addition, this project will also provide much needed student support spaces, amenities, and faculty offices, and will establish a sense of permanence and place recognition, helping strengthen Tarleton's Fort Worth presence. The over-arching opportunity is to create a new campus, starting with this first building, to advance the university's mission in the region by:

- Creating a campus-feel that fosters a culture of collegiality, community, and engenders a sense of ownership among faculty, staff, and students;
- Establishing a first building that includes innovative spaces and fosters new methods for teaching/learning, with the flexibility to adapt to future needs;
- Seeking enrollment growth exceeding 10% per year, and attaining 5,000 students by 2025;
- Adding new academic programs (e.g. kinesiology, communications, public health);
- Continuing to be cost competitive and provide an excellent education for the value;
- Building on the university's traditions and planting the Tarleton flag in Fort Worth through branding, marketing, social activities, alumni relations;
- Continuing to serve non-traditional and place-bound students (not to compete for students attracted to Stephenville);
- Exploring more partnership opportunities with regional community college districts including Hill, Tarrant, and Weatherford Counties; and
- Becoming a faculty destination.

Scope:

The Southwest Metroplex Building will be a three-story, 73,000 gross square foot facility located at the highest point of the 80-acre parcel, received as a donation from The Walton Group of Companies, and designated for the new campus. It is situated in a growing area in south Fort Worth along the recently completed Chisholm Trail Parkway.

The principally linear north-to-south building will have a central atrium dividing the building into two wings and will consist of the following designated spaces:

Agenda Item No.
Agenda Item Briefing

- **Learning Environments:** The learning environments support multiple colleges and departments at the university. Assignable classrooms range in size and type including large dividable spaces with capacities of 150 people with small and medium-sized, flat floor, flexible classrooms holding 30-50 students. For all classrooms, active-learning environments are programmed where critical problem solving in a student group setting can take place. For the teaching laboratories, science-focused labs are programmed. The architectural plan and design will support small-group collaborative learning in all classrooms.
- **Learning Commons:** The learning commons feature distributed study seating, spaces for collaboration, resource areas and library support, a faculty commons (including spaces for instructional design).
- **Student Support:** Envisioned as a ‘one-stop shop,’ the student support spaces within the facility program are consolidated onto level one and are immediately accessible from the central atrium. The student support spaces share a common reception lobby from which all of the functions are accessible. This concept provides convenience and clarity to students seeking answers to questions regarding their university experience.
- **Public Gathering:** As the ‘social glue’ of the building, the public gathering spaces will facilitate circulation and interaction among students, staff, faculty, and visitors. The main public gathering space will be the central atrium, a light-filled space extending from level one through level three. Stairs may connect the atrium to multiple levels and unite the north and south wings. The public gathering space will be large enough to host special events.
- **Faculty and Staff Areas:** At approximately 18% of the overall program, faculty and staff areas consume a large amount of space. This is necessary to support faculty and staff growth in proportion with student enrollment growth. For this program, adjunct/traveling faculty and all staff will be placed in workstations organized in an open office concept. This is a contemporary paradigm in office planning that balances collaboration with individual work. It also reduces the footprint of office space. All of the full-time faculty will have enclosed offices.
- **Building Support:** The ‘back-of-house’ spaces that make a building operate are included as building support areas. The loading dock, maintenance workshop, IT closets, and mechanical spaces are components of building support.

Construction on this project is scheduled to start in December 2017, with substantial completion scheduled for May 2019. The total project budget is \$40,800,000.

Other Major Fiscal Impacts:

None.

THE TEXAS A&M UNIVERSITY SYSTEM
FACILITIES PLANNING AND CONSTRUCTION
Office of the Executive Vice Chancellor and Chief Financial Officer
September 12, 2017

Members, Board of Regents
The Texas A&M University System

Subject: Approval of the Project Scope and Budget, Appropriation for Construction Services, and Approval for Construction for the Southwest Metroplex Building Project, Tarleton State University, Fort Worth, Texas (Project No. 04-3191)

I recommend adoption of the following minute order:

“The project scope along with a project budget of \$40,800,000 for the Southwest Metroplex Building Project is approved.

The amount of \$35,640,000 is appropriated from Account No. 01-085630, Revenue Financing System Debt Proceeds (TRB), and the amount of \$1,200,000 is appropriated from Account No. 01-084243, Permanent University Fund Debt Proceeds (AUF), for construction services and related project costs.

The Southwest Metroplex Building Project, Tarleton State University, Fort Worth, Texas, is approved for construction.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

As required by Section 5(a) of the Master Resolution of the Revenue Financing System, the Board hereby determines that it will have sufficient funds to meet the financial obligations of The Texas A&M University System, including sufficient Pledged Revenues to satisfy the Annual Debt Service Requirements of the Revenue Financing System and to meet all financial obligations of the Board relating to the Revenue Financing System and that

the Participants, on whose behalf the debt is issued, possess the financial capacity to satisfy their Direct Obligations.”

Respectfully submitted,

Billy Hamilton
Executive Vice Chancellor and
Chief Financial Officer

Approval Recommended:

Approved for Legal Sufficiency:

John Sharp
Chancellor

Ray Bonilla
General Counsel

F. Dominic Dottavio, President
Tarleton State University

SOUTHWEST METROPLEX BUILDING TARLETON STATE UNIVERSITY PROJECT NO. 04-3191	PROJECT BUDGET
---	-----------------------

1. Amount Available for Construction Contract	\$28,538,466
2. Architectural/Engineering Fees	\$ 2,705,149
3. Data / CIS	\$ 635,000
4. Telecommunications	\$ 154,118
5. Testing and Air Balancing.....	\$ 182,000
6. Construction Materials Testing	\$ 206,000
7. Envelope Testing	\$ 102,760
8. Artwork / Graphics	\$ 35,281
9. A/V Equipment.....	\$ 1,374,872
10. Moveable Equipment	\$ 24,000
11. Moveable Furnishings	\$ 1,787,128
12. FP&C Project Management and Inspection Fees.....	\$ 1,053,309
13. Owner's Contingency	\$ 1,466,174
14. Miscellaneous	<u>\$ 2,535,743</u>
15. TOTAL ESTIMATED COST OF PROJECT	<u>\$40,800,000</u>

1. BOR Approval of Capital Plan September 4, 2015
2. Issue A/E RFQ April 19, 2016
3. Receive A/E RFQ Responses..... May 11, 2016
4. Shortlist A/E Firms June 2, 2016
5. Interview A/E Shortlist June 21, 2016
6. Issue CMAR RFP July 20, 2016
7. A/E Ranked Order Approved by Chancellor July 28, 2016
8. Receive CMAP RFP Responses August 30, 2016
9. Shortlist CMAR Firms September 9, 2016
10. Interview CMAR Shortlist..... September 16, 2016
11. A/E Design Kickoff September 23, 2016
12. Execute A/E Agreement September 27, 2016
13. CMAR Ranked Order Approved by Chancellor.....October 12, 2016
14. Property Acquisition Agreement Accepted December 1, 2016
15. Execute CMAR Agreement December 21, 2016
16. Complete Schematic Design February 24, 2017
17. Complete Design Development June 9, 2017
18. Receive GMP from CMAR September 6, 2017
19. Complete Construction Documents October 4, 2017
20. BOR Approval for Construction.....October 19, 2017
21. Submit THECB ApplicationNovember 2017
22. Begin Construction December 2017
23. Substantial Completion..... May 2019

TARLETON STATE UNIVERSITY
REVENUE FINANCING SYSTEM BONDS, SERIES 2017B-1
#04-3191 SOUTHWEST METROPLEX BUILDING
TUITION REVENUE

Dates	Outstanding Principal	Principal Amount	Interest Amount	Semi-Annual Total	Annual Total
06/21/17	36,494,229.00				
11/15/17			427,816.26	427,816.26	
05/15/18	34,279,210.00	2,215,019	534,770.33	2,749,789.33	3,177,605.59
11/15/18			480,748.05	480,748.05	
05/15/19	32,063,100.00	2,216,110	480,748.05	2,696,858.05	3,177,606.10
11/15/19			444,703.92	444,703.92	
05/15/20	29,775,000.00	2,288,100	444,703.92	2,732,803.92	3,177,507.84
11/15/20			411,766.73	411,766.73	
05/15/21	27,425,000.00	2,350,000	411,766.73	2,761,766.73	3,173,533.46
11/15/21			387,655.73	387,655.73	
05/15/22	25,025,000.00	2,400,000	387,655.73	2,787,655.73	3,175,311.46
11/15/22			361,231.73	361,231.73	
05/15/23	22,570,000.00	2,455,000	361,231.73	2,816,231.73	3,177,463.46
11/15/23			332,397.75	332,397.75	
05/15/24	20,060,000.00	2,510,000	332,397.75	2,842,397.75	3,174,795.50
11/15/24			300,407.80	300,407.80	
05/15/25	17,485,000.00	2,575,000	300,407.80	2,875,407.80	3,175,815.60
11/15/25			265,825.55	265,825.55	
05/15/26	14,840,000.00	2,645,000	265,825.55	2,910,825.55	3,176,651.10
11/15/26			229,377.45	229,377.45	
05/15/27	12,125,000.00	2,715,000	229,377.45	2,944,377.45	3,173,754.90
11/15/27			190,878.75	190,878.75	
05/15/28	9,330,000.00	2,795,000	190,878.75	2,985,878.75	3,176,757.50
11/15/28			149,149.40	149,149.40	
05/15/29	6,455,000.00	2,875,000	149,149.40	3,024,149.40	3,173,298.80
11/15/29			104,788.15	104,788.15	
05/15/30	3,490,000.00	2,965,000	104,788.15	3,069,788.15	3,174,576.30
11/15/30			57,555.70	57,555.70	
05/15/31	430,000.00	3,060,000	57,555.70	3,117,555.70	3,175,111.40
11/15/31			7,279.90	7,279.90	
05/15/32	-	430,000	7,279.90	437,279.90	444,559.80
		<u>36,494,229.00</u>	<u>8,410,119.81</u>	<u>44,904,348.81</u>	<u>44,904,348.81</u>

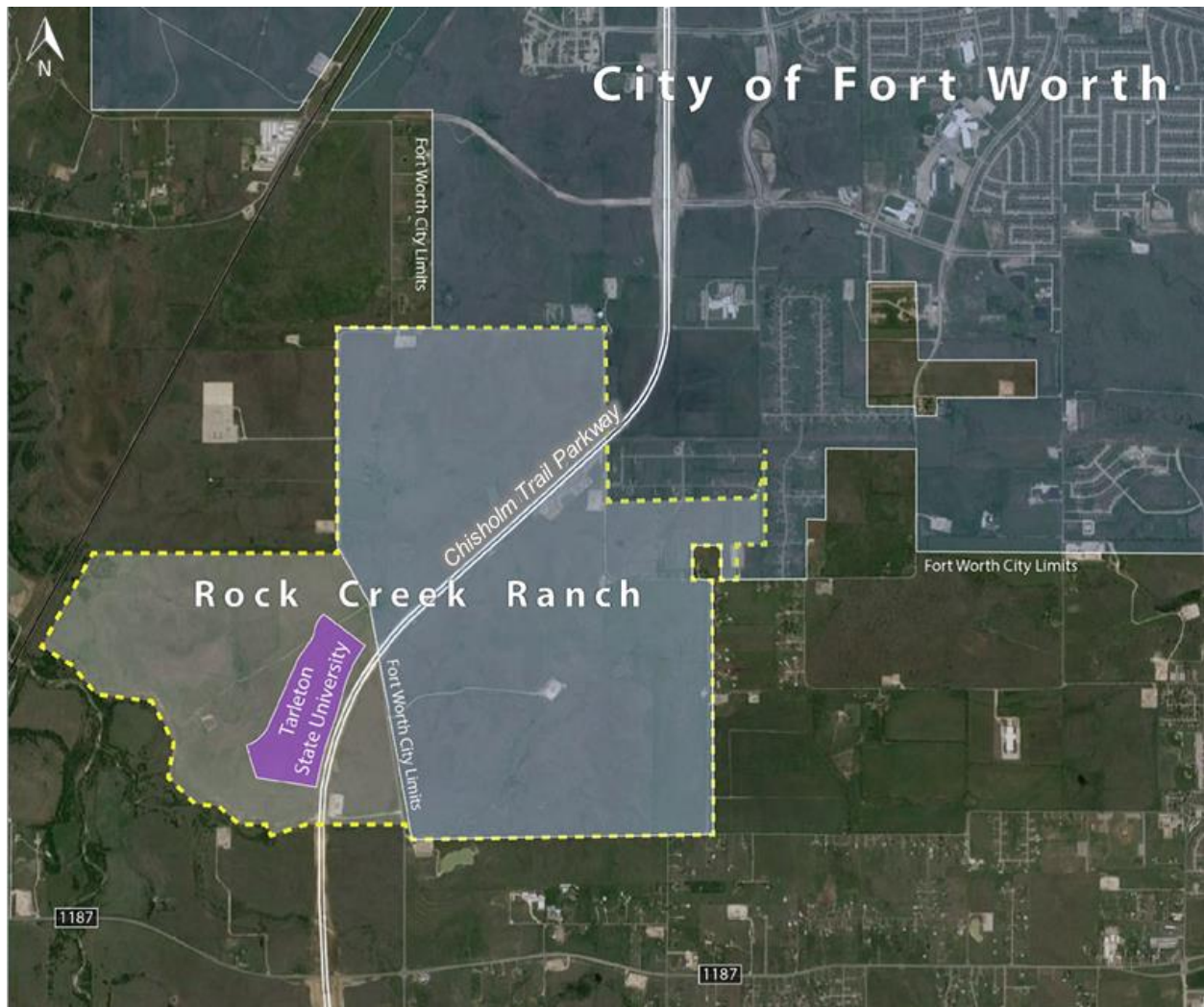
**TARLETON STATE UNIVERSITY
PERMANENT UNIVERSITY FUND
04-3191 Southwest Metroplex Building
Available University Fund**

Dates	Outstanding Principal	Principal Amount	Interest Amount	Annual Total
BONDS	1,215,000.00			
YEAR 1	1,180,000.00	35,000.00	60,750.00	95,750.00
YEAR 2	1,140,000.00	40,000.00	59,000.00	99,000.00
YEAR 3	1,100,000.00	40,000.00	57,000.00	97,000.00
YEAR 4	1,060,000.00	40,000.00	55,000.00	95,000.00
YEAR 5	1,015,000.00	45,000.00	53,000.00	98,000.00
YEAR 6	970,000.00	45,000.00	50,750.00	95,750.00
YEAR 7	920,000.00	50,000.00	48,500.00	98,500.00
YEAR 8	870,000.00	50,000.00	46,000.00	96,000.00
YEAR 9	815,000.00	55,000.00	43,500.00	98,500.00
YEAR 10	760,000.00	55,000.00	40,750.00	95,750.00
YEAR 11	700,000.00	60,000.00	38,000.00	98,000.00
YEAR 12	635,000.00	65,000.00	35,000.00	100,000.00
YEAR 13	570,000.00	65,000.00	31,750.00	96,750.00
YEAR 14	500,000.00	70,000.00	28,500.00	98,500.00
YEAR 15	425,000.00	75,000.00	25,000.00	100,000.00
YEAR 16	350,000.00	75,000.00	21,250.00	96,250.00
YEAR 17	270,000.00	80,000.00	17,500.00	97,500.00
YEAR 18	185,000.00	85,000.00	13,500.00	98,500.00
YEAR 19	95,000.00	90,000.00	9,250.00	99,250.00
YEAR 20	-	95,000.00	4,750.00	99,750.00
		<u>\$ 1,215,000.00</u>	<u>\$ 738,750.00</u>	<u>\$ 1,953,750.00</u>

Estimated rounding and issuance costs of \$15,000 are included in this schedule.
Long-term rates are assumed to be 5.00%. Rates are subject to market change.
Prepared by the Office of the Treasurer - Treasury Services 8/21/17

Rates are subject to market change. Amounts are preliminary estimates that will be revised at the time bonds are issued.

Campus Location in Relation to the City of Fort Worth:





Southwest Metroplex Building

Tarleton State University

Project No. 04-3191

AGENDA ITEM BRIEFING

Submitted by: Michael K. Young, President
Texas A&M University

Subject: Approval of the Project Scope and Budget, Appropriation for Construction Services and Approval for Construction for the Combined Heat and Power System Maintenance Project, Texas A&M University, College Station, Texas (Project No. 1-2017)

Background and Prior Actions:

The Combined Heat and Power System Maintenance Project was included as an approved project on the A&M System FY 2018-FY 2022 Capital Plan approved by the Board of Regents at the August 2017 meeting.

Proposed Board Action:

- (1) Approve the project scope and budget.
- (2) Appropriate \$4,776,750 for construction services and related project costs. \$530,750 has been previously appropriated.
- (3) Approve construction of the Combined Heat and Power System Maintenance Project at Texas A&M University.

Funding/Budget Amount:

<u>Funding Source</u>	<u>Budget Amount</u>	<u>Average Estimated Annual Debt Service</u>	<u>Debt Service Source</u>
Cash (Utility Revenue)	<u>\$5,307,500</u>	N/A	N/A
Total Project Funds	<u>\$5,307,500</u>		

Project Justification:

This project will meet the 50,000-hour preventive maintenance requirement for the 32 MW Combined Heat and Power System. This work is required to ensure availability and reliability of the system.

Scope:

This project will include a complete overhaul of the LM2500+ G4 DLE Gas Turbine. It will involve full disassembly of the engine into parts, inspection, disposition of parts, parts repair, part replacement, assembly of the engine and test cell evaluation. The project also includes the removal of the gas turbine, shipment to a maintenance facility and preventive maintenance on the electrical generator.

Construction on this project is scheduled to start in March 2018 with substantial completion scheduled for May 2018. The total project budget is \$5,307,500.

Other Major Fiscal Impacts:

None.

Agenda Item No.

TEXAS A&M UNIVERSITY

Office of the President

September 6, 2017

Members, Board of Regents
The Texas A&M University System

Subject: Approval of the Project Scope and Budget, Appropriation for Construction Services, and Approval for Construction for the Combined Heat and Power System Maintenance Project, Texas A&M University, College Station, Texas (Project No. 1-2017)

I recommend adoption of the following minute order:

“The project scope along with a project budget of \$5,307,500 for the Combined Heat and Power System Maintenance Project is approved.

The amount of \$4,776,750 is appropriated from Account No. 02-870160, UEM Renewal & Replacement, for construction services and related project costs.

The Combined Heat and Power System Maintenance Project, Texas A&M University, College Station, Texas, is approved for construction.”

Respectfully submitted,

Michael K. Young
President

Approval Recommended:

Approved for Legal Sufficiency:

John Sharp
Chancellor

Ray Bonilla
General Counsel

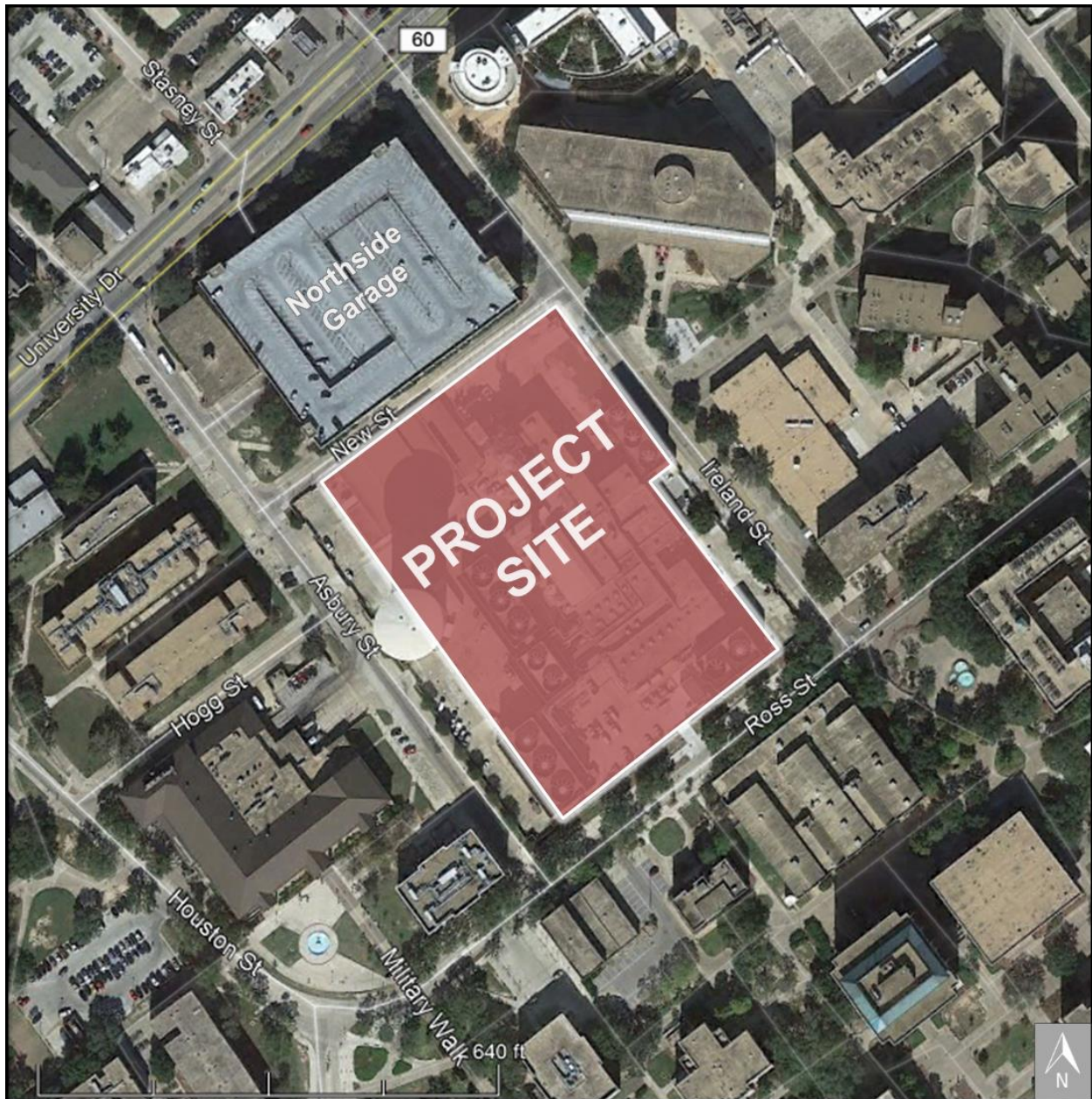
Billy Hamilton
Executive Vice Chancellor and
Chief Financial Officer

COMBINED HEAT AND POWER SYSTEM MAINTENANCE	PROJECT BUDGET
TEXAS A&M UNIVERSITY	
PROJECT NO. 01-2017	

1.	Amount Available for Construction Contract.....	\$4,500,000
2.	Campus Services	\$ 25,000
3.	Other Services.....	\$ 300,000
4.	Contingency	<u>\$ 482,500</u>
5.	TOTAL ESTIMATED COST OF PROJECT.....	<u>\$5,307,500</u>

COMBINED HEAT AND POWER SYSTEM MAINTENANCE	PROJECT SCHEDULE
TEXAS A&M UNIVERSITY	
PROJECT NO. 01-2017	

1. Advertise for Competitive Sealed Proposals (CSPs) August 2017
2. Receive and Evaluate CSPs September 2017
3. Board of Regents Approval for ConstructionOctober 19, 2017
4. Notice to Proceed with Construction March 1, 2018
5. Substantial Completion/Start Up May 30, 2018



Combined Heat and Power Maintenance System

Texas A&M University

Project No. 1-2017

Agenda Item No.

AGENDA ITEM BRIEFING

Submitted by: Pablo Arenaz, President
Texas A&M International University

Subject: Approval of the Project Scope and Budget, Appropriation for Construction Services, and Approval for Construction for the ESCO Utility Project, Texas A&M International University, Laredo, Texas (Project No. RISK-14-006)

Background and Prior Actions:

The ESCO Utility Project was included as a proposed FY 2019 project on the FY 2018–FY 2022 A&M System Capital Plan approved by the Board at the August 2017 meeting. Approval to change the fiscal year start date designation to FY 2018 was obtained in September 2017.

Proposed Board Action:

- (1) Approve the project scope and budget.
- (2) Appropriate \$9,777,563 for construction services and related project costs.
- (3) Approve construction of the ESCO Utility Project at Texas A&M International University (TAMIU).

Funding/Budget Amount:

<u>Funding Source</u>	<u>Budget Amount</u>	<u>Average Estimated Annual Debt Service</u>	<u>Debt Service Source</u>
Revenue Financing System Debt Proceeds	\$9,056,000	\$749,225	Utility Savings
Cash (USF-Utilities)	<u>\$ 721,563</u>	N/A	N/A
Total Project Funds	<u>\$9,777,563</u>		

Project Justification:

Subsequent to a site visit from Texas A&M University Utilities & Energy Services (UES), TAMIU initiated preliminary discussions to review options for improving facility operating efficiencies. TAMIU proceeded with utilizing The Texas A&M University System's Request for Qualifications (RFQ) to select a vendor for an energy savings performance contract.

The project will provide upgrades to all campus-owned facilities to improve operating efficiencies and reduce costs and environmental impacts, primarily through an improved campus building automation system, the introduction of alternative water sources for irrigation, LED lighting and new HVAC systems in the residence halls. These upgrades will result in reduced energy consumption and greenhouse gas emissions. The project price is final from the energy

Agenda Item No.

Agenda Item Briefing

service company (ESCO), but is not to exceed the amount of \$9,777,563, allowing for variations in costs of issuance for financing origination and legal fees. Simple payback of less than 17 years (based on avoided energy consumption using FY16 energy costs) will be guaranteed by ESCO, which was engaged to perform an investment grade audit of the utilities and will be engaged to perform both design and construction of the project and provide for performance guarantees, with such agreement to be reviewed and approved by the Office of General Counsel prior to execution. Loan repayment will be made from purchased energy cost avoidance. If the projected energy consumption avoidance is not achieved, ESCO will be responsible for payment to the university for any shortfall in projected savings.

Scope:

The project is designed and mandated to be self-supporting, meaning that reductions in electric, gas or water will exceed the costs associated with the project. All campus buildings have been designated for multiple energy savings measures. After several months of reviewing the potential return on investment, the final campus-wide scope of work was determined.

Table 1 provides a brief summary of the project.

Table 1: Summary of the recommended energy savings measures for each campus building.

Executive Summary											TAMIU + Schneider Electric			
Costs and Savings Breakdown											Phase 1			
											8/7/17			
											Final Proposal			
Solutions		Annual Cost Reductions									Project			
		Electric Energy (kWh/yr)	Demand (kW/yr)	Electric (\$/yr)	Natural Gas (MCF/yr)	Natural Gas (\$/yr)	Water (kGal/yr)	Water/ Sewer (\$/yr)	O&M (\$/yr)	Savings (\$)	One Time Cost Savings (\$)	Cost (\$)	Volume 82.8%	Payback (yrs)
Mechanical														
Phase 1	RLC Variable Refrigerant Flow (VRF)	1,002,593	2,300	\$ 59,089	0	\$ -	0	\$ -	\$ 70,920	\$ 130,009	\$ -	\$ 2,100,473	23.8%	16.2
Phase 1	RLC Adder over VRF for Fan Coils (recommended)	-23,092	-879	\$ (255)	0	\$ -	0	\$ -	\$ 10,260	\$ 10,005	\$ 15,000	\$ 645,677	7.3%	63.0
Phase 1	RLC Adder to connect CHW lines via directional drilling			\$ -		\$ -		\$ -	\$ -	\$ -	\$ -	\$ 795,903	9.0%	0.0
Lighting														
Phase 1	Interiors	3,070,443	9,545	\$ 195,476	-862	\$ (2,519)		\$ -	\$ 62,944	\$ 255,902	\$ 50,000	\$ 2,066,211	23.4%	7.9
Phase 1	Exterior includes Globe Post Top Fixtures	478,733	0	\$ 24,647	0	\$ -		\$ -	\$ 3,857	\$ 28,504	\$ -	\$ 703,124	8.0%	24.7
Water														
Phase 1	Recommissioning Low Flow - Campus Wide				439	\$ 1,358	4,230	\$ 26,360	\$ 2,524	\$ 30,242	\$ -	\$ 316,479	3.6%	10.5
Phase 1	Well Project - Irrigation	-447,840	-895	\$ (26,564)	0	\$ -	42,376	\$ 224,526	\$ -	\$ 197,962	\$ -	\$ 673,743	7.6%	3.4
Metering														
Phase 2	Electric Metering			\$ -		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0
Phase 2	HW, CHW Metering			\$ -		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0
CMP														
Phase 2	Conserve My Planet - construction phase			\$ -		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0
Phase 2	Conserve My Planet (year 1)			\$ -		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0
Scope Totals		4,080,836	10,071	\$ 252,392	-422	\$ (1,161)	46,606	\$ 250,885	\$ 150,506	\$ 652,622	\$ 65,000	\$ 7,301,610		
Investment Grade Audit											Phase 1	\$ 102,830	1.2%	
Scope Development and Engineering											Phase 1	\$ 474,678	5.4%	
Project Management, Site Superintendent, QA/QC, Safety											Phase 1	\$ 694,049	7.9%	
Training, Tools, Storage, Job Office, Warranty, etc											Phase 1	\$ 68,035	0.8%	
Construction Bonding											Phase 1	\$ 77,574	0.9%	
Measurement and Verification Setup, M&V During Construction, First Year PASS											Phase 1	\$ 102,260	1.2%	
TOTAL PROJECTED		4,080,836	10,071	\$ 252,392	-422	\$ (1,161)	46,606	\$ 250,885	\$ 150,506	\$ 652,622	\$ 65,000	\$ 8,821,036	100.0%	13.4
Baseline		20,642,481	46,140	\$ 1,512,683	32,003	\$ 106,835	91,524	\$ 522,642		\$ 2,142,160		Source BTU Savings*	46,902,628,702	
Savings %		20%	22%	17%	-1%	-1%	51%	48%		23%		*BTU savings calculated on the basis of source BTU's (11,600 BTU/kWh and 1,030,000 BTU/MCF).		

Construction on this project would be scheduled to start in December 2017 with substantial completion scheduled for December 2018. The total project budget is \$9,777,563.

Other Major Fiscal Impacts:

None.

Agenda Item No.

TEXAS A&M INTERNATIONAL UNIVERSITY

Office of the President

September 12, 2017

Members, Board of Regents
The Texas A&M University System

Subject: Approval of the Project Scope and Budget, Appropriation for Construction Services, and Approval for Construction for the ESCO Utility Project, Texas A&M International University, Laredo, Texas (Project No. RISK-14-006)

I recommend adoption of the following minute order:

“The project scope along with a project budget of \$9,777,563 for the ESCO Utility Project is approved.

The amount of \$9,056,000 is appropriated from Account No. 01-083540, Revenue Financing System Debt Proceeds (Energy Savings), and the amount of \$721,563 is appropriated from Account No. 16-212016, USF-Utilities, for construction services and related project costs.

The ESCO Utility Project, Texas A&M International University, Laredo, Texas, is approved for construction.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

As required by Section 5(a) of the Master Resolution of the Revenue Financing System, the Board hereby determines that it will have sufficient funds to meet the financial obligations of The Texas A&M University System, including sufficient Pledged Revenues to satisfy the Annual Debt Service Requirements of the Revenue Financing System and to meet all financial obligations of the Board relating to the Revenue Financing System and that

the Participants, on whose behalf the debt is issued, possess the financial capacity to satisfy their Direct Obligations.”

Respectfully submitted,

Pablo Arenaz, President
Texas A&M International University

Approval Recommended:

John Sharp
Chancellor

Approved for Legal Sufficiency:

Ray Bonilla
General Counsel

Billy Hamilton
Executive Vice Chancellor and
Chief Financial Officer

ESCO UTILITY PROJECT**PROJECT BUDGET****TEXAS A&M INTERNATIONAL UNIVERSITY****PROJECT NO. RISK-14-006**

1. Amount Available for Construction Contract	\$9,327,563
2. Owner's Contingency.....	<u>\$ 450,000</u>
3. TOTAL ESTIMATED COST OF PROJECT	<u><u>\$9,777,563</u></u>

ESCO UTILITY PROJECT**PROJECT SCHEDULE****TEXAS A&M INTERNATIONAL UNIVERSITY****PROJECT NO. RISK-14-006**

1. BOR Approval for ConstructionOctober 19, 2017
2. Submit THECB ApplicationOctober 2017
3. Begin Construction December 1, 2017
4. Substantial Completion December 2018

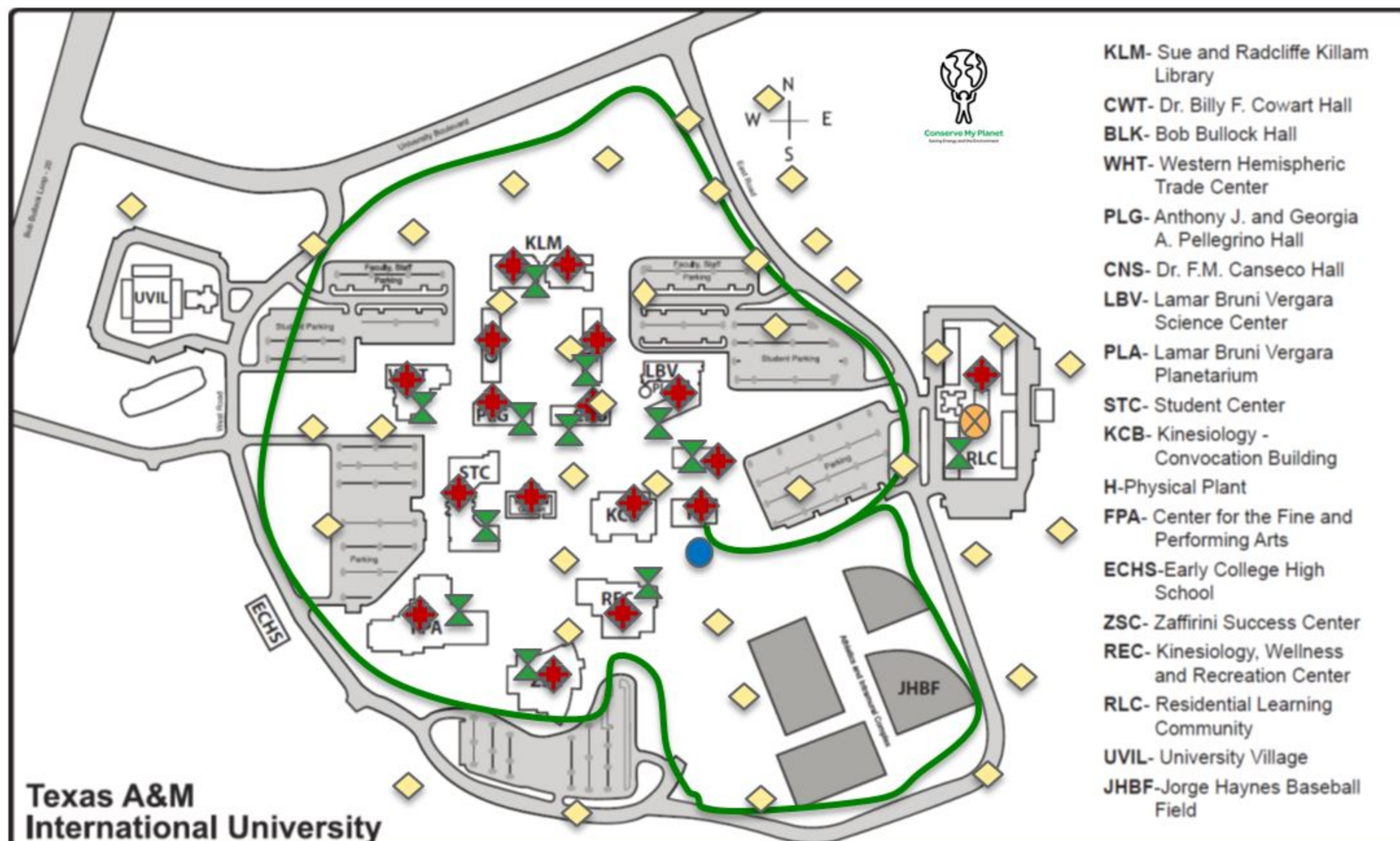
**TEXAS A&M INTERNATIONAL UNIVERSITY
REVENUE FINANCING SYSTEM
ESCO Utility Project
Energy Savings**

Dates	Outstanding Principal	Principal Amount	Interest Amount	Annual Total	Coverage 1.15x
BONDS	9,180,000.00				
YEAR 1	9,030,000.00	150,000.00	436,050.00	586,050.00	673,957.50
YEAR 2	8,860,000.00	170,000.00	428,925.00	598,925.00	688,763.75
YEAR 3	8,665,000.00	195,000.00	420,850.00	615,850.00	708,227.50
YEAR 4	8,450,000.00	215,000.00	411,587.50	626,587.50	720,575.63
YEAR 5	8,205,000.00	245,000.00	401,375.00	646,375.00	743,331.25
YEAR 6	7,935,000.00	270,000.00	389,737.50	659,737.50	758,698.13
YEAR 7	7,630,000.00	305,000.00	376,912.50	681,912.50	784,199.38
YEAR 8	7,295,000.00	335,000.00	362,425.00	697,425.00	802,038.75
YEAR 9	6,925,000.00	370,000.00	346,512.50	716,512.50	823,989.38
YEAR 10	6,520,000.00	405,000.00	328,937.50	733,937.50	844,028.13
YEAR 11	6,080,000.00	440,000.00	309,700.00	749,700.00	862,155.00
YEAR 12	5,600,000.00	480,000.00	288,800.00	768,800.00	884,120.00
YEAR 13	5,075,000.00	525,000.00	266,000.00	791,000.00	909,650.00
YEAR 14	4,505,000.00	570,000.00	241,062.50	811,062.50	932,721.88
YEAR 15	3,890,000.00	615,000.00	213,987.50	828,987.50	953,335.63
YEAR 16	3,225,000.00	665,000.00	184,775.00	849,775.00	977,241.25
YEAR 17	2,505,000.00	720,000.00	153,187.50	873,187.50	1,004,165.63
YEAR 18	1,730,000.00	775,000.00	118,987.50	893,987.50	1,028,085.63
YEAR 19	895,000.00	835,000.00	82,175.00	917,175.00	1,054,751.25
YEAR 20	-	895,000.00	42,512.50	937,512.50	1,078,139.38
		<u>\$ 9,180,000.00</u>	<u>\$ 5,804,500.00</u>	<u>\$ 14,984,500.00</u>	<u>\$ 17,232,175.05</u>

Estimated Issuance Costs of \$124,000 are included in this schedule.
Long-term rates are assumed to be 4.75%. Rates are subject to market change.
Prepared by the Office of the Treasurer - Treasury Services 9/12/17

Rates are subject to market change. Amounts are preliminary estimates that will be revised at the time bonds are issued.

Phase I Improvement Map



**Texas A&M
International University**

5201 University Boulevard, Laredo, TX 78041-1900 • 956.326.2001 • www.tamui.edu

Construction Project Status Report

Effective 10/03/2017

Projects in Programming / Planning:	15 Projects	\$ 474,786,216
Projects in Design:	8 Projects	\$ 274,282,675
Projects in Bidding:	1 Projects	\$ 20,221,720
Projects in Construction:	30 Projects	\$ 1,650,983,127
Combined Total:	54 Projects	\$ 2,420,273,738

PROJECTS TO BE AUTHORIZED BY THE BOARD OF REGENTS

Projects in Programming / Planning:

Bryan, TX

09-3244	RELLIS - TEEX HQ & Training	\$ 7,000,000
01-3245	RELLIS Master Plan	\$ 474,920
28-3230	Rowlett Industrial Distribution Center	\$ 20,600,000
28-3232	TEES Headquarters Building	\$ 15,000,000
28-3231	TEES Industry Lab	\$ 10,000,000

College Station, TX

02-3237	Aggie Band Residence Hall	\$ 57,844,000
02-3254	Polo Garage	\$ 56,867,296
09-3257	Water Wastewater Treatment System Expansion	\$ 11,000,000
TBD	LARR Expansion	\$ 10,000,000
TBD	Performance Hall at MAC	\$ 23,000,000

Ft. Worth, TX

02-3243	Law School Building	\$ 85,000,000
TBD	Law School Clinic and Garage	\$ 31,000,000

Houston, TX

TBD	HSC Engineering & Health Science Building and Renovation	\$ 112,000,000
-----	--	----------------

San Antonio, TX

25-3255	Academic and Administration Building Ph I	\$ 25,000,000
---------	---	---------------

Stephenville, TX

TBD	Farm Repair and Modernization	\$ 10,000,000
-----	-------------------------------	---------------

Total of Projects in Programming / Planning		\$ 474,786,216
--	--	-----------------------

Projects in Design:

Bryan, TX

01-3233	Gateway Education Center	\$	42,000,000
---------	--------------------------	----	------------

Canyon, TX

18-3226	Football & Soccer-Track Stadiums	\$	32,500,000
---------	----------------------------------	----	------------

20-3256	Texas Veterinary Medical Diagnostic Laboratory - Canyon	\$	15,000,000
---------	---	----	------------

College Station, TX

02-3236	21st Century Classroom Building	\$	74,000,000
---------	---------------------------------	----	------------

02-3220	Storm Water System Improvements	\$	11,429,600
---------	---------------------------------	----	------------

02-3235	Student Services Building	\$	42,000,000
---------	---------------------------	----	------------

Ft. Worth, TX

04-3191	Southwest Metroplex Building	\$	40,800,000
---------	------------------------------	----	------------

Kingsville, TX

17-3225	Administrative Services Building	\$	16,553,075
---------	----------------------------------	----	------------

Total of Projects in Design		\$	274,282,675
------------------------------------	--	-----------	--------------------

Projects in Bidding:

Prairie View, TX

05-3204	Capital Improvements	\$	20,221,720
---------	----------------------	----	------------

Total of Projects in Bidding		\$	20,221,720
-------------------------------------	--	-----------	-------------------

Projects in Construction:

Amarillo, TX

18-3250	Amarillo Center Renovation - Phase II	\$	18,200,000
----------------	--	-----------	-------------------

Wiley Hicks Jr., Inc.

Status:	On Schedule	Substantial Completion Date:	08/01/2018
		Construction Work Completed:	11%

Bryan, TX

28-3196	Center for Infrastructure Renewal	\$	80,851,000
----------------	--	-----------	-------------------

Bartlett Cocke General Contractors

Status:	On Schedule	Substantial Completion Date:	01/17/2018
		Construction Work Completed:	71%

23-3203	Medical Research & Education Building 2	\$	103,800,000
J. T. Vaughn Construction, LLC			
Status:	On Schedule	Substantial Completion Date:	03/04/2019
		Construction Work Completed:	10%
01-3228	RELLIS Campus Infrastructure	\$	53,175,000
J. T. Vaughn Construction, LLC			
Status:	On Schedule	Substantial Completion Date:	11/15/2018
		Construction Work Completed:	32%
12-3224	TTI Headquarters	\$	70,000,000
Bartlett Cocke General Contractors			
Status:	On Schedule	Substantial Completion Date:	12/20/2018
		Construction Work Completed:	10%

Canyon, TX

18-3199	Agricultural Sciences Complex	\$	49,036,000
Western Builders			
Status:	On Schedule	Substantial Completion Date:	07/25/2018
		Construction Work Completed:	44%
18-3227	Renovate Jarrett Hall Phase II	\$	14,330,000
Western Builders			
Status:	Just Starting	Substantial Completion Date:	05/07/2018
		Construction Work Completed:	3%

College Station, TX

02-3183	Aggie Softball Stadium	\$	28,640,000
Austin Commercial, LP			
Status:	On Schedule	Substantial Completion Date:	06/26/2018
		Construction Work Completed:	33%
02-3184	Aggie Track & Field Stadium	\$	39,800,000
Austin Commercial, LP			
Status:	On Schedule	Substantial Completion Date:	07/27/2018
		Construction Work Completed:	23%
02-3208	Agriculture Building #5	\$	49,000,000
SpawGlass Construction, Inc.			
Status:	Just Starting	Substantial Completion Date:	03/30/2019
		Construction Work Completed:	1%
02-3205	Biocontainment Research Facility (BRF)	\$	86,000,000
J. T. Vaughn Construction, LLC			
Status:	On Schedule	Substantial Completion Date:	02/28/2019
		Construction Work Completed:	9%
02-3155	Engineering Education Complex	\$	224,669,000
J. T. Vaughn Construction, LLC			
Status:	On Schedule	Substantial Completion Date:	05/29/2018
		Construction Work Completed:	77%

02-3211	Music Activities Center	\$	42,500,000
SpawGlass Construction, Inc.			
Status:	Just Starting	Substantial Completion Date:	05/01/2019
		Construction Work Completed:	1%

02-3177	West Campus Support Building	\$	17,000,000
Sedalco, Inc.			
Status:	On Schedule	Substantial Completion Date:	12/24/2017
		Construction Work Completed:	64%

Commerce, TX

21-3186	Nursing & Health Sciences Building	\$	54,000,000
BE&K Building Group			
Status:	On Schedule	Substantial Completion Date:	11/30/2018
		Construction Work Completed:	10%

Corpus Christi, TX

15-3188	Life Sciences Research & Engineering Complex-Ph I	\$	60,000,000
Fulton Construction Corp./Coastcon Corp. JV			
Status:	On Schedule	Substantial Completion Date:	08/24/2018
		Construction Work Completed:	38%

Dallas, TX

06-3192	Dallas AgriLife Center	\$	34,000,000
Sedalco, Inc.			
Status:	Behind Schedule	Substantial Completion Date:	11/02/2018
		Construction Work Completed:	19%

23-3202	Dentistry Clinical Education Facility	\$	127,500,000
J. T. Vaughn Construction, LLC			
Status:	On Schedule	Substantial Completion Date:	08/15/2019
		Construction Work Completed:	3%

Galveston, TX

10-3197	Academic Building Complex Phase II & Infrastructure	\$	56,280,000
J. T. Vaughn Construction, LLC			
Status:	On Schedule	Substantial Completion Date:	06/13/2018
		Construction Work Completed:	29%

Killeen, TX

24-3194	Multipurpose Building 3	\$	36,000,000
Austin Commercial, LP			
Status:	On Schedule	Substantial Completion Date:	07/23/2018
		Construction Work Completed:	29%

Kingsville, TX

17-3207	Education Complex	\$	61,548,770
SpawGlass Construction, Inc.			
Status:	On Schedule	Substantial Completion Date:	04/08/2019
		Construction Work Completed:	9%

Laredo, TX

16-3206	Addition of Instructional & Support Space	\$	71,000,000
Bartlett Cocke General Contractors			
Status:	On Schedule	Substantial Completion Date:	03/08/2019
		Construction Work Completed:	23%

McAllen, TX

02-3212	McAllen Multipurpose Academic Facility	\$	40,000,000
BE&K Building Group			
Status:	Behind Schedule	Substantial Completion Date:	05/21/2018
		Construction Work Completed:	30%

Prairie View, TX

05-3251	Energy Consumption Reduction Project - PVAMU	\$	15,302,030
Ameresco			
Status:	Just Starting	Substantial Completion Date:	8/15/2018
		Construction Work Completed:	0%
05-3198	Fabrication Center	\$	17,158,000
SpawGlass Construction, Inc.			
Status:	On Schedule	Substantial Completion Date:	01/15/2018
		Construction Work Completed:	63%

San Antonio, TX

25-3158	Science and Technology Building	\$	63,000,000
SpawGlass Construction, Inc.			
Status:	On Schedule	Substantial Completion Date:	06/29/2018
		Construction Work Completed:	20%

Stephenville, TX

04-3195	Applied Science Building	\$	54,000,000
BE&K Building Group			
Status:	On Schedule	Substantial Completion Date:	09/29/2018
		Construction Work Completed:	25%
04-3176	Memorial Stadium Renovation and Expansion	\$	26,400,000
Sedalco, Inc.			
Status:	Just Starting	Substantial Completion Date:	09/27/2018
		Construction Work Completed:	0%

04-3187	Utility and Infrastructure Improvements	\$	25,750,000
Imperial Construction, Inc.			
Status:	On Schedule	Substantial Completion Date:	12/01/2017
		Construction Work Completed:	80%

Texarkana, TX

22-3200	Academic & Student Services Building	\$	32,000,000
HOAR Construction			
Status:	On Schedule	Substantial Completion Date:	11/20/2018
		Construction Work Completed:	8%

Total of Projects in Construction	\$	1,650,983,127
--	-----------	----------------------

Private Development:

Bryan, TX

01-3248	Blinn at RELLIS	\$	32,400,000
---------	-----------------	----	------------

College Station, TX

02-3165	Century Square	\$	200,000,000
02-3246	New FBO & Hangar for Astin Aviation	\$	9,500,000
02-3247	TAMU Hotel and Conference Center	\$	134,160,000

Commerce, TX

21-3218	TAMU Commerce Freshman Housing	\$	30,000,000
---------	--------------------------------	----	------------

Texarkana, TX

22-3217	Student Recreation Center at TAMU-T	\$	9,700,000
---------	-------------------------------------	----	-----------

Total of Private Development Projects	\$	415,760,000
--	-----------	--------------------

AGENDA ITEM BRIEFING

Submitted by: Michael K. Young
Texas A&M University

Subject: Approval for Dr. Sarah Bondos and Dr. David Howell, System Employees, to Each Serve as an Employee, Officer and Member of the Board of Directors of Bondwell Technologies Inc., an Entity that Proposes to License Technology from The Texas A&M University System

Proposed Board Action:

Approval for Dr. Sarah Bondos, Associate Professor in the Department of Molecular and Cellular Medicine at the Texas A&M University (Texas A&M) College of Medicine, to serve as an employee, officer and member of the board of directors, and Dr. David Howell, Postdoctoral Research Associate in Dr. Bondos' laboratory in the College of Medicine at Texas A&M, to serve as an employee, officer and member of the board of directors of Bondwell Technologies Inc., a business entity that plans to enter into a license agreement with The Texas A&M University System (A&M System) for technology developed by Dr. Bondos and Dr. Howell.

Background Information:

Dr. Bondos has won several awards related to her research, including an NSF CAREER Award and a Texas A&M Health Science Center (TAMHSC) College of Medicine Research Excellence Award. After eight years at Texas A&M, she has 30 publications with over 700 citations and has garnered more than \$900,000 in research funding, in addition to serving as an editor for the journal *Intrinsically Disordered Proteins*, in multiple offices within the Intrinsically Disordered Proteins Subgroup of the Biophysical Society, and organizing multiple technical meetings/conferences. Dr. Bondos' research has been focused on functionalizing materials composed of a Drosophila protein, Ubx, with active proteins by gene fusion, without compromising either materials assembly or protein function. Dr. Bondos is a co-inventor of the technology planned to be licensed to Bondwell Technologies Inc.

Dr. Howell has eight years of experience in cell biology and three years' experience with developing protein-based materials. Additionally, Dr. Howell has worked as a quality assurance scientist at DPT Laboratories, in addition to commercial real estate and home remodeling. Dr. Howell has a B.A. in Biology from Texas A&M and an M.S. in Neurobiology from the University of Texas at San Antonio. Dr. Howell is a co-inventor of the technology with Dr. Bondos.

Both Dr. Bondos and Dr. Howell are interested in leveraging the unique properties of functional protein-based materials to develop products for multiple commercial applications and are in the process of incorporating a new company, Bondwell Technologies Inc., to pursue these commercialization activities. Texas A&M Technology Commercialization (TTC) recently filed a U.S. Utility Patent application to protect the A&M System's intellectual property rights in this technology developed by Dr. Bondos and Dr. Howell.

Bondwell Technologies Inc. will utilize proprietary technologies to develop, manufacture, and commercialize functional protein-based materials for a variety of commercial applications. Bondwell Technologies Inc. is interested in entering into an exclusive license with the A&M

Agenda Item No.
Agenda Item Briefing

System for the technology developed by Dr. Bondos and Dr. Howell and the right to make, have made, use, and sell licensed products for commercial purposes. The company intends to pursue private investment and non-dilutive funding through mechanisms such as the National Institutes of Health's SBIR/STTR program.

Pursuant to Texas Education Code §51.912 and System Policy *17.01, Intellectual Property Management and Commercialization*, Board of Regents approval is required for Dr. Sarah Bondos, in her individual capacity, to serve as an employee, officer and member of the board of directors, and for Dr. David Howell, in his individual capacity, to serve as an employee, officer, and member of the board of directors of Bondwell Technologies Inc. Any potential conflicts of interest will be evaluated under System Regulation *15.01.03, Financial Conflicts of Interest in Sponsored Research*. An approved conflict of interest plan with Texas A&M will be put in place upon Board approval of this request or upon signing of a sponsored research agreement, whichever occurs first.

A&M System Funding or Other Financial Implications:

None.

Agenda Item No.

TEXAS A&M UNIVERSITY

Office of the President

September 12, 2017

Members, Board of Regents
The Texas A&M University System

Subject: Approval for Dr. Sarah Bondos and Dr. David Howell, System Employees, to Each Serve as an Employee, Officer and Member of the Board of Directors of Bondwell Technologies Inc., an Entity that Proposes to License Technology from The Texas A&M University System

I recommend adoption of the following minute order:

“The Board of Regents of The Texas A&M University System approves for Dr. Sarah Bondos, an employee of Texas A&M University, to serve in her individual capacity, as an employee, officer and member of the board of directors, and for Dr. David Howell, an employee of Texas A&M University, to serve in his individual capacity as an employee, officer, and member of the board of directors of Bondwell Technologies Inc., an entity that proposes to enter into an agreement to license technology from The Texas A&M University System relating to the research, development, licensing, or exploitation of intellectual property conceived, created, discovered, invented or developed by Dr. Bondos and Dr. Howell.”

Respectfully submitted,

Michael K. Young
President

Submission Recommended:

Carrie L. Byington, MD
Dean of Medicine
Senior Vice President Health Science Center
Vice Chancellor for Health Services
Texas A&M University

Approval Recommended:

John Sharp
Chancellor

Billy Hamilton
Executive Vice Chancellor and
Chief Financial Officer

Approved for Legal Sufficiency:

Ray Bonilla
General Counsel

AGENDA ITEM BRIEFING

Submitted by: Charles W. Schwartz, Chairman of the Board
The Texas A&M University System

Subject: Approval of Amendments to the Bylaws of the Board of Regents

Proposed Board Action:

Approve amendments to the Bylaws of the Board of Regents.

Background Information:

Article I (Meetings)

Section 2 (Special Meetings). Adds reference to “Emergency meetings” of the Board to distinguish them from special meetings. To avoid conflict with the Open Meetings Act, the threshold for requesting a special meeting is proposed to be changed from five members to four members. In addition, the requirement for the Executive Director to send notice of special meetings has been changed from 24 hours to 72 hours prior to a special meeting.

Section 3 (Notice of Meetings). Changes requirement of written notice to Board members from 24 hours to 72 hours prior to special meeting. Also, revised version provides that an emergency meeting may be called by the Chairman, with two hours’ notice, in accordance with Section 551.045 of the Texas Government Code.

Article II (Officers)

Section 2 (Chairman of the Board). Provides that the Chairman will have the right to vote on questions, motions or recommendations submitted to Committees of the Board rather than serving as a non-voting member of Committees.

Article III (Personnel)

Section 2 (Executive Director, Board of Regents). (h) Requires the Executive Director to distribute draft agenda items to Regents 14 days prior to a regular meeting and final versions no later than seven days before a regular meeting.

Article IV (Committees)

Section I (Membership). Deletes language providing that the Chairman of the Board serves as non-voting member of all committees.

Agenda Item No.
Agenda Item Briefing

Section 2 (Procedures). Revisions allow the Chairman to present an item to the full Board for action as needed to meet important deadlines, if an item is not reported from committee due to a tie vote or lack of quorum.

Section 4 (Committee on Audit). Provides language to confirm that the Chairman will serve as an ex officio, voting member of Finance and Audit Committees (rather than an ex officio, non-voting member) and removes requirement that Audit Committee establish guidelines for the Committee as these matters are now addressed in System Policy 10.10.

Section 9 (Quorum). Adds language to specify that the Chairman, as ex officio member of each committee, shall be counted in determining the number required for a quorum of a committee.

A&M System Funding or other Financial Implications:

None.

Agenda Item No.

THE TEXAS A&M UNIVERSITY SYSTEM

Office of the Board of Regents

October 4, 2017

Members, Board of Regents
The Texas A&M University System

Subject: Approval of Amendments to the Bylaws of the Board of Regents

I recommend adoption of the following minute order:

“The amendments to the Bylaws of the Board of Regents, as filed with the Executive Director, Board of Regents, on September 28, 2017, and as described in the attached exhibit, are approved effective immediately.”

Respectfully submitted,

Charles W. Schwartz,
Chairman, Board of Regents

Approved for Legal Sufficiency:

Ray Bonilla
General Counsel

PROPOSED AMENDMENTS

**BYLAWS OF THE
BOARD OF REGENTS OF
THE TEXAS A&M UNIVERSITY SYSTEM**

ARTICLE I. MEETINGS

SECTION 1. REGULAR MEETINGS

Regular meetings of the Board of Regents shall be held at such dates, times and locations as the Chairman of the Board shall designate, or in the Chairman's absence, as designated by the Vice Chairman. At a minimum, regular meetings will be held quarterly for the purpose of conducting standing committee business and Board action.

SECTION 2. SPECIAL AND EMERGENCY MEETINGS

Special meetings may be held upon call of the Chairman of the Board, or in the Chairman's absence, the Vice Chairman, or upon request by ~~a quorum consisting of not less than five-four~~ members of the Board. At least ~~72~~ 24-hours prior to a special meeting, the Executive Director, Board of Regents, in addition to the notice hereinafter provided for, shall contact each member of the Board telephonically or by facsimile or electronic mail and inform each member of the reason for and the specific purpose of the special meeting and the proposed time and date ~~ascertain the member's availability~~ for the special meeting. Emergency meetings ~~and telephonic meetings~~ may be held as provided by state law.

SECTION 3. NOTICE OF MEETINGS

For all regular meetings, the Executive Director shall send written notice to each member of the Board by mail, facsimile or electronic mail in time to reach each member of the Board not less than seven days before the time of the meeting. Said notice shall state the time, date and place of the meeting. For special meetings, written notice shall be given to each member of the Board by mail, facsimile or electronic mail not less than ~~72~~ 24 hours prior to the meeting in accordance with Section 2 above. In the event any matter emergency requiring immediate action arises during the time intervening between regular meetings of the Board, a special meeting may be called in accordance with this section. In odd-numbered

years, a special meeting may be called, as provided in Section 2 above, for the purpose of electing officers of the Board following the appointment, qualification and confirmation of the three new members of the Board. If the Chairman of the Board determines that an emergency meeting is needed, the Chairman may call such a meeting with at least two hours' notice, in accordance with Section 551.045 of the Texas Government Code.

ARTICLE II. OFFICERS

SECTION 1. OFFICERS

- a. Officers of the Board shall be the Chairman and Vice Chairman.
- b. At the first regular meeting following the appointment, qualification and confirmation of the three new members regularly appointed in odd years (or at a special meeting called for such purpose), the first order of business shall be the election of a Chairman and Vice Chairman. Each of these officers shall hold office for two years and until a successor is duly elected. Vacancies may be filled by the Board at any regular or special meeting and a person or persons elected shall serve for the remaining portion of the unexpired terms.

SECTION 2. CHAIRMAN OF THE BOARD

- a. The Chairman of the Board shall preside at all meetings of the Board, and in the Chairman's absence, the Vice Chairman shall preside. In the absence of the Vice Chairman, the Chairman may appoint or designate a member of the Board to preside. The Chairman, or the presiding member in the absence of the Chairman, shall conduct all business according to parliamentary rules in **Robert's Rules of Order Newly Revised** (or the latest revision or amendment thereto), unless modified by these Bylaws, minute order, resolution or by standing or special rules of the Board. The Chairman, subject to the approval of the Board, shall appoint all regular and special committees of the Board as provided in Article IV below. The Chairman shall have the right to vote upon all questions, motions or recommendations submitted to the Board and to Committees of the Board.
- b. The Chairman shall sign all contracts and other instruments requiring execution on behalf of the Board and shall discharge any other duties usually required of a presiding officer, unless it is otherwise ordered.

SECTION 3. VICE CHAIRMAN OF THE BOARD

The Vice Chairman shall perform all duties and have all the prerogatives set forth in Article II, Section 2, in the Chairman's absence, incapacity or retirement from the Board until the Chairman resumes office or a successor has been duly elected as provided in Section 1(b) above.

ARTICLE III. PERSONNEL

The Chancellor of the System, the Executive Director, Board of Regents, and the Chief Auditor shall report directly to the Board, and the General Counsel has special responsibilities to the Board.

SECTION 1. CHANCELLOR OF THE SYSTEM

The Chancellor of The Texas A&M University System shall be the Chief Executive Officer of the System. The Chancellor's duties are those prescribed by the Board in the published Policies of The Texas A&M University System. The Chancellor of the System shall be appointed by the Board of Regents and shall hold office, subject to the pleasure of the Board.

SECTION 2. EXECUTIVE DIRECTOR, BOARD OF REGENTS

The Executive Director, Board of Regents, shall:

- a. Supervise the Office of the Board of Regents;
- b. Regularly publish all policies adopted by the Board and maintain an updated copy of the Policies of The Texas A&M University System;
- c. Attend and keep accurate records of all meetings of the Board and its committees;
- d. Notify all parties affected by the actions of the Board;
- e. Be custodian of all records of the Board and all documentary files thereof and of all bonds made to the Board;
- f. Be custodian of the corporate seal and shall sign and attest with said seal all certifications of the acts of the Board and all documents, certificates, deeds, contracts and other instruments authorized by the Board;

- g. Issue notices and calls of all meetings of the Board when authorized;
- h. At the direction of the Chairman of the Board, assign agenda items to committee and prepare a meeting agenda and schedule. Draft versions of the ~~The~~ meeting agenda, schedule and agenda items with supporting information shall be distributed to the Board no later than 14 days before regular meetings, with final versions of such documents distributed no later than seven days before regular meetings and no later than 24 hours before special meetings;
- i. Handle Board liaison, Board communications and Board arrangements for travel and site visitations; and -
- j. Perform such other duties as may be assigned by the Board of Regents or as are usual and customary and which assist the members of the Board in the discharge of their official duties.

In the absence of the Executive Director, he/she or the Chairman of the Board may appoint or designate a Board of Regents staff member to perform the duties as set forth in Article III, Section 2.

SECTION 3. GENERAL COUNSEL

The General Counsel shall be appointed by the Board upon recommendation of the Chancellor, and may be dismissed or reassigned by the Chancellor without cause subject to the prior approval of the Board. The General Counsel shall represent the System in all legal matters and shall be responsible for providing all legal services, including the conduct and resolution of litigation, the prosecution and settlement of all claims and for the legal review of all significant transactions, in accordance with applicable state law and with the published Policies of The Texas A&M University System. With the approval of the Attorney General, the General Counsel shall retain and manage all outside counsel performing legal services for the System, and shall serve as liaison to the Office of the Attorney General of the State of Texas. The General Counsel shall review all agenda items to be considered by the Board for legal sufficiency and, where appropriate, provide risk analysis. The General Counsel shall attend all Board meetings.

SECTION 4. CHIEF AUDITOR

The Chief Auditor shall be appointed by the Board, shall report to the Board through the Committee on Audit, have access to the Chancellor, and may be dismissed or reassigned without cause by the Board. The duties of the Chief Auditor are those prescribed by the Board in the published Policies of The Texas A&M University System and Article IV, Section 4.

ARTICLE IV. COMMITTEES**SECTION 1. MEMBERSHIP**

Subject to the approval of the Board, and no later than the next regularly scheduled meeting of the Board following the election of officers, the Chairman shall make appointments to standing committees and appoint a chairman for each committee. Members of the Board may serve on no more than two standing committees. Committee members shall serve for a period not to exceed two years, provided that members of the Board may be re-appointed for additional two-year terms. The Chairman of the Board may appoint members to fill unexpired terms in the event of a vacancy. A standing committee shall have no fewer than four members, in addition to the. ~~The~~ Chairman of the Board, who shall serve as an non-voting, ex officio member of all committees.

SECTION 2. PROCEDURES

Except as provided herein, the Chairman of the Board shall refer to standing committees matters that are appropriate for the committee's consideration. All matters not deemed appropriate for standing or special committee consideration, but upon which action is required, shall be placed on the agenda for full Board consideration. The duty of each standing committee shall be to consider and make recommendations to the Board upon matters referred to it. Any matter referred to and considered by a standing or special committee, but upon which the committee makes no recommendation or report to the Board, ~~or should the Chairman elect not to refer a matter to a standing or special committee, then the matter~~ may be brought before the Board for consideration at the discretion of the Chairman. ~~written request of no fewer than three members of the Board. The Chairman of the Board shall place the requested item on the Board agenda for consideration at the regularly~~

~~scheduled meeting following receipt of the request and after the committee has made no recommendation, provided, however, that the Chairman may delay consideration until the next regularly scheduled meeting.~~ The Executive Director shall provide all Board members with agenda items to be considered by standing committees, any special committees and the full Board.

SECTION 3. STANDING COMMITTEES

The following shall be the Standing Committees of the Board:

Committee on Audit

Committee on Academic and Student Affairs

Committee on Finance

Committee on Buildings and Physical Plant

Standing Committees may create subcommittees consisting of Board members, non Board members, or both Board members and non Board members. No more than two Board members may serve on any one subcommittee. A subcommittee may be created by the majority vote of the standing Committee with the approval of the Chairman of the Board. The subcommittee of a Standing Committee shall continue until such time as the subcommittee is dissolved. The subcommittee may be dissolved by the majority vote of the Standing Committee with the approval of the Chairman of the Board. Subcommittees of Standing Committees carry no official authority of the Board, but aid the Standing Committee in the discharge of its duties.

SECTION 4. COMMITTEE ON AUDIT

The Committee on Audit shall have ~~five~~^{four} members, none of whom shall be members of the Committee on Finance except for the Chairman of the Board, who shall serve as an ex officio and voting member of both committees. The Committee shall assure that the Board maintains direct access to both internal and external functions of each university, agency and of the System. ~~The Committee on Audit shall recommend to the Board guidelines for the operation of the Committee and the auditing functions throughout the System.~~ The Chief Auditor shall be responsible to the Board through the Committee on Audit. The Committee shall provide oversight of internal and external audits; make recommendations for the selection of external auditors; review the scope of audits; provide

guidance for the Chief Auditor in Board functions; review the findings of all external auditors; and present the annual audit plan to the Board for approval. Audits of the Office of the Board of Regents shall be the responsibility of the full Board.

SECTION 5. COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS

The Committee on Academic and Student Affairs shall consider matters relating to the academic institutions and service units of The Texas A&M University System. The Committee shall consider and report to the Board on matters relating to the research, training and public service activities of the System and its component parts. The Committee shall consider all programs and activities of the academic institutions and service units, including long range academic plan approval, curriculum, existing and emerging academic programs, mission statements, programmatic planning as it relates to new facilities, and specialized centers or institutes. The Committee shall be apprised of matters affecting student life at each of the academic institutions.

SECTION 6. COMMITTEE ON FINANCE

The Committee on Finance shall make recommendations to the Board concerning budgets and budgeting guidelines; the pursuit, negotiation, and closing of outside financing, including the issuance of notes, bonds, securities of any type, and agreements of any description that result in indebtedness by the System or any of its institutions or agencies; gifts, grants and other development activities; cash and investment management; investments and trusts; studies of organization efficiency; and other related financial and business activities.

SECTION 7. COMMITTEE ON BUILDINGS AND PHYSICAL PLANT

The Committee on Buildings and Physical Plant shall provide oversight of the administration of System real property, including both surface and mineral interests. The Committee shall also be responsible for review of the comprehensive land management program, and exercise general supervision of all construction, major repair and rehabilitation of all buildings of the System, including evaluation of proposals concerning facilities; the selection of architects, engineers and contractors; and expenditures designed to provide an adequate physical plant. The Committee shall also make recommendations to the Board with

respect to long range facilities planning, the naming of buildings, major centers of activities, and other highly visible properties and facilities.

SECTION 8. SPECIAL COMMITTEES

Subject to the approval of the Board, special committees may be appointed by the Chairman of the Board with such powers and duties as the Board or Chairman may determine. The special committee shall report to the Board on those matters for which the special committee was created. A special committee shall act until it has completed the purpose for which the committee was established, but in no event shall the committee exist for more than one year from the date of appointment. Upon the expiration of one year from the date of appointment, the Board can authorize the committee to act for a longer period.

SECTION 9. QUORUM

A majority of any standing or special committee shall constitute a quorum for the transaction of business. The Chairman, an ex officio member of each committee, shall be counted in determining the number required for a quorum of a committee.

ARTICLE V. AMENDMENTS TO THE BYLAWS

The Bylaws shall be added to or amended only by a vote of at least a majority of the members of the Board at a regular meeting or a special meeting duly called for that purpose. Any proposed addition or amendment shall be filed with the Executive Director in writing 15 days before such meeting, and it shall be the duty of the Executive Director forthwith to mail a copy thereof to every member of the Board.

Adopted by the Board of Regents by Minute Order 205-50 (November 29, 1950), as amended by Minute Order 162-66 (June 28, 1966), Minute Order 215-67 (October 7, 1967), Minute Order 4-75 (February 25, 1975), Minute Orders 149-75 and 184-75 (July 25, 1975), Minute Order 299-86 (September 22, 1986), Minute Order 245-89 (August 31-September 1, 1989), Minute Order 146-90 (May 25, 1990), Minute Order 264-90 (October 5, 1990), Minute Order 222-91 (May 17, 1991), Minute Order 45-95 (February 27, 1995), Minute Order 247-96 (December 6, 1996), Minute Order 182-97 (September 25-26, 1997), Minute Order 148-1999 (July 22-23, 1999), Minute Order 146-2007 (May 24-25, 2007), Minute Order 078-2011 (March 24, 2011), Minute Order 267-2011 (November 3, 2011) and Minute Order 135-2012 (May 3-4, 2012).

BYLAWS OF THE BOARD OF REGENTS OF THE TEXAS A&M UNIVERSITY SYSTEM

ARTICLE I. MEETINGS

SECTION 1. REGULAR MEETINGS

Regular meetings of the Board of Regents shall be held at such dates, times and locations as the Chairman of the Board shall designate, or in the Chairman's absence, as designated by the Vice Chairman. At a minimum, regular meetings will be held quarterly for the purpose of conducting standing committee business and Board action.

SECTION 2. SPECIAL AND EMERGENCY MEETINGS

Special meetings may be held upon call of the Chairman of the Board, or in the Chairman's absence, the Vice Chairman, or upon request by four members of the Board. At least 72 hours prior to a special meeting, the Executive Director, Board of Regents, in addition to the notice hereinafter provided for, shall contact each member of the Board telephonically or by facsimile or electronic mail and inform each member of the reason for and the specific purpose of the special meeting and the proposed time and date for the special meeting. Emergency meetings may be held as provided by state law.

SECTION 3. NOTICE OF MEETINGS

For all regular meetings, the Executive Director shall send written notice to each member of the Board by mail, facsimile or electronic mail in time to reach each member of the Board not less than seven days before the time of the meeting. Said notice shall state the time, date and place of the meeting. For special meetings, written notice shall be given to each member of the Board by mail, facsimile or electronic mail not less than 72 hours prior to the meeting in accordance with Section 2 above. In the event any matter requiring immediate action arises during the time intervening between regular meetings of the Board, a special meeting may be called in accordance with this section. In odd-numbered years, a special meeting may be called, as provided in Section 2 above, for the purpose of electing officers of

the Board following the appointment, qualification and confirmation of the three new members of the Board. If the Chairman of the Board determines that an emergency meeting is needed, the Chairman may call such a meeting with at least two hours' notice, in accordance with Section 551.045 of the Texas Government Code.

ARTICLE II. OFFICERS

SECTION 1. OFFICERS

- a. Officers of the Board shall be the Chairman and Vice Chairman.
- b. At the first regular meeting following the appointment, qualification and confirmation of the three new members regularly appointed in odd years (or at a special meeting called for such purpose), the first order of business shall be the election of a Chairman and Vice Chairman. Each of these officers shall hold office for two years and until a successor is duly elected. Vacancies may be filled by the Board at any regular or special meeting and a person or persons elected shall serve for the remaining portion of the unexpired terms.

SECTION 2. CHAIRMAN OF THE BOARD

- a. The Chairman of the Board shall preside at all meetings of the Board, and in the Chairman's absence, the Vice Chairman shall preside. In the absence of the Vice Chairman, the Chairman may appoint or designate a member of the Board to preside. The Chairman, or the presiding member in the absence of the Chairman, shall conduct all business according to parliamentary rules in **Robert's Rules of Order Newly Revised** (or the latest revision or amendment thereto), unless modified by these Bylaws, minute order, resolution or by standing or special rules of the Board. The Chairman, subject to the approval of the Board, shall appoint all regular and special committees of the Board as provided in Article IV below. The Chairman shall have the right to vote upon all questions, motions or recommendations submitted to the Board and to Committees of the Board.
- b. The Chairman shall sign all contracts and other instruments requiring execution on behalf of the Board and shall discharge any other duties usually required of a presiding officer, unless it is otherwise ordered.

SECTION 3. VICE CHAIRMAN OF THE BOARD

The Vice Chairman shall perform all duties and have all the prerogatives set forth in Article II, Section 2, in the Chairman's absence, incapacity or retirement from the Board until the Chairman resumes office or a successor has been duly elected as provided in Section 1(b) above.

ARTICLE III. PERSONNEL

The Chancellor of the System, the Executive Director, Board of Regents, and the Chief Auditor shall report directly to the Board, and the General Counsel has special responsibilities to the Board.

SECTION 1. CHANCELLOR OF THE SYSTEM

The Chancellor of The Texas A&M University System shall be the Chief Executive Officer of the System. The Chancellor's duties are those prescribed by the Board in the published Policies of The Texas A&M University System. The Chancellor of the System shall be appointed by the Board of Regents and shall hold office, subject to the pleasure of the Board.

SECTION 2. EXECUTIVE DIRECTOR, BOARD OF REGENTS

The Executive Director, Board of Regents, shall:

- a. Supervise the Office of the Board of Regents;
- b. Regularly publish all policies adopted by the Board and maintain an updated copy of the Policies of The Texas A&M University System;
- c. Attend and keep accurate records of all meetings of the Board and its committees;
- d. Notify all parties affected by the actions of the Board;
- e. Be custodian of all records of the Board and all documentary files thereof and of all bonds made to the Board;
- f. Be custodian of the corporate seal and shall sign and attest with said seal all certifications of the acts of the Board and all documents, certificates, deeds, contracts and other instruments authorized by the Board;

- g. Issue notices and calls of all meetings of the Board when authorized;
- h. At the direction of the Chairman of the Board, assign agenda items to committee and prepare a meeting agenda and schedule. Draft versions of the meeting agenda, schedule and agenda items with supporting information shall be distributed to the Board no later than 14 days before regular meetings, with final versions of such documents distributed no later than seven days before regular meetings and no later than 24 hours before special meetings;
- i. Handle Board liaison, Board communications and Board arrangements for travel and site visitations; and
- j. Perform such other duties as may be assigned by the Board of Regents or as are usual and customary and which assist the members of the Board in the discharge of their official duties.

In the absence of the Executive Director, he/she or the Chairman of the Board may appoint or designate a Board of Regents staff member to perform the duties as set forth in Article III, Section 2.

SECTION 3. GENERAL COUNSEL

The General Counsel shall be appointed by the Board upon recommendation of the Chancellor, and may be dismissed or reassigned by the Chancellor without cause subject to the prior approval of the Board. The General Counsel shall represent the System in all legal matters and shall be responsible for providing all legal services, including the conduct and resolution of litigation, the prosecution and settlement of all claims and for the legal review of all significant transactions, in accordance with applicable state law and with the published Policies of The Texas A&M University System. With the approval of the Attorney General, the General Counsel shall retain and manage all outside counsel performing legal services for the System, and shall serve as liaison to the Office of the Attorney General of the State of Texas. The General Counsel shall review all agenda items to be considered by the Board for legal sufficiency and, where appropriate, provide risk analysis. The General Counsel shall attend all Board meetings.

SECTION 4. CHIEF AUDITOR

The Chief Auditor shall be appointed by the Board, shall report to the Board through the Committee on Audit, have access to the Chancellor, and may be dismissed or reassigned without cause by the Board. The duties of the Chief Auditor are those prescribed by the Board in the published Policies of The Texas A&M University System and Article IV, Section 4.

ARTICLE IV. COMMITTEES**SECTION 1. MEMBERSHIP**

Subject to the approval of the Board, and no later than the next regularly scheduled meeting of the Board following the election of officers, the Chairman shall make appointments to standing committees and appoint a chairman for each committee. Members of the Board may serve on no more than two standing committees. Committee members shall serve for a period not to exceed two years, provided that members of the Board may be re-appointed for additional two-year terms. The Chairman of the Board may appoint members to fill unexpired terms in the event of a vacancy. A standing committee shall have no fewer than four members, in addition to the Chairman of the Board, who shall serve as an ex officio member of all committees.

SECTION 2. PROCEDURES

Except as provided herein, the Chairman of the Board shall refer to standing committees matters that are appropriate for the committee's consideration. All matters not deemed appropriate for standing or special committee consideration, but upon which action is required, shall be placed on the agenda for full Board consideration. The duty of each standing committee shall be to consider and make recommendations to the Board upon matters referred to it. Any matter referred to and considered by a standing or special committee, but upon which the committee makes no recommendation or report to the Board, may be brought before the Board for consideration at the discretion of the Chairman. The Executive Director shall provide all Board members with agenda items to be considered by standing committees, any special committees and the full Board.

SECTION 3. STANDING COMMITTEES

The following shall be the Standing Committees of the Board:

Committee on Audit

Committee on Academic and Student Affairs

Committee on Finance

Committee on Buildings and Physical Plant

Standing Committees may create subcommittees consisting of Board members, non Board members, or both Board members and non Board members. No more than two Board members may serve on any one subcommittee. A subcommittee may be created by the majority vote of the standing Committee with the approval of the Chairman of the Board. The subcommittee of a Standing Committee shall continue until such time as the subcommittee is dissolved. The subcommittee may be dissolved by the majority vote of the Standing Committee with the approval of the Chairman of the Board. Subcommittees of Standing Committees carry no official authority of the Board, but aid the Standing Committee in the discharge of its duties.

SECTION 4. COMMITTEE ON AUDIT

The Committee on Audit shall have five members, none of whom shall be members of the Committee on Finance except for the Chairman of the Board, who shall serve as an ex officio and voting member of both committees. The Committee shall assure that the Board maintains direct access to both internal and external functions of each university, agency and of the System. The Chief Auditor shall be responsible to the Board through the Committee on Audit. The Committee shall provide oversight of internal and external audits; make recommendations for the selection of external auditors; review the scope of audits; provide guidance for the Chief Auditor in Board functions; review the findings of all external auditors; and present the annual audit plan to the Board for approval. Audits of the Office of the Board of Regents shall be the responsibility of the full Board.

SECTION 5. COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS

The Committee on Academic and Student Affairs shall consider matters relating to the academic institutions and service units of The Texas A&M University System. The Committee shall consider and report to the Board on matters relating to the research, training and public service activities of the System and its component parts. The Committee shall consider all programs and activities of the academic institutions and service units, including long range academic plan approval, curriculum, existing and emerging academic programs, mission statements, programmatic planning as it relates to new facilities, and specialized centers or institutes. The Committee shall be apprised of matters affecting student life at each of the academic institutions.

SECTION 6. COMMITTEE ON FINANCE

The Committee on Finance shall make recommendations to the Board concerning budgets and budgeting guidelines; the pursuit, negotiation, and closing of outside financing, including the issuance of notes, bonds, securities of any type, and agreements of any description that result in indebtedness by the System or any of its institutions or agencies; gifts, grants and other development activities; cash and investment management; investments and trusts; studies of organization efficiency; and other related financial and business activities.

SECTION 7. COMMITTEE ON BUILDINGS AND PHYSICAL PLANT

The Committee on Buildings and Physical Plant shall provide oversight of the administration of System real property, including both surface and mineral interests. The Committee shall also be responsible for review of the comprehensive land management program, and exercise general supervision of all construction, major repair and rehabilitation of all buildings of the System, including evaluation of proposals concerning facilities; the selection of architects, engineers and contractors; and expenditures designed to provide an adequate physical plant. The Committee shall also make recommendations to the Board with respect to long range facilities planning, the naming of buildings, major centers of activities, and other highly visible properties and facilities.

SECTION 8. SPECIAL COMMITTEES

Subject to the approval of the Board, special committees may be appointed by the Chairman of the Board with such powers and duties as the Board or Chairman may determine. The special committee shall report to the Board on those matters for which the special committee was created. A special committee shall act until it has completed the purpose for which the committee was established, but in no event shall the committee exist for more than one year from the date of appointment. Upon the expiration of one year from the date of appointment, the Board can authorize the committee to act for a longer period.

SECTION 9. QUORUM

A majority of any standing or special committee shall constitute a quorum for the transaction of business. The Chairman, an ex officio member of each committee, shall be counted in determining the number required for a quorum of a committee.

ARTICLE V. AMENDMENTS TO THE BYLAWS

The Bylaws shall be added to or amended only by a vote of at least a majority of the members of the Board at a regular meeting or a special meeting duly called for that purpose. Any proposed addition or amendment shall be filed with the Executive Director in writing 15 days before such meeting, and it shall be the duty of the Executive Director forthwith to mail a copy thereof to every member of the Board.

Adopted by the Board of Regents by Minute Order 205-50 (November 29, 1950), as amended by Minute Order 162-66 (June 28, 1966), Minute Order 215-67 (October 7, 1967), Minute Order 4-75 (February 25, 1975), Minute Orders 149-75 and 184-75 (July 25, 1975), Minute Order 299-86 (September 22, 1986), Minute Order 245-89 (August 31-September 1, 1989), Minute Order 146-90 (May 25, 1990), Minute Order 264-90 (October 5, 1990), Minute Order 222-91 (May 17, 1991), Minute Order 45-95 (February 27, 1995), Minute Order 247-96 (December 6, 1996), Minute Order 182-97 (September 25-26, 1997), Minute Order 148-1999 (July 22-23, 1999), Minute Order 146-2007 (May 24-25, 2007), Minute Order 078-2011 (March 24, 2011), Minute Order 267-2011 (November 3, 2011) and Minute Order 135-2012 (May 3-4, 2012).

***Certified by the general counsel or other appropriate attorney as confidential or information that may be withheld from public disclosure in accordance with Section 551.1281 and Chapter 552 of the Texas Government Code.**